# MODIFICATION PROCESS

## RAISING DRAFT PROPOSALS

### Modifications

* + 1. This Code may only be varied in accordance with the provisions of this Section D.
    2. Each variation of this Code must commence with a proposal made in accordance with the provisions of this Section D1 (a **Draft Proposal**) or a direction under Section D9A (Authority-Led Variations).

### Persons Entitled to Submit Draft Proposals

* + 1. A Draft Proposal may be submitted by any of the following persons (the **Proposer**):
       1. a Party;
       2. Citizens Advice or Citizens Advice Scotland;
       3. any person or body that may from time to time be designated in writing by the Authority for the purpose of this Section D1.3;
       4. the Authority or the DCC acting at the direction of the Authority, but in each case only in respect of variations to this Code which are in respect of a Significant Code Review; and
       5. the Panel (where all Panel Members at the relevant meeting vote unanimously in favour of doing so), but only in respect of variations to this Code which are intended to give effect to:
          1. recommendations contained in a report published by the Panel pursuant to Section C2.3(i) (Panel Duties);
          2. recommendations contained in a report published by the Code Administrator pursuant to Section C7.2(c) (Code Administrator);
          3. Fast-Track Modifications (as described in Section D2.8 (Fast-Track Modifications)); and/or
          4. consequential changes to this Code required as a result of changes proposed or already made to one or more other Energy Codes.
       6. the REC Code Manager and/or other Energy Code administrators where a consequential change to this Code has been identified by the Cross Code Steering Group.

## MODIFICATION PATHS

### D2B      Cross Code Steering Group

D2B.1    The Panel shall ensure that one or more representatives are included in the Cross Code Steering Group, with appropriate skills, knowledge and experience to participate in accordance with the Cross Code Steering Group Terms of Reference.

D2B.2     The Panel may discharge the requirements of Section D2B.1 by ensuring the Code Administrator provides appropriate representatives.

D2B.3      Where the Cross Code Steering Group determines that this Code is to be used as the lead-code for a Modification Proposal, then the Code Administrator shall progress that Modification Proposal in accordance with this Code, and shall coordinate with the code administrators of the other affected Energy Codes so that they can manage the processes under their Energy Codes in parallel with the process under this Code.

D2B.4 Where the Cross Code Steering Group determines that another Energy Code is to be used as the lead-code for a Modification Proposal, then the Code Administrator shall progress that Modification Proposal in accordance with this Code, but subject to the following:

(a) the Code Administrator shall progress the Modification in parallel with the change under the lead-code, and subject to the timetable determined under the lead-code;

(b) the decision in relation to the Modification under this Code shall not be a decision as to whether or not to approve the Modification or as to whether or not to recommend approval to the Authority, and shall instead be treated as a recommendation under the lead-code; and

(c) the Modification shall be approved if the change under the lead-code is approved, and rejected if the change under the lead code is rejected (subject to any appeal mechanism under the lead-code).

D2B.5 Where a Modification is progressed in relation to an Energy Market Message and/or an Energy Market Data Item defined within the Energy Market Data Specification, the relevant Energy Market Meta Data Owner shall be defined as the lead code.

D2B.6 The Code Administrator shall ensure that the meta data for all relevant Energy Market Messages and Energy Market Data Items utilised under this Code are defined within the Energy Market Data Specification administered in accordance with the REC Change Management Schedule.