Post Go Live Plan
Milestone Log

Version		*0.4*
Last Updated		*09/05/2017*

Milestone No	Milestone Title	RAG	Description	Acceptance Criteria	Owner	Planned Date	Contingency?	Contingency date	Comments
A	Key BAU Events								
A1	Identification Complete		Identification of the first time that key business processes are run	Developed pack of First Time Useage Report schedule and Tracking Mechanism	PIS	03/04/17	No		Complete
A2	Draft Reports Published		Draft 1st Time Usage Reports sent out to Stakeholders	Presentation on process & report layout to TPG (May 10th)	PIS	10/05/17	No		
A3	Reports Agreed with Industry		Confirmation of 1st Time Usage reporting requirements (Internal & External)	Xoserve Business & IS Operations completion of Report Packs. Working with Industry Engagement on reporting requirements for External Governance Groups	PIS	01/06/17	No		
B	Industry Governance								
B1	Send ToR to the Industry for review		The ToR (Terms of Reference) for the Industry in the Post Go Live future governance.	Consistency between the groups under the PGL Industry Governance structure, making sure that there will be no scope overlapping among them.	Industry Governance	07/04/17	No		Complete - 6 participants sent feedback. Summary position will be provided to RIAG on 27th April - including key themes and comments accepted.
B2	Finalise design of Governance Process & Transition Model/Planning		Design Document of the key processes for the transition model/planning to understand the interaction between Xoserve & Industry stakeholders.	Consistency between the groups under the PGL Industry Governance structure, making sure that there will be no scope overlapping among them.	Industry Governance	26/04/17	No	12/05/2017	Milestone will be shifted as we need to close the integrations gaps between the groups and also confirm the retirement plan date of the As-Is governance groups. Expect that this will be agreed by 28th April.
B3	Industry Governance Design Approved		OFGEM & Industry accept criteria provided in B2	Consistency between the groups under the PGL Industry Governance structure, making sure that there will be no scope overlapping among them.	Industry Governance	19/06/2017	No		The design of the Industry Governance structure/model must be approved by DSC and PNSG (9th June). It is required to finalise the milestone B2 in order to submit it for approval.
B4	OFGEM Nexit Criteria Tracking Start		Milestone defining the transition from the As-Is Industry Governance Model to the PGL Industry Governance Model.	Agreement of structure ; ToR, Membership & Roles, Attendees, Reporting and MI, ownership of existing scope items from Nexit project. Agree SLA's and expectations	Industry Governance	01/07/17	No		
B5	OFGEM Nexit Criteria Tracking Complete		Milestone defining the Acceptance from the As-Is Industry Governance Model to the PGL Industry Governance Model.	Xoserve take the lead, Independent chairing of one or more groups appointed directly by Xoserve. PNSG replaced by DSC Change committee for escalation	Industry Governance	01/09/17	No	01/10/2017	
B6	Transition Period - Implementation		To start the handover/implementation of the new governance model	OFGEM Nexit Stage 1 Criteria Achieved	Industry Governance	01/07/17	No		As per the Nexit criteria to include a quiet time around PNID, not doing any handover in the month preceding and the month following PNID, the target is to start the handover/implementation from early July.
B7	Transition Period - ESA Exit		Transition to the new Governance Groups commenced and retirement of the existing Industry Governance Groups.	Industry Governance Implementation / Transition plan has been completed	Industry Governance	01/09/17	No		01/09/2017 has been previously target by the UKL programme as the point at which industry should begin to review the PIS governance structure - linked to industry reaching stabilisation.
C	PIS Release								
C1	Industry release Plan & Schedule Workshop		To further define and develop the PIS release plan		PIS	27/04/17			
C2	Draft PIS Release Approach		A draft version of the PIS release including packages of defects has been provided inclduing provision for appropriate testing		PIS	27/04/17			
C3	PIS Defect List		An agreed PIS defect list is agreed with the industry for PGL deployment	All PGL defects have been approved by industry through the Defect Meeting	PIS	12/05/17			
C4	Final release Plan To Industry		The final release plan has been developed in collaboration with Industry including the agreed known PGL defects	PIS Release plan incorporates agreed defects and scheduling has been agreed with the industry. Risks are understood	PIS	23/05/17			
C5	Final PIS Release Approach		Principles for the PIS release are agreed aswell as management of defects, their testing and deployment throughout the PIS period	Release principles are agreed with the industry. Management of known defects throughout PIS is understood	PIS	23/05/17			

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D	**Fall Out Closure**								
D1	Final IDR3 Fallout Report		Fallout Report covering Data, Functional and non-functional defects following IDR3.	Report published and used for PNSG Go Live decision	Fallout Closure	10/05/17			
D2	GONG Exceptions Agreed		Go / No Go Criteria approved to be included in Fall Out Closure	PNSG accept GONG Criteria and Exceptions	Fallout Closure	19/05/17			
D3	Caveat Delivery Plan Confirmed		Caveat Delivery plan agreed with stakeholders	Delivery plan accepted by item owners to be delivered ahead of need date	Fallout Closure	26/05/17			
E	**Transition - PIS to BAU**								
E1	Infrastructure Primary Support Commences		Transition of Operational Infrastructure Support passed from the Programme Infrastructure Team to the ServiceNXT Team, Programme Team continue to provide Shadow Support	Shadow Support Exit Criteria and Primary Support Entry Criteria met	Service Integration Management	12/04/17	No		Complete
E2	Operating Model in Place		Operating Model that will be used to manage the live service for Project Nexus ready		Business Change & Readiness	15/05/17			
E3	Application Primary Support Commences		Transition of Operational Application Support from the Programme Application Team to the BAU Application Team, Programme Application Team continue to provide Shadow Support	Shadow Support Exit Criteria and Primary Support Entry Criteria met	Service Integration Management	11/08/17	No		Planning and preperating due to start in May 2017
E4	PIS Exit Criteria Achieved		Final Assessment of the PIS Exit Criteria	Agreement and approval that PIS Exit Criteria has been satisfactorily met	PIS & Prog Mgmt	31/08/17			PIS Exit Criteria Assessments due to start once PIS commences
F	**Future Release**								
F1	Agree Prioritisation Process		Xoserve's proposed Prioritisation Approach to be reviewed and approved by the DSC ChC	ChC to approve proposed prioritisation process	Lee Chambers	10/05/17	Yes	10/06/17	Review of proposed Prioritisation Approach to be discussed on 10/05 with DSC ChC
F2	Share backlog with ChC		Register of the Change Demand Backlog to be shared to the DSC ChC for prioritisation (this includes deferred UKLP Defects & CR's, post UKLP Scope Baseline Change Orders and new Change Proposals)	ChC receive Change Demand Backlog from Xoserve for review and prioritisation	Lee Chambers	10/05/17	Yes	10/06/17	Dependency upon the deferred defects from UKLP R1 to be incorporated into the Change Demand Backlog for review and prioritisation
F3	Prioritisation of Change demand Backlog		Following agreement of the prioritisation approach the Change Demand Backlog will be assessed and the priority of changes defined by the ChC	ChC to prioritise all change demand backlog based on the approved Prioritisation process	Lee Chambers	10/05/17	Yes	10/06/17	Aim is to review Change Demand Backlog at the 10th May ChC meeting. Risk is that UKLP R1 deferred defects are not known and further defects are identified through the remaining R1 plan as well, delays in prioritising the change demand backlog via the ChC could delay the prioritisation
F4	Release Scope Agreed		Following the prioritisation of the Change Demand Backlog, release scoping options for R2 and a proposed R3 scope will be defined and agreed through the ChC	ChC to agree R2 scope from prioritised change demand backlog ChC to agree proposed R3 scope	Lee Chambers	12/07/17	Yes	10/08/17	Dependencies have to be met to agree prioritisation approach and to prioritise the Change Demand Backlog to allow release scoping options to be defined for the ChC and agreed
F5	Release 1.1		We are considering a Post PIS minor release that would be dependent on PIS/Stabilisation criteria being met and it being low impact to Market Participants	PIS Exit Criteria is met Stabilisation of Release 1 solution is met	Lee Chambers	15/11/17	Yes	15/01/18	Delivery date dependent on PIS Exit Criteria being met and stabilisation of Release 1 solution is met