

XXXXX  
XXXXX  
XXXXXOur Ref.: SUP-MTNx  
Email: eco@ofgem.gov.uk

Date: xx/xx/xxxx

Dear (...),

**Energy Company Obligation (ECO): notice of 'minded to' decisions to *refuse or revoke* approval for certain measures****[Notes: depending on the circumstances, carry forward the wording below as required.]**

We refer to the notified measures listed in table 1 of Appendix 1 and the approved measures listed in table 2 of Appendix 1 to this letter.

We have assessed each measure to determine whether it is a qualifying action to which we can attribute savings under Article 25 of The Electricity and Gas (Energy Company Obligation) Order 2014<sup>1</sup>.

We are minded to *refuse or revoke* approval for each measure for the reasons listed in the tables.

We invite you to make representations or objections to us in respect of those reasons and our proposed decision to *refuse or revoke* approval. Please submit any representations or objections in writing to [*EESP Assistant Manager*] by the end of [\*\*\*2017]. After this date we will finalise our decision. We will take any representations or objections into account when doing so.

Although we are not satisfied that the notified actions referred to in Appendix 1 meet the requirements of a qualifying action for the particular obligation notified, some actions may still satisfy the requirements of another obligation. Accordingly, in making representations in relation to these actions, you may wish to consider their suitability for a different obligation to that originally notified. We will then make our final determination having regard to those representations.

When considering whether you wish to make any such representations, we expect that you will engage with relevant members of your supply chain to identify any evidence to support the eligibility of these measures. We will not consider additional information or representations provided beyond [\*\*\*2017] except in exceptional circumstances.<sup>2</sup>

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<sup>1</sup> As amended by the Electricity and Gas (Energy Company Obligation) (Amendment) Order 2017, (when in force)

<sup>2</sup> Exceptional circumstances are most likely to be circumstances where we have made an error in our assessment of the measure.

Please contact [eco@ofgem.gov.uk](mailto:eco@ofgem.gov.uk) if you have questions about this matter.  
Yours sincerely,

**Mary Smith**  
Head of ECO Operations

## Appendix 1 – Measures Table

**Table 1: This table lists X notified measures for which we intend to refuse approval. For more information on the reason for refusal, consult the key in Appendix 2.**

<b>Measure Reference Number</b>	<b>Reason(s) for refusal</b>
XXXXX	XXXXX

**Table 2: This table lists Y measures for which we intend to revoke approval. For more information on the reason for revocation, consult the key in Appendix 2.**

<b>Measure Reference Number</b>	<b>Reason(s) for revocation</b>
XXXXX	XXXXX

## **Appendix 2 – Key**

This key provides information about each of the reasons listed in *tables 1 and 2* of Appendix 1. This key relates to this letter only.