

# PNSG Meeting Minutes

## 1.1. Purpose

The purpose of this document is to capture details of the Project Nexus Steering Group meeting in order to facilitate wider sharing of information and confirmation and follow up of actions.

## 1.2. Meeting Details

<b>Meeting Name:</b>	Project Nexus Steering Group (Cutover Update & Review of Ongoing Actions)
<b>Meeting Date:</b>	01 June 17
<b>Meeting Time:</b>	14:30 – 15:30 pm
<b>Meeting Format/Location:</b>	Ofgem via Webex
<b>Chaired by:</b>	Rob Salter-Church
<b>Minutes recorded by:</b>	PwC

## 1.3. Meeting Attendees

Group	Company	Representatives	Company	Representatives
6 Largest Suppliers	Npower	Chris Harden	Ofgem	Rob Salter-Church James Soundraraju Nicola Garland
	SSE	Mark Carlin		
Challenger	Utilita	Ali Russell	PwC	Steve Mullins Gill Williams Melisa Findlay Richard Shilton Phil Russ Georgina Hutchinson
	Flow Energy	Robert Cameron Higgs		
GT	SGN	Steve Simmons	Xoserve	Lee Foster Paul Toolin
I&C	Dong	Lorna Lewin		
iGT	Brookfield's Utility	Mike Harding	Baringa	Matt Adams

## 1.4. Meeting Agenda

1. Review of Transition Dashboard
2. Cutover Update
3. Review of Ongoing Actions
4. AOB

## 1.5. Actions arising from the meeting on 01 June 17

Action #	Pillar/ Milestone	Action	Action Owner	Status	Date Raised	Due Date
A282	AML File Timing	Xoserve to confirm with PNSG how they will communicate borderline issues to Shippers resulting from pre-screening on invoices.	Lee Foster, Xoserve	Open	01 June 17	09 June 17

## 1.6. Meeting Minutes

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### Item 1: Opening remarks

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1. Rob Salter-Church (Ofgem) opened the PNSG by welcoming attendees and confirming the meeting agenda.
2. Rob Salter-Church referenced the arrival of 'Go Live' day and stated that PNSG slides would be circulated following the meeting.

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### Item 2: Industry Transition Dashboard

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1. Phil Russ (PwC) presented the Transition Dashboard and summarised performance in the areas below;
  - Overview of Industry Progress summary as at 12:30 p.m. on 01 June 17
  - Cutover Rag Status of Market Participants, in particular I&C 7 who has not been able to cutover successfully and is manually processing incoming files
  - Summary of cumulative planned vs actual performance

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### Item 3: Xoserve Cutover

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1. Lee Foster (Xoserve) presented the 'External Dashboard for PNSG Cutover' available on the Xoserve website and highlighted the key messages below;
  - Overall plan execution remains Green; PNID has been successfully achieved
  - Data Activities: Delta 2, Delta 3, Delta 4, iGT and GT In-flights, bulk Unique Sites, Custom Tables and In-flight activities (including Data Validation activities) have now concluded to plan
  - SAP BW Extraction and Load continues to progress to plan
  - The first AAQ/MDS file from SAP ISU has been generated and successfully loaded into Gemini
  - All Gemini and CMS deployments have been completed successfully in readiness for Go-live
  - Legacy UK Link activities are progressing to plan
  - All final SAP ISU Configurations have been completed in readiness for Go-live
  - The Bulk AES & IIL files has been issued to all stakeholders to plan

<http://www.xoserve.com/index.php/our-change-programme/uk-link-programme/uk-link-programme-workstream-updates/uk-link-programme-transition/>

- Lee Foster presented the Cutover high level POAP (as of 01/06/17)

Question	Response
1. What defects have been identified by Xoserve and which areas do these fall into?	Lee Foster stated that he did not have details of the identified defects to hand but that these would be clearly articulated in the Fallout Report to be issued by Xoserve on 02 June 17 (the following day). Lee mentioned that a detailed Fallout Report is also due to be issued on 09 June 17.

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#### Item 4: Review of Ongoing Actions

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- Melisa Findlay reviewed the list of Ongoing Actions and informed attendees of the status of each action item. The position of each action item as of 01 June 2017 was summarised in the PNSG slide deck which was shared with attendees.

Question	Response
1. With regards to the timing of the AML file is Xoserve conducting pre-screening on invoices and how is Xoserve planning to communicate borderline issues to Shippers?	An action was noted for Xoserve to revert with a response to this question.

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#### Item 5: AOB

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- Rob Salter-Church rounded off the meeting by offering thanks (both personal and on behalf of the PNSG) to the Xoserve team for delivering the cutover plan positively and on time.
- The PNSG call on 08 June 17 will be cancelled.
- The next PNSG meeting will take place on 09 June 2017.

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