SCHEDULE XX

Registrable Measurement Point Lifecycle

Version: 0.1   Effective Date: N/A

Domestic Suppliers	Mandatory
Non-Domestic Suppliers	Mandatory
Gas Transporters	Mandatory
Distribution Network Operators	Mandatory
DCC	Mandatory

Initial Draft July 2020

Version Number	Implementation Date	Reason for Change
0.1	N/A	Initial draft for Summer 2020 publication

Change History

Contents

Definitions

RMP Record – [already defined]
Registration Data
Supplier Meter Registration Service – define with reference to the BSC
Central Meter Registration Service – define with reference to the BSC
Transfer Co-ordinator – define with reference to the BSC

1 Introduction

1.1 This Schedule provides details of the processes for:

(a) establishing an RMP Record within the Electricity Retail Data Service and Central Switching Service following the establishment of a new electricity Metering Point;

(b) establishing an RMP Record within the Central Switching Service following the establishment of a new gas Supply Meter Point in accordance with the UNC;

(c) terminating an RMP Record within the Central Switching Service following a disconnection of a Metering Point in accordance with the DCUSA or a Supply Meter Point in accordance with the UNC or IGT UNC;

(d) amending the data recorded against an RMP Record within the Central Switching Service, following an update to the Electricity Retail Data Service or Gas Retail Data Service; and

(e) establishing additional Metering Points within the Electricity Retail Data Service, following a request from an Electricity Supplier.

1.2 Whilst the process set out in this Schedule focuses on the interactions with the Electricity Retail Data Service, Gas Retail Data Service and Central Switching Service; references have been included to processes undertaken in accordance with other Energy Codes for illustrative purposes, in order to demonstrate the full end to end arrangements.

2 RMP Lifecycle

2.1 The full end to end RMP lifecycle includes the following steps:

(a) establishment of a record for a new Metering Point or Supply Meter Point in the Electricity Retail Data Service and Gas Retail Data Service respectively;

(b) establishment of an RMP Record within the Central Switching Service. Once an RMP Record has been established within the Central Switching Service, an Initial Registration Request can be submitted in respect of that RMP.

(c)   Initial Supplier Registration (including provision of Registration Data to the electricity Supplier Meter Registration Service and gas Central Data Service);

(d)   Switch event given effect through the Central Switching Service, if requested;

(e)   disconnection of the RMP in accordance with the DCUSA, UNC and iGT UNC for electricity and gas RMPs respectively;

(f)   Termination of the RMP Record and de-activation of the Supplier Registration in the Central Switching Service.

2.2   The following RMP Lifecycle Statuses indicate the following:

(a)   **Created** - indicates that a Metering Point has a status of 'New' or 'Registered' as defined within the Data Specification. This RMP Lifecycle Status only applies to electricity RMPs.

(b)   **Operational** - indicates: (i) for a gas RMP that it is capable of offtaking gas (and is not, for the avoidance of doubt, Isolated or no longer capable of flowing gas); or (ii) for electricity RMPs, that the RMP has a status of 'Traded' as defined within the Data Specification.

(c)   **Dormant** - indicates that the Supply Metering Point has been Isolated. This RMP Lifecycle Status only applies to gas RMPs.

(d)   **Terminated** – indicates that an RMP has been: (i) in the case of gas RMPs, no longer capable of offtaking gas; or (ii) in the case of electricity RMPs, disconnected.

2.3   The following table shows how information held in the Supplier Meter Registration Service under the BSC relates to RMP Lifecycle Statuses and the business rules will be applied by the CSS Provider to Registration Service Requests:

MPAN Status in SMRS[1]	Typical Physical State	Mapped RMP Status	Registration Permitted	De-activation Permitted	Permitted Reversion Status(es)
New	New RMP created but no Electricity Supplier registered	Created	Yes (only Initial Registration Requests)	No	N/A

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[1] This relates to Energy Market Data Item J1862.

Registered	RMP has an Electricity Supplier registered but not all the required SMRS data has been provided by the Supplier	Created	No[2]	No	None
Traded	RMP has an Electricity Supplier registered and all the required SMRS data is provided	Operational	Yes (only Switch Requests)	No	None
Disconnected	The Metering Point has been disconnected in accordance with the DCUSA	Terminated	No	Yes	Operational or Created[3]

2.4   The following table shows how information held in the gas Central Data Service under the UNC relates to RMP Lifecycle Statuses and the business rules will be applied by the CSS Provider to Registration Service Requests:

Status recorded in CDS	Typical Physical State	Mapped CSS Status	Registration Permitted	De-activation Permitted	Permitted Reversion RMP Status(es)
Live	Service laid with gas up to the Emergency Control Valve (and is not Isolated)	Operational	Yes (Initial Registration Requests and Switch Requests)	No	N/A
Isolated[4]	Meter removed or flow of gas through meter disabled, in accordance with [MAMCoP]	Dormant	Yes (Initial Registration Requests and Switch Requests)	Yes	Operational

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[2] An Initial Registration Request would be rejected if an Electricity Supplier is already registered to an RMP with an RMP Status of Created

[3] A reversion to Operational or Created status is only permissible if an Active Registration exists.

[4] This isn't a status in its own right, it is a combination of the Supply Meter Point Status and the Meter Point Isolation Flag.

Dead	Service cut off – no gas at Emergency Control Valve	Terminated	No	Yes	Dormant or Operational
Extinct	Created in error and flagged so can never be registered	Terminated	No	Yes	None

3 Establishing New RMPs

Establishing Electricity RMPs

3.1 Where a Distribution Network Operator:

(a) creates a new connection to a Location from its Distribution System (unless the Metering Point is to be registered in the Central Meter Registration Service); or

(b) agrees with an Electricity Supplier that a new Metering Point should be created in accordance with Paragraph 7; or

(c) decides to enter a new Metering Point within its Electricity Retail Data Service; or

(d) is notified of an approved transfer from the Central Meter Registration Service to the Supplier Meter Registration Service in accordance with the BSC;

it shall ensure that a record for a new Metering Point is entered within its Electricity Retail Data Service and sent to the CSS Provider in accordance with the interface table below.

Ref	When	Action	From	To	Interface	Means
3.1.1	No later than 2 WDs after completion of the works associated with the new connection, or the DNO's decision or	Create new RMP Record within the Electricity Retail Data Service.	• DNO		Internal process	N/A

	agreement with the Electricity Supplier to create a new Metering Point.					
3.1.2	At the same time as 3.1.1.	Create a skeleton record within the Supplier Meter Registration Service in accordance with BSCP501.	• DNO		Internal process	N/A
3.1.3	Following creation of a new RMP Record within the Electricity Retail Data Service.	Send new RMP Record	• Electricity Retail Data Agent	• CSS Provider	RMP API Request/Electricity [POST][5]	CSS API
3.1.4	On receipt of data described in 3.1.3.	Perform synchronous validation	• CSS Provider		Internal Process	N/A
3.1.5	Following 3.1.4 if message is not valid.	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body/errors[6]	CSS API
3.1.6	Following 3.1.4 if message is valid.	Set RMP Status to Created and send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[7]	CSS API
3.1.7	At any time, following 3.1.6, where the relevant criteria in the Registration Services Schedule have been met.	Submit Initial Registration Request and progress in accordance with the Registration Service Schedule.[8]	• Electricity Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule
3.1.8	Following confirmation that the Initial Registration has	Submit settlement parameters and agent appointment data.	• Electricity Supplier	• Supplier Meter Registration	As set out in the BSC.	As defined in the BSC

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[5] [CSS Interface Design Specification v8.2, Paragraph 5.5.2]
[6] {CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[7] [CSS Interface Design Specification v8.2, Paragraph 5.2]
[8] This process includes the provision of Registration Data to the ERDA. Data recorded within the ERDS is also made available to the SMRS in accordance with BSCP501.

	completed, and in accordance with the timescales in the BSC.	This results in the Metering Point being classified as Traded within the Supplier Meter Registration Service.		Service		
3.1.9	Following 3.1.8.	Send updated RMP data.	• Electricity Retail Data Agent	• CSS Provider	RMP API Request/Electricity [PATCH][9]	CSS API
3.1.10	On receipt of data described in 3.1.9.	Perform synchronous validation	• CSS Provider		Internal Process	N/A
3.1.11	Following 3.1.10 if message is not valid.	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body/errors[10]	CSS API
3.1.12	Following 3.1.10 if message is validated.	Set RMP Status to Operational and send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[11]	CSS API
3.1.13	At any time, following 3.1.7, where Metering Equipment is installed.	Provide details of Metering Equipment in accordance with the Meter Data Update and Agent Appointment Schedule.	• MEM	• Electricity Retail Data Agent	As set out in the Meter Data Update and Agent Appointment Schedule.	As defined in the Meter Data Update and Agent Appointment Schedule.

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[9] [CSS Interface Design Specification v8.2, Paragraph 5.5.2]
[10] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[11] [CSS Interface Design Specification v8.2, Paragraph 5.2]

Establishing Gas RMPs

3.2   Where a record for a new Supply Meter Point is entered within the Gas Central Data Service in accordance with the UNC or iGT UNC, details will be submitted to the Central Switching Service, via the Gas Retail Data Service, in accordance with the interface table below.

Ref	When	Action	From	To	Interface	Means
3.2.1	Following creation of a new Supply Meter Point by the CDSP	Send new RMP Record	• Gas Retail Data Agent	• CSS Provider	RMP API Request/Gas [POST][12]	CSS API
3.2.2	On receipt of data described in 3.2.1	Perform synchronous validation	• CSS Provider		Internal Process	N/A
3.2.3	Following 3.2.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body/errors[13]	CSS API
3.2.4	Following 3.2.2. if message is valid.	Set RMP Status to Operational and send synchronous acceptance.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body[14]	CSS API
3.2.5	At any time, following 3.2.4.	Submit Initial Registration Request and progress in accordance with the Registration Service Schedule.[15]	• Gas Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule
3.2.6	Following 3.2.5, where Metering Equipment is installed.	Provide details of Metering Equipment in accordance with the Meter Data Update and Agent Appointment Schedule.	• MEM	• Gas Supplier[16]	As set out in the Meter Data Update and Agent Appointment Schedule.	As defined in the Meter Data Update and Agent Appointment Schedule.

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[12] [CSS Interface Design Specification v8.2, Paragraph 5.5.1]

[13] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]

[14] [CSS Interface Design Specification v8.2, Paragraph 5.2]

[15] This process includes the provision of Registration Data to the CDSP via the GRDA.

[16] The process set out in the Meter Data Update and Agent Appointment Schedule includes the provision of Meter Data to the Shipper, prior to onward submission to the CDSP in accordance with the UNC.

4 Terminating RMPs

Terminating Electricity RMPs

4.1 Where a Distribution Network Operator:

(e) disconnects a Location from its Distribution System; or

(f) agrees with an Electricity Supplier that a Metering Point created in accordance with Paragraph 7 is no longer required; or

(g) decides a Metering Point is no longer required within its Electricity Retail Data Service; or

(h) is notified of an approved transfer from the Supplier Meter Registration Service to the Central Meter Registration Service in accordance with the BSC;

the Distribution Network Operator shall ensure that the RMP record is updated within its Electricity Retail Data Service and updates sent to the Electricity Supplier and CSS Provider in accordance with the interface table below.

Ref	When	Action	From	To	Interface	Means
4.1.1	No later than 2 WDs after completion of the works associated with the new connection, or the DNO's decision or agreement with the Electricity Supplier to create a new Metering Point.	Set the disconnection date within Electricity Retail Data Service.	• DNO		Internal process	N/A
4.1.2	At the same time as 4.1.1	Set the Metering Point Status to Disconnected in Supplier Meter Registration Service in accordance	• DNO		Internal process	N/A

		with BSCP501.				
4.1.3	Following 4.1.1 and within 1 Working Day.	Send notification of disconnection.	• Electricity Retail Data Agent	• Electricity Supplier	Notification of Distributor Changes to Metering Point	DTN

					Details[17]	
4.1.4	Following 4.1.1.	Set RMP Status to Terminated and send updated RMP data.	• Electricity Retail Data Agent	• CSS Provider	RMP API Request/Electricity [PATCH][18]	CSS API
4.1.5	On receipt of data described in 4.1.4.	Perform synchronous validation	• CSS Provider		Internal Process	N/A
4.1.6	Following 4.1.5 if message is not valid.	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response	CSS API

[17] D0171 [SV00085]
[18] [CSS Interface Design Specification v8.2, Paragraph 5.5.2]

					Body/errors[19]	
4.1.7	Following 4.1.5 if message is valid.	Set RMP Status to Terminated and send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[20]	CSS API
4.1.8	At any time, following 4.1.3.	Submit Registration De-activation Request and progress in accordance with the Registration Service Schedule.[21]	• Electricity Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule

Terminating or Making Dormant Gas RMPs

4.2   Where the Central Data Service records that gas is not capable of being offtaken, either due to the Supply Meter Point Dead or Extinct, or recorded as Isolated in accordance with the UNC, the CDSP shall ensure that an update is sent to the CSS Provider, via the Gas Retail Data Agent, in accordance with the interface table below.

Ref	When	Action	From	To	Interface	Means
4.2.1	Following the recording that gas is not capable of being offtaken at the Supply Meter Point.	Send updated RMP Record	• Gas Retail Data Agent	• CSS Provider	RMP API Request/Gas [PATCH][22]	CSS API
4.2.2	On receipt of data described in 4.2.1	Perform synchronous validation	• CSS Provider		Internal Process	N/A

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[19] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]

[20] [CSS Interface Design Specification v8.2, Paragraph 5.2]

[21] This process includes the provision of de-activation notice to the ERDA. Data recorded within the ERDS is also made available to the SMRS in accordance with BSCP501. This will trigger further notifications to the relevant Data Aggregators.

[22] [CSS Interface Design Specification v8.2, Paragraph 5.5.1]

4.2.3	Following 4.2.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body/errors[23]	CSS API
4.2.4	Following 4.2.2. if message is valid	Set RMP Status to Dormant or Terminated and send synchronous acceptance.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body[24]	CSS API
4.2.5	At any point following 4.2.4, where the RMP Status has been set to Dormant.	Submit Registration De-activation Request and progress in accordance with the Registration Service Schedule.[25]	• Gas Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule
4.2.6	Following 4.2.4, where the RMP Status has been set to Terminated and within [XX WDs]	Submit Registration De-activation Request and progress in accordance with the Registration Service Schedule.[26]	• Gas Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule

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[23] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[24] [CSS Interface Design Specification v8.2, Paragraph 5.2]
[25] This process includes the provision of Registration Data to the CDSP via the GRDA.
[26] This process includes the provision of Registration Data to the CDSP via the GRDA.

5   Supplier Agent Appointment and Update of Meter Asset Provider

5.1   Where the Gas Retail Data Agent or an Electricity Retail Data Agent becomes aware of an amendment to the Supplier Agent appointed in relation to an RMP, or the Meter Asset Provider associated with an RMP, then the Gas Retail Data Agent or Electricity Retail Data Agent shall provide the updated information to the CSS Provider via the relevant Energy Market Message in accordance with this Paragraph.

5.2   The following interface table applies to electricity RMPs for the appointment of Supplier Agents:

Ref	When	Action	From	To	Interface	Means
5.2.1	Upon receipt of a valid Agent Appointment recorded for a Registration.	Issue details of Agent Appointment.	• Electricity Retail Data Agent	• CSS Provider	Supplier Arranged Appointment [PUT][27]	CSS API
5.2.2	On receipt of data described in 5.2.1	Perform synchronous validation	• CSS Provider		Internal process	N/A
5.2.3	Following 5.2.2 if message is not valid	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body/errors[28]	CSS API
5.2.4	Following 5.2.2. if message is valid.	Update Supplier Agent details and send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[29]	CSS API
5.2.5	In the case of an Agent Appointment notification related to a MEM, and within timings defined in the CSS Service Definition.	Issue Agent Appointment details.	• CSS Provider	• Smart DSP	CSS Webhook Payload/ DCCSM/ RegistratiEventNotifcation[30]	CSS API

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[27] [CSS Interface Design Specification v8.2 para. 5.6.3]
[28] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[29] [CSS Interface Design Specification v8.2, Paragraph 5.2]
[30] [CSS Interface Design Specification v8.2 para. 6.2.1]

5.3   The following interface table applies to gas RMPs for the appointment of Supplier Agents:

Ref	When	Action	From	To	Interface	Means
5.3.1	Upon receipt of a valid Agent Appointment recorded for a Registration.	Issue details of Agent Appointment.	• Gas Retail Data Agent	• CSS Provider	Supplier Arranged Appointment [PUT][31]	CSS API
5.3.2	On receipt of data described in 7.3.1	Perform synchronous validation	• CSS Provider		Internal Process	N/A
5.3.3	Following 7.3.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body/errors[32]	CSS API
5.3.4	Following 7.3.2. if message is valid.	Update Supplier Agent details and send synchronous acceptance.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body[33]	CSS API
5.3.5	In the case of an Agent Appointment notification related to a MEM, and within timings defined in the CSS Service Definition.	Issue Agent Appointment details.	• CSS Provider	• Smart DSP	CSS Webhook Payload/ DCCSM/ RegistratiEventNotifcation[34]	CSS API

5.4   The following interface table applies to electricity RMPs to provide Meter Asset Provider details:

Ref	When	Action	From	To	Interface	Means
5.4.1	In the case of an update to the Meter Asset Provider(s)	Provide details of the Meter Asset Provider(s).	• Electricity Retail Data Agent	• CSS Provider	Asset Ownership MAP [PATCH][35]	CSS API

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[31] [CSS Interface Design Specification v8.2 para. 5.6.3]

[32] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]

[33] [CSS Interface Design Specification v8.2, Paragraph 5.2]

[34] [CSS Interface Design Specification v8.2 para. 6.2.1]

[35] [CSS Interface Design Specification v8.2 para. 5.5.4]

Ref	When	Action	From	To	Interface	Means
	recorded at an electricity RMP.					
5.4.2	On receipt of data described in 5.4.1	Perform synchronous validation	• CSS Provider		Internal process	N/A
5.4.3	Following 5.4.2 if message is not valid	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body/errors[36]	CSS API
5.4.4	Following 5.4.2. if message is valid.	Update Meter Asset Provider details and send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[37]	CSS API

5.5   The following interface table applies to gas RMPs to provide Meter Asset Provider details:

Ref	When	Action	From	To	Interface	Means
5.5.1	In the case of an update of the Meter Asset Provider (s) recorded at a gas RMP.	Provide details of the Meter Asset Provider(s).	• Gas Retail Data Agent	• CSS Provider	Asset Ownership MAP [PATCH][38]	CSS API
5.5.2	On receipt of data described in 5.5.1	Perform synchronous validation	• CSS Provider		Internal Process	N/A
5.5.3	Following 5.5.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body/errors[39]	CSS API
5.5.4	Following 5.5.2. if message is valid.	Update Meter Asset Provider details and send synchronous acceptance.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body[40]	CSS API

6   Other RMP Record Updates

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[36] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]

[37] [CSS Interface Design Specification v8.2, Paragraph 5.2]

[38] [CSS Interface Design Specification v8.2 para. 5.5.4]

[39] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]

[40] [CSS Interface Design Specification v8.2, Paragraph 5.2]

6.1   Where the Gas Retail Data Agent or an Electricity Retail Data Agent becomes aware of an amendment to the data that forms the RMP Record, then the Gas Retail Data Agent or Electricity Retail Data Agent shall provide the updated information to the CSS Provider via the relevant Energy Market Message in accordance with this Paragraph.

6.2   This includes:

(a)   the Gas Retail Data Agent or an Electricity Retail Data Agent updating the RMP DCC Service Event Indicator following receipt of a change to the DCC Service Flag received from the Smart Meter Data Service Provider;

(b)   an Electricity Retail Data Agent updating the RMP Green Deal Effective From Date and Green Deal Effective To Date following a change to a Green Deal Plan received from the GDCC;

(c)   an Electricity Retail Data Agent correcting an error by making a single change to the Metering Point Energy Flow within the life of the RMP. In this instance, the Effective From Date of the updated event must be equal to the Effective From Date of the of the initial event; and

(d)   an Electricity Retail Data Agent making a single update to the Metering Point Metered Indicator data item following the initial provision of an RMP Record to the CSS Provider.

6.3   Updates to RMP Records by any Electricity Retail Data Agent shall be progressed in accordance with the interface table below:

Ref	When	Action	From	To	Interface	Mean
6.3.1	Following the Electricity Retail Data Agent becoming aware that a RMP Record has been updated.	Send updated RMP Record	• Electricity Retail Data Agent	• CSS Provider	RMP API Request/Electricity [PATCH][41]	CSS API

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[41] [CSS Interface Design Specification v8.2, Paragraph 5.5.2]

6.3.2	On receipt of data described in 6.3.1	Perform synchronous validation	• CSS Provider		Internal Process	N/A
6.3.3	Following 6.3.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body/errors[42]	CSS API
6.3.4	Following 6.3.2 if message is valid.	Send synchronous acceptance.	• CSS Provider	• Electricity Retail Data Agent	Standard Response Body[43]	CSS API

6.4   Updates to RMP Records by the Gas Retail Data Agent shall be progressed in accordance with the interface table below:

Ref	When	Action	From	To	Interface	Mean
6.4.1	Following the Gas Retail Data Agent becoming aware that data that forms part of the RMP Record has been updated.	Send updated RMP Record	• Gas Retail Data Agent	• CSS Provider	RMP API Request/Gas [PATCH][44]	CSS API
6.4.2	On receipt of data described in 6.4.1.	Perform synchronous validation	• CSS Provider		Internal Process	N/A
6.4.3	Following 6.4.2 if message is not valid.	Send synchronous error response.	• CSS Provider	• Gas Retail Data Agent	Standard Response Body/errors[45]	CSS API
6.4.4	Following 6.4.2 if message is valid	Send synchronous acceptance.	• CSS Provider	• Gas Retail Data	Standard Response Body[46]	CSS API

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[42] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[43] [CSS Interface Design Specification v8.2, Paragraph 5.2]
[44] [CSS Interface Design Specification v8.2, Paragraph 5.5.1]
[45] [CSS Interface Design Specification v8.2, Paragraph 5.2 and 4.5]
[46] [CSS Interface Design Specification v8.2, Paragraph 5.2]

				Agent		

7 Establishing Additional Electricity Import / Export Metering Points

7.1 Electricity Suppliers may request the establishment of an additional Metering Point, which is not a new connection, from a Distribution Network Operator using the Secure Data Exchange Service by following the process set out in this Paragraph.

7.2 Electricity Suppliers can request the establishment of an additional Metering Point for a number of reasons and each reason has specific individual steps to follow. The Distribution Network Operator shall not unreasonably reject a request for an additional Metering Point, where the Electricity Supplier has complied with the requirements set out in this Paragraph 7.

Request for new Import Metering Point

7.3 The Electricity Supplier shall request the type of Metering Point required, based on the following rules:

(a) Related Metering Point - This is only to be used for Secondary Related Metering Points that are linked to the Primary Related Metering Point as described in the Related Metering Point Schedule. The Electricity Supplier shall provide the current Import Metering Point Administration Number allowing the Metering Point Location Address to be auto-populated within the SDES message.

(b) Non-related Import Metering Point- such as instances where a property is separated into multiple Locations; or where a Location is on supply without a Metering Point held within the Electricity Retail Data Service.

Request for new Export Metering Point

7.4 When sending a request for a new Export Metering Point, the Electricity Supplier shall ensure the following information is provided, as a minimum, to ensure the Distribution Network Operator has sufficient information to comply with the request:

(a) the associated Import Metering Point Administration Number allowing the Metering Point Location Address to be auto-populated within the SDES message;

(b) either:

   i.   where the Export Meter has already been installed, the Meter Serial Number and installation date of the meter; or

ii.　　　where the Export Meter has yet to be installed, an estimated installation date for the meter; and

(c)　　the type of microgeneration equipment installed at the premises (e.g. solar PV, micro CHP, etc.).

Bulk Request for Export Metering Points

7.5　　Any request for 50 or more Export Metering Points per Electricity Supplier per day will be deemed to be a bulk request and as such will be subject to a bi-lateral agreement between the Electricity Supplier and the relevant Distribution Network Operator.

7.6　　Requests for additional Metering Points shall be progressed in accordance with the interface table below.

Ref	When	Action	From	To	Interface	Means
6.6.1	Where required, in accordance with this Paragraph 7	Request the establishment of an additional Metering Point. The Electricity Supplier shall select the relevant details dependant on the type of Metering Point required.	• Electricity Supplier	• DNO	Request New Import Metering Point[47] Request New Related Metering Point[48] Request New Export Metering Point[49]	SDES

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[47] [SV70034]
[48] [SV70035]
[49] [SV70036]

6.6.2	On receipt of the request in 6.6.1 and with 10 WDs.	Validate the request and determine which of the following outcomes is relevant: • New Metering Point created, • Metering Point already exists, • Request Rejected – e.g. incorrect Distribution Business, or • Additional information required from Electricity Supplier – the Distribution Network Operator shall clearly specify what information is required that is currently preventing creation of a new MPAN.	• DNO		Internal Process	N/A
6.6.3	Following 6.6.2 where the request is rejected	Send response rejecting the request.	• DNO	• Electricity Supplier		SDES
6.6.4	Following 6.6.2 where the request is accepted	Send response accepting the request.	• DNO	• Electricity Supplier		SDES
6.6.5	Within 2 WDs of 6.6.4, where the request is accepted	Create a new record within the Electricity Retail Data Service and Supplier Meter Registration Service and follow the process in Paragraph 3	• DNO		Internal process	N/A

6.6.6	Within 5 WDs of 6.6.5, where the request is accepted[50]	Submit Initial Registration Request in accordance with the Registration Services Schedule	• Electricity Supplier	• CSS Provider	As set out in the Registration Service Schedule	As defined in the Registration Service Schedule

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[50] If these timescales are not met, then the Distribution Network Operator has the right to disconnect the Metering Point. In this instance the Electricity Supplier will have to raise another request for a new Metering Point.