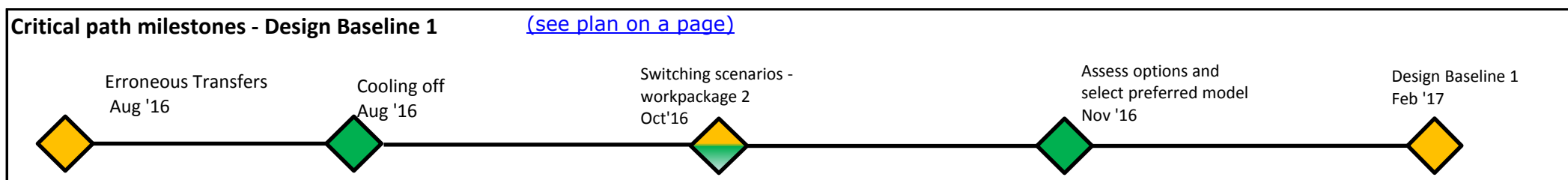| External Design Advisory Group - Monthly Highlight Report	Date report updated	11-Aug-16	ofgem

Upcoming Key deliverables	1. SoLR, Erroneous Transfers, Domestic/ Non Domestic, Service Availability and Helpdesk and Shortlist Of Solution Options **for User Group Review Aug '16**	2. Erroneous Transfers and Shortlist of Solution Options **for EDAG Review Aug '16**	3. WP1, Erroneous Transfers, Agent Appointments, Cooling Off to be approved **by Design Authority Aug '16**	4. Completion of Work Package 2 (policy overlay on processes) **'Oct 16**
Deliverables achieved since last reporting period	Cooling Off (Jul User Group and EDAG)			

Critical path milestones - Design Baseline 1   (see plan on a page)

Erroneous Transfers Aug '16 — Cooling off Aug '16 — Switching scenarios - workpackage 2 Oct'16 — Assess options and select preferred model Nov '16 — Design Baseline 1 Feb '17

Programme Progress update

Overall

* Programme is progressing to plan with 11 products now baselined by Design Authority.

* Third Programme delivery group (SPDG) on 31 August.

Design Authority

* The next meeting on 11 August is due to consider Work Package 1, Agent Appointments and Linking Related Metering.

Business process design workstream

* Scenarios now being modelled in Casewise. Policy integration has commenced and is ongoing with WP1 submitted for approval.

* Shortlisting of Solution Architecture options has been completed to be presented to the User Group and EDAG in August.

* User Group has reviewed Cooling Off and Information Risk Assessments and early consideration of domestic/ non-domestic CRS functionality, ETs and the outcome of industry review of Solution Architecture Scoping Options.

* August User Group to consider Supplier Of Last Resort, ETs and Shortlisting of Solution Architecture options.

Regulatory Design workstream

* Product 1 (existing regulatory requirements) and Product 2 (Roles & Responsibilities) are both complete.

* The RDT is continuing work on Product 3 (Governance arrangements) taking on board the input of the User Group.

* The RDT will be seeking to narrow the long list of governance options through further assessments which were presented to User Group on 20 July.

* Work has commenced on Product 4 (Business Rules) and the RDT have begun to map the codes that may be impacted to the BPD 'happy path'.

Delivery Strategy workstream

* All work packages are on track. A new work package on System Integration was added to reflect demand for consistency across the programme on this issue.

* User Group meeting on 02 August discussed the need for a system integration function (to be outlined in a separate product) and early thoughts on a data cleansing strategy.

* The next User Group meeting is scheduled for 30 August. Current intention is to discuss near-final versions of the Testing, Post-Implementation and Governance and Assurance products.

Commercial workstream

* Third User Group held on 27 July. Initial sections of the DCC Business Case were reviewed including sections on RAID, monitoring and updating, incentives and central costs. Initial sections of the procurement framework were also reviewed.

* Workstream leads fed into timings and resource allocation for the DCC Business Case cost model to the end of the enactment stage.

* Next User Group on 25 August where the full procurement framework will be reviewed.

External Dependencies to programme

* Objections review - policy published on 25 July. No change to programme assumptions.

* Priority Services Register Review - dependency being actively managed.

* CMA remedies - dependency being actively managed.

Design Decisions	(see Design Authority Decision Log for more information)
Decisions Made (last reporting period)	**Decisions Due (next reporting period)**
Business Process Design - Standstill (Lockout) - Objections - Switching Scenarios 3 - 7	**All Business Process Design** - Work Package 1 - Agent Appointments - Cooling Off - Erroneous Transfers - Work Package 2 - Service Availability and Helpdesk - Shortlist of Solution Options

Top delivery risks and issues				
Risk/issue	Current RAG	Previous RAG	**Mitigating actions**	**For information, action or advice sought from EDAG**
I03. There is a concern that the programme does not have the required capabilites to successfully deliver. For example limited 'out of industry' expertise or challenge; limited experience in Ofgem of delivering large-scale IT-enabled change.			1) PwC resource (via DCC) now in place and providing 'out of industry' challenge on products. 2) Ofgem to bring examples to future EDAG meetings	For information
R01. Industry are concerned about the timing of RFI due to the number of other information requests at end of year. There is a risk that Industry will not respond to the programme's RFI as required and that the information the programme receives to infrom the cost benefit analysis is of poor quality or incomplete.			1) RFI to be issued Apr 17 as detailed in plan shared with industry 2) Programme team to work with other stakeholders, where possible, to coordinate timing of RFIs - **ongoing** 3) RFI approach to be shared with recipients in advance to enable resource planning - **Late 2016**	Information on expected RFIs in 2016 and 2017, including timing and originators
R02. Risk that products require multiple reviews/approval cycles which will impact on timely delivery			1) Stakeholder management through review cycles - **Ongoing** 2) Engagement from Design and Impact Assessment Team - **Ongoing** 3) Additional EDAG/DA meetings scheduled & 2 months contingency planned in plan for DB1	For information
R03. There is a risk that the external dependencies are delayed which could delay the ability of the Programme to define switching processes in Baseline 1. This would have an impact on timely delivery.			1)Engage with policy teams on Objections and PSR 2)Undertake work based on policy assumption and accept risk of wasted work	For information
R04. There is a risk that the CMA remedies could impact on the timely delivery of our programme, particulary the regulatory design products			1)The regulatory design team are engaged with Ofgem Remedies team and are working together to understand impact of remedies on switching programme of work. **Ongoing**	For information