

Switching Programme Summary – Issue 13, November & December 2019

Upcoming key milestones*

Level	Milestone ID	Title	Owner	Baseline Date	DCC/SI /CSSP	Ofgem/ PC	Small Supplier / Shipper	Medium Supplier / Shipper	Large Supplier / Shipper	PUI	GT/IGT /iDNO
L1	RA005	Readiness Framework baselined	PC	03-Dec-19	X	X					
L2	BC010	PUI business change impact identified	SI	20-Dec-19	X					X	
L3	SD062	SIT Simulator tool deployed	SI	13-Dec-19	X						
L3	SD064	UIT counterparty simulator tool deployed	SI	13-Dec-19	X						
L3	DA290	Non-CSS Data Cleanse Checkpoint 1	DWG	20-Dec-19			X	X	X	X	X
L3	DA110	Cycle 1: Data analysis complete	SI	10-Jan-20	X						
L3	RE130	Tender issued for REC Manager	RECCo	04-Nov-19	X						

*For further details on key Programme Milestones and their status please refer to the Implementation and Delivery Group Packs.

Readiness Assessment 010

- On 10th December we issued v1.0 of the Switching Programme Readiness Assessment Framework, which will support the Programme in delivering against the future Readiness Assessment milestones in the overall Programme Plan.
- The next Readiness Assessment for Programme Participants, "RA010 Readiness Assessment 1 – Solution Delivery Checkpoint" will be active in the Switching Programme Web-Portal from 16th December and parties are asked to provide a response by 15th January. Responses will be collated to form a report to the Delivery Group on 4th February. Parties receiving a Readiness Assessment will include Licensed Parties, Existing Service Providers, Third Party IT Systems Providers, and Central Delivery Partners.

Cutover Working Group

We are looking to stand up the Cutover Working Group as set out under our Governance Structure.

If you are interested in joining the Cutover Working Group, please contact the team at SwitchingPMO@ofgem.gov.uk, and we will add you to the distribution list. The draft Terms of Reference have been circulated to the Implementation Group for review and can be found on our Web-Portal ([here](#)), or if you are interested in receiving a copy please get in contact with the Switching PMO.

We are looking for membership of the Cutover Working Group to include representatives familiar with both current and enduring switching arrangements, together with experience of transition/implementation of both the system and business process changes.

The first meeting is due to be scheduled for January 2020.

End-to-end Customer Journey

At the recent Delivery Group, it was agreed that suppliers would undertake a joint exercise to establish an inventory of business processes which might be impacted by Switching, in supplier organisations, to help suppliers plan for any required changes to their own business processes.

A pilot for this group is in the process of being established and a Chair appointed. At the Delivery Group it was noted that there was no change to the consumer journey in the context of non-domestic switches, and as such it was agreed to progress this as a domestic only matter. Once the Chair has been appointed then Ofgem will circulate further details about the timing of the pilot meeting.

Price Comparison Website engagement

At the Delivery Group meeting in November, Ofgem acknowledged there is a need to engage with Price Comparison Websites (PCWs) in relation to the Switching Programme. It was agreed at the Delivery Group to establish a joint Ofgem-supplier forum to engage with PCWs, and to assist in improving their awareness and understanding of the programme, as well as identifying options aimed at reducing delivery risk of these parties.

We are working through logistics for this forum and will announce details in our Web-Portal when available, and expect the forum to have its inaugural meeting mid-January 2020. If you're interested in participating as either a supplier or PCW, please look out for details or get in touch with switchingPMO@ofgem.gov.uk.

Data Migration Solution approval

The Implementation Group have approved the Level 2 milestone (L2DA010 milestone (Design overall CSS Data migration solution)). This represents a significant step forward and defines how the data migration from existing systems into CSS will take place. The design can be found [here](#).

Retail Energy Code publications

At the end of November, we published two sets of documents related to the development of the Retail Energy Code (REC),

- (1) the REC Technical Specification approach consultation; and
- (2) the Retail Code Consolidation Significant Code Review (SCR) launch statement.

The former publication opened the consultation on the REC Technical Specification approach documents. The REC Technical Specification will incorporate a data specification, security and data protection requirements, testing arrangements, and service definitions for each service specified by REC.

This consultation will close on 24th January, with a view towards consulting on the REC Technical Specification drafting in Spring 2020.

The Retail Code Consolidation SCR launch statement starts the SCR process to achieve retail code consolidation. To a large extent, this will be achieved through replacing the MRA in electricity and SPAA in gas, with the REC.

What's coming up in diaries

Ofgem Meetings:

Switching Programme Data Working Group:

Wednesday 18th December – 10.30am, Ofgem/WebEx

Regulatory Design User Group:

The next meeting will be scheduled for mid-January 2020

Switching Programme Design Forum:

Monday 16 December – 1.00pm, WebEx/Ofgem

Switching Programme Testing Working Group:

Friday 10th January – 10am, Ofgem/WebEx

Switching Delivery Group:

Next meeting date to be confirmed

Implementation Group Pre-Meeting WebEx:

Wednesday 15th January – 11.30am

Switching Implementation Group:

Monday 16th December – 10.30am, Ofgem

Tuesday 21st January – 10.00am, Ofgem