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| Renewables Obligation (RO) Accreditation: Manual Application Form |

# This form is for applicants to the Renewables Obligation (RO) who are trying to apply for accreditation before 31st March 2019 but who are unable to apply via the Renewables and CHP Register (the Register). Please use the online system if you are able to.

* It contains the essential minimum questions that an applicant must answer in order to apply for accreditation under the RO.
* You must answer all questions.
* **A completed copy of this application form must be emailed to** **Renewable@ofgem.gov.uk** **no later than 23.59 on 31st March 2019** in order for us to consider your application submitted before 1st April 2019.
* For us to progress your application after 31st March 2019, once the Register is restored you will need to submit an application on the Register, which matches your paper application. So long as the online form mirrors the form you submitted by email, we will consider the date you submit this form to us to be the date of your application for accreditation.
* We recommend you retain records of the date the application was sent as well as the automated email response received from our inbox.
**Please make sure you complete and sign the declaration at the end of the application form. You will need to sign further declarations once the application is transferred to the online register.**

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| **Question Number** | **Question** | **Answer** |
| QA100 | Name of generating station |  |
| QA201 | Please enter the date (dd/mm/yyyy) on which the generating station was or will be[[1]](#footnote-1) commissioned |  |
| QA301 | What is the total installed capacity (TIC) of the generating station in kilowatts (kW)? |  |
| QA401 | What is the declared net capacity (DNC) of the generating station in kW? |  |
| QB100 | In which country is the generating station located? |  |
| No number | Address (including postcode or equivalent) of the generating station |  |
| QB300 | Please enter the ordnance survey (OS) grid reference (2 letters 6 digits) |  |
| QC100 | Which scheme do you wish to apply for? (You may only apply for one.) | Renewables Obligation / Feed-in-Tariffs |
| QC210 | Technology used at the generating station under the Renewables Obligation (RO)? Tick as appropriate | [ ]  Fuel burning [ ]  Hydro greater than 20 MW DNC[ ]  Landfill gas[ ]  Geopressure[ ]  On-shore wind[ ]  Sewage gas[ ]  Tidal Stream[ ]  Wave Power[ ]  Photovoltaic[ ]  Tidal Barrage[ ]  Tidal Lagoon[ ]  Geothermal[ ]  Other (please specify) |
| QC600 | Do you wish to apply for the Renewables Energy Guarantees of Origin (REGO) scheme?  | Yes / no |
| QF100 | Do you wish to claim Renewables Obligation Certificates (ROCs) on any of the following?*(you may select more than one, but must select at least one)* | [ ]  Export to the national transmission and/or distribution network[ ]  Export to a third party through a licence exempt distribution network[ ]  On-site consumption that is not associated with the operation of the generating station[ ]  Other (please specify) |
| **Name of the operator of the generating station (company or the individual)**  |  |
| **Address line 1** |  |
| **Address line 2** |  |
| **Address line 3** |  |
| **Town/City** |  |
| **Country** |  |
| **Postcode** |  |

 **Note – the operator of the generating station needs to sign the following declarations**

**Information declaration for the Renewables Obligation**

I confirm that:
If at any time, the RO generating station, or the energy source used by the RO generating station is altered in any way I will ensure that the Authority will be notified as soon as possible after the alteration occurs;
Any information and/or calculations submitted to the authority by me will be complete and accurate to the best of my knowledge; and
I will not knowingly or recklessly submit information which is false and I am aware that doing so could result in a criminal prosecution.

**Declarations to be provided in administration of the Renewables Obligation Orders for generating stations that are also eligible for Contracts for Difference and/or investment contracts. (These declarations do not apply to dual scheme facilities, biomass conversions or RO-CFD phased projects).**

I confirm that:
1. An application for a Contract for Difference (CFD) has not been and will not be made at any time for the purpose of encouraging low carbon electricity generation by the station in respect of this application. Where such an application has been made I confirm that the application has been rejected by the national system operator or Secretary of State, and

2. An investment contract has not been and will not be made for the purpose of encouraging low carbon electricity generation by the station in respect of this application. Where an investment contract has been made I confirm that it has been terminated or has otherwise ceased to have effect by reason of a permitted termination event

**Name

Signature

Date**

1. Note that in order to accredit before the deadline of 31st March 2019, you must both apply and commission your station on or before 31st March 2019 as well as meet the relevant Grace Period criteria. [↑](#footnote-ref-1)