

Project Nexus Steering Group [PNSG]

Cutover Update & Review of Ongoing Actions

25 May 17

ofgem

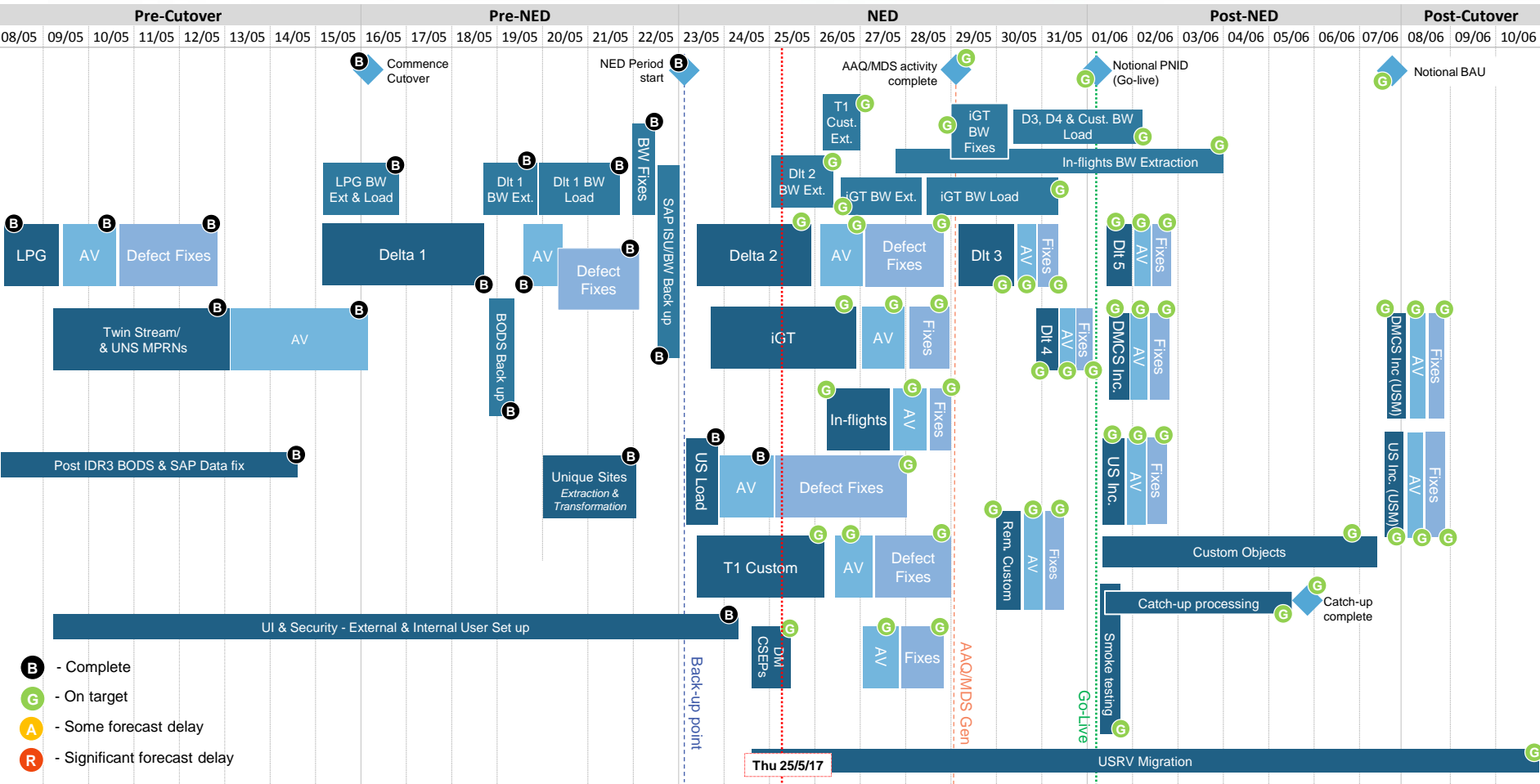
Agenda

#	Title	Slide
1	Cutover Update	3
2	Industry Transition Dashboard	4
3	Review of Ongoing Actions	5 - 13

Cutover Update

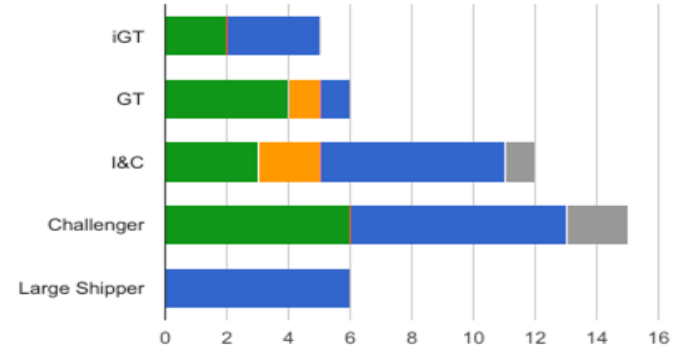
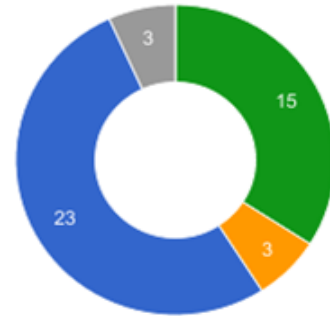
<http://www.xoserve.com/index.php/our-change-programme/uk-link-programme/uk-link-programme-workstream-updates/uk-link-programme-transition/>

Cutover – High Level PoaP (as of 25/05/17 08:00)



- 23** Market Participants confirmed successful deployment of Nexus code. This includes the 6 Large Shippers.
- 03** Market Participants are disengaged with PwC (2) or are using manual processes (1).
- 03** 2 Market Participants have missed response timelines, 1 Market Participant cutover is at risk.
- 00** IRG Incidents have been raised 17 May - 24 May.

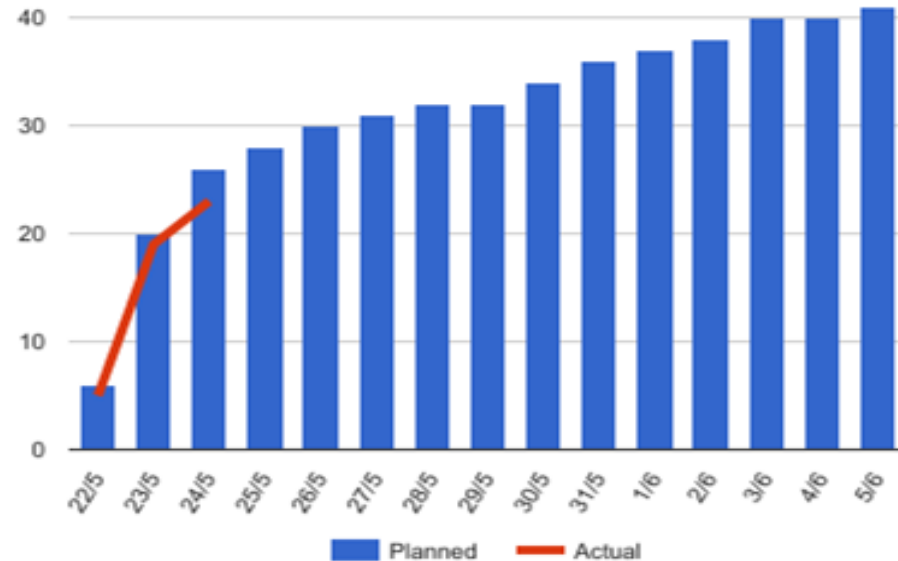
Cutover RAG Status



Industry Progress Summary as at 12pm on 25/05

- PwC/Ofgem are formally contacting the 2 Market Participants (I&C8 and GT2) that are late in reporting their cutover update.
- 1 Market Participant (I&C7) missed their initial Go Live decision, but believes this can be rectified prior to 28 May. They are currently tracked as amber and are being monitored closely.
- All iGTs have confirmed the successful completion of file processing prior to entering the NED period.
- Communications have been received from Shippers that files in the Nexus format are being produced, ready for release on 01 June.
- A daily Industry Monitoring Dashboard is available on the Xoserve TPG Website. This is updated every working day at approximately 2pm.

Market Participant Cutover (Cumulative Planned vs. Actual)



Go Live Decision Ongoing Actions

Action due for completion before Final Go Live Confirmation on 19 May 17

	Ongoing Action	Owned By	Due Date	Update
1	ORD FILE NAME CHANGE - Establish an IRG to consider the ORD file name change and be clear on impact.	Issue Resolution Group (IRG)	19 May 17	Complete - IRG held 5pm 17 May 17 -Broader understanding of issue and background achieved. This is not a Go Live impacting issue and GTs do not need to make changes. 3 IRG actions were raised and 2 are now complete with one remaining for a 01 Jun 17 due date

Action due for completion before Go Live

	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
2	A1. OPERATIONAL CRISIS SCENARIOS - a) Xoserve to issue crisis scenarios (including definition of crisis vs. major incident) and share crisis handling principles; and b) Xoserve to hold crisis workshop with industry to agree process and communications with changes only by exception after the workshop,	a) Xoserve - Sandra Simpson b) Xoserve - Sandra Simpson	a) 19 May 17 b) 25 May 17	a) Complete - Xoserve have developed a package of slides that was distributed to PNSG on 19 May 17. These contain the scenarios, definitions and principles. b) Complete - Final crisis workshop held 25 May. PwC / Ofgem agreed materials including comms plan.

Go Live Decision Ongoing Actions

Action due for completion before Go Live				
	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
3	<p>A2. POST GO LIVE (PGL) SUPPORT PROCESSES - PGL support processes to be published as per the plan outlined in the PNSG Go Live Decision pack .</p> <p><i>Note: Daily TPG calls will also be in place including post Go Live.</i></p>	Xoserve - Darren Jackson / Sandra Simpson	26 May 17	<p>Ongoing - Pre-meet with Ofgem and PwC held on 18 May 17 and 24 May 17 prior to industry walkthrough on 26 May 17.</p> <p>Query and account management issued 23 May 17 with good feedback.</p> <p>Defect process due to be issued on the 26 May 17 on the Defect and Release Group call.</p> <p>The Defect process has been reviewed by RIAG with positive feedback.</p> <p>On track to close.</p>

Action due for completion before Go Live				
	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
4	<p>A3. GO LIVE FUNCTIONAL/NON-FUNCTIONAL DEFECT AND WORKAROUND POSITION -</p> <p>a) Issue final, consolidated position with detail of defects (i.e. updated summary slide of active defects) and;</p> <p>b) closedown last remaining 10 non-data defects by Go Live and confirm to industry through the Defect Call and Go Live communication (any not closed down would need to be moved to fallout).</p>	<p>a) Xoserve - Paul Toolan</p> <p>b) Xoserve - Paul Toolan</p>	<p>a) 19 May 17</p> <p>b) 31 May 17 → 02 Jun 17</p>	<p>a) Complete - Xoserve developed a package of slides that were distributed to PNSG on 19 May 17. The slides present all functional and non-functional defects from all sources, with the exception of data defects, which are included in the information provided for action 6. None of the remaining total Active defects are code impacting, so do not affect code stability. Details of all of the remaining Active defects have been provided to Industry at the weekly (Friday) Defect Meetings.</p> <p>b) Ongoing - The final defect is to be executed as part of the transition and is not due to be executed until 02 Jun 17 so the due date moved to align to this.</p>

Go Live Decision Ongoing Actions

Action due for completion before Go Live

	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
5	A3. GO LIVE FUNCTIONAL/NON-FUNCTIONAL DEFECT AND WORKAROUND POSITION - Industry (via Defect Call) to confirm status of outstanding 3 workarounds and Xoserve re-publish the final list. <i>Note: The defect call takes place after the PNSG on 19 May 17 and workarounds have been provisionally approved at last defect call.</i>	PwC - Richard Shilton	19 May 17	Complete - This call took place on 19 May 17.
6	A4. DATA DEFECT POSITION - Four of five data defects noted in GLD pack to be addressed by Xoserve as part of cutover, last remaining one to be moved to fallout. Six new defects identified through twin stream are scheduled to be fixed this week. Xoserve to confirm position with detail on the impact on MPRNs and type of MPRN affected.	Xoserve - Lee Foster	19 May 17	Complete - Xoserve developed a package of slides that were distributed to PNSG on 19 May 17.
7	WORKAROUNDS - Xoserve to share an early view of the approach to monitoring and reporting use of workarounds before Go Live.	Xoserve - Sandra Simpson	31 May 17	Ongoing - Confirm any daily workarounds to be reported in TPG daily calls.
8	DISASTER RECOVERY - Update from Xoserve's Peterborough Disaster Recovery test in daily TPG update on 22 May.	Xoserve - Sandra Simpson	22 May 17	Complete – Xoserve provided confirmation to TPG of no impact to cutover.
9	POST GO LIVE (PGL) DASHBOARD - a) Xoserve to confirm when they can share the PGL dashboard with industry which captures defects, burn down, system performance, file processing, batch scheduling, SLAs. b) Xoserve to determine the publishing mechanism for industry (particularly during early days after Go Live) and communicate this to industry.	a) Xoserve - Sandra Simpson b) Xoserve - Sandra Simpson	a) 19 May 17 b) 26 May 17	a) Complete – This information will be shared on 26 May 17. b) Ongoing – on target for tomorrow.

Go Live Decision Ongoing Actions

Action due for completion before Go Live

	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
10	PGL RELEASES - Xoserve have prioritised releases which industry want to deploy (Defect Group) in PIS phase. Xoserve to circulate the content of each of the three agreed releases, including workaround replacing releases.	Xoserve – Lee Foster	31 May 17	Ongoing - The release plan due to be issued on 31st May will address this action.
11	PGL GOVERNANCE - Schedule the PGL governance meetings, including setting this out in a calendar of events (i.e. a 30 day plan).	PwC - Melisa Findlay	24 May 17 → 30 May 17	Ongoing – PNDG and RIAG meeting invites have been sent. PNSG issued for 9 June, next PNSG date TBC. PNSF proposed for 11 Jul 17 and being confirmed this week. Calendar view of June events to be distributed to PNSG and PNDG on 30 May 17.
12	EXPECTATION OF COLLABORATION - PNSG to minute that, given schedule for AML file production, the expectation that, in the event of an invoicing anomaly, the Shippers and GTs concerned shall collaborate in order to help resolve the issue.	PNSG	19 May 17	Complete – This has been recorded in the meeting minutes sent to the full PNSG distribution list on 19 May 17.
13	COMMUNICATIONS - Ofgem will prepare communication to CEOs before Go Live, and advise the PNSG when this will be issued.	Ofgem - Rob Salter-Church	31 May 17	Ongoing

Action due for completion before Go Live				
	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
14	EXIT CRITERIA FOR OFGEM - Ofgem Exit Criteria are being drafted and will be issued (as final draft) to PNSG for comments.	Ofgem - Rob Salter-Church	26 May 17	<p>Ongoing - We intend to issue the final draft criteria on 26 May 17. We will take these to RIAG on 08 Jun 17 and to the PNSG on 09 Jun 17.</p> <p>Could PNSG members gather any comments on these and return the same to the PMO by end of day 01 Jun 17. We will then incorporate / table these comments for discussion at RIAG on 08 Jun 17 before coming back to PNSG with a proposed final version on the 09 Jun 17.</p>
15	UNC MOD 609 - Ofgem will make a decision on UNC MOD 609 by 19 May 17.	Ofgem - Rob Salter-Church	19 May 17	<p>Complete – Ofgem approved the UNC MOD 609 on 19 May 17.</p>

Action due for completion before Go Live

	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
16	AES FILE SOLUTION - IRG will actively manage AES file solution delivery to planned 31 May 17 date and develop contingency options in event this is can not be achieved.	Issue Resolution Group (IRG)	31 May 17	Ongoing – Xoserve communicating with Ofgem directly. To be deployed as planned for 31 May.
17	ONGOING MONITORING - PwC/Ofgem to continue close monitoring of I&C7 through cutover.	PwC - Martin Crozier, Ofgem - Nicola Garland	31 May 17	Ongoing
18	NORMAL ACTIVITY - PNSG to minute the expectation that, if participants are planning any abnormal activity within cutover, catch up and PIS (i.e. over and above normal class changes), they need to discuss with Xoserve as a matter of urgency via their Customer Business Partner.	PNSG	19 May 17	Complete –This has been recorded in the meeting minutes sent to the full PNSG distribution list on 19 May 17.
19	WORKAROUNDS - Publish high level plan of when workarounds will fall away (i.e. be retired versus remaining). <i>Note: Linked to ongoing action 10.</i>	Xoserve - Sandra Simpson	31 May 17	Ongoing - The release plan due to be issued on 31st May will address this action.
20	ORD FILE CHANGE ROOT CAUSE - Undertake Root Cause Analysis (RCA) on how the ORD file change occurred.	Issue Resolution Group (IRG)	9 June 17	Ongoing – This is underway. This is on target for 9 Jun 17.

Go Live Decision Ongoing Actions

Action due for completion post Go Live

	Ongoing Action <i>*A1 to A5 refer to numbering in PNSG Go Live Decision report</i>	Owned By	Due Date	Update
21	GOVERNANCE TRANSITION PLAN - Develop a governance transition plan linking to DSC. Progress to be reviewed at 09 June 17 PNSG.	Xoserve - Darren Jackson, Steve Nunnington	9 June 17	Ongoing
22	AML FILE TIMING - Xoserve to look at the AML file timing after the first 3 months of operations. Xoserve to monitor system performance and identify if and when AML file production could be brought earlier.	Xoserve - Steve Nunnington	1 September 17	Ongoing
23	TESTING ENVIRONMENT - Xoserve to create a simple written description of the test environment(s) post go-live and how they intend to manage emergency fixes.	Xoserve - Paul Toolan	9 June 17	Ongoing

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