ofgem

Making a positive difference
for energy consumers

Switching Programme: Governance and Stakeholder Log

Publication date:	06/06/16	**Contact:**	
		Team:	Switching Programme
		Tel:	
		Email:	switchingprogramme@ofgem.gov.uk

Contents

Introduction

This document is a log of all the various groups that make up the Switching Programme. These include

- Programme Board
- Switching Programme Steering Group
- Ofgem Design Authority
- Switching Programme Delivery Group
- External Design and Advisory Group
- Design teams and user groups of all four workstreams

Figure 1. Programme Governance
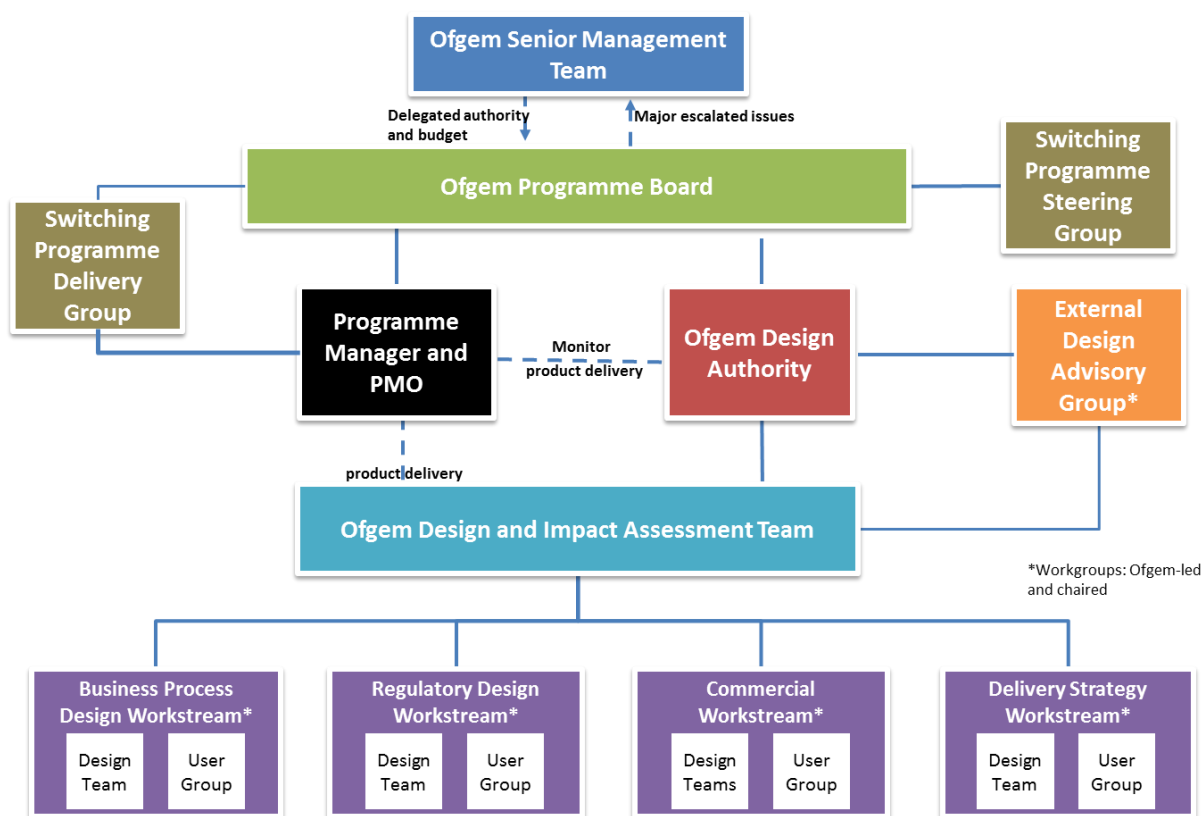
Programme Board

The objective of the Programme Board is to provide strategic advice and guidance to the Switching Programme. The Programme Board will oversee the programme to enable successful delivery of each programme Stage.

Table 1. Switching Programme Board

Switching Programme Board		
Name	Programme Board Role	Division
Rachel Fletcher	Programme Sponsor	Senior Partner, Consumers and Competition
Rob Salter-Church	Senior Responsible Owner	Partner, Consumers and Competition
Neil Barnes	Senior user, Retail markets	Associate Partner, Consumers and Competition
tbc	Senior user, Networks	
Laura Nell	Senior user, Code review	
David Fletcher	Delivery advisor	Associate Director, EESP, E-Serve
Jonathan Spence	Legal advisor	Partner, Markets Legal
Rachel Clark	Programme Director	Consumers & Competition
Angelita Bradney	Programme Manager	Head, Smarter Markets, C&C
tbc	Critical Friend	
Matthew Roderick	Delivery Partner	DCC

Design Authority

The Design Authority owns the design baseline for the programme and is responsible for:

- Assessing proposals from the workgroups;

- Approving components of the design and impact assessment as the Blueprint phase of the Programme progresses; and

- Agreeing the design baseline at the end of the Blueprint phase.

Table 2. Ofgem Design Authority

	Design Authority	
	Name	**Role**
1.	Nigel Nash	Chair
2.	Design and Impact Assessment team	Secretariat
3.	Angelita Bradney	Programme Manager
4.	Andrew Wallace	Design and Impact Assessment lead
5.	Adhir Ramdarshan	Future retail regulation (FRR) user
6.	Robyn Daniell	Smart Metering User
7.	Meghna Tewari	Domestic consumers user
8.	Lesley Nugent	Industry Codes and Licencing (IC&L) User
9.	James Veaney	Energy Systems User
10.	Mick Watson	Networks User
11.	Matthew Craddock	Legal Support
12	Dorothy Oti-Amankwah	Senior Technical advisor

Switching Programme Steering Group

The Switching Programme Steering Group will be a strategic-level forum that will discuss key programme challenges and issues, including commitments within members' organisations. The group's role is to drive progress and maintain momentum and commitment for the reforms at a senior level. More detail on this is given in Senior Stakeholder Group-Terms of Reference.

Table 3. Switching Programme Steering Group-Members at November 2015 Meeting

	Switching Programme Steering Group		
	Members	**Attendees**	**Title**
1.	British Gas	Stephen Beynon	Managing Director
2.	Co-operative Energy	Ramsay Dunning	Group General Manger
3.	E.ON	Tony Cocker	Chief Executive Officer
4.	EDF	Jim Poole	Director of B2C
5.	Extra Energy	Ben Jones	Managing Director of Operations
6.	First Utility	Ed Kamm	Chief Customer Officer
7.	Npower	Simon Stacey	Domestic Managing Director
8.	Ovo Energy	Melissa Gander	Energy Director
9.	Scottish Power	Neil Clitheroe	CEO, Retail and Generation
10.	SSE	Will Morris	Managing Director of Retail
11.	Utilita Energy	Bill Bullen	Managing Director
12.	Utility Warehouse	Charles Wigoder	Executive Chairman
13.	Citizens Advice	James Plunkett	Director of Policy and Advocacy
14.	DCC	Jonathan Simcock	Managing Director
15.	SEC Panel	Peter Davies	Chair
16.	ENA	David Smith	Chief Executive
17.	Energy UK	Lawrence Slade	Chief Executive
18.	ICoSS	Andrew Green	Director
19.	Cornwall Energy	Ed Reed	Principal Consultant
20.	Which?	Richard Lloyd	Executive Director

Switching Programme Delivery Group (SPDG)

The Switching Programme Delivery Group (SPDG) provides a senior-level forum through which we can work together with key industry partners to monitor and drive the delivery of the programme. It will also agree actions required to mitigate major risks and resolve issues that could affect the successful delivery of the reforms.

External Design Advisory Group (EDAG)

The objective of the External Design Advisory Group (EDAG) is to provide expert advice into the overall design baseline, identify links and dependencies and provide strategic direction across all workstreams. More detail on this is given in EDAG-Terms of Reference.

Table 4. EDAG Members

	Members	Attendees	Category
1.	Scottish Power	Richard Sweet	Supplier
2.	EDF Energy	Dee Drew	Supplier
3.	Npower	Hazel Ward	Supplier
4.	SSE	Adam Carden	Supplier
5.	British Gas	Tabish Khan	Supplier
6.	E.ON	Alex Travell	Supplier
7.	Ovo Energy	Leyton Jones, Rob Jeffery (alternate)	Supplier
8.	Utilita	Alison Russell	Supplier
9.	First Utility	Natasha Hobday	Supplier
10	Haven Power	David Crossman	Supplier
11	Energy UK	Rosie McGlynn	Industry group
12	ICoSS	Gareth Evans	Industry group
13	Cornwall Energy	Ed Reed	Industry group
14	UK Power Networks	Martin Hewitt	Networks
15	Northern Gas Networks/ENA	Joanna Ferguson	Networks
16	GTC/ Independent Gas Transporters	Mike Harding	Networks
17	Xoserve	Nick Salter	Networks
18	Association of Meter Operators	Tom Chevalier	Metering agent
19	Utiligroup	Martin Evans, Mark Coyle & Andrew Humby (alternates)	Software provider
20	Contract Natural Gas	Colin Hollins	Shipper
21	Citizens Advice	Daniel Walker-Nolan	Consumer group
22	Elexon	Justin Andrews	Code administrator
23	SECAS	TBC	Code administrator
24	TMA	Eric Graham	Other
25	Laurasia	Peter Seymour	Other
26	DECC	Patrick Whitehead	Government
27	DECC	Nick Taylor	Government
28	Tech UK	Gavin Jones	Industry group
29	DCC	Jonathan Bennett	Smart metering communications provider

Business Process Design

The objective of the Business Process Design Workstream is to develop, assess and document:

• The business processes to support the functional (what is done) and non-functional (how it is done) requirements of the new switching arrangements, including a new CRS

• The responsibilities for delivering and operating each component of the new switching arrangements and the changes to existing systems and processes required to accommodate the new arrangements.

More detail on this is given in Business Process Design Workstream-Terms of Reference.

Table 5.1 Business Process Design Team

	Business Process Design Workstream		
	Members	**Attendees**	**Category**
1.	SPAA	Martin Brandt	Code administrator
2.	Elexon	Jon Spence	Code administrator
3.	MRA	Dan Cantle	Code administrator
4.	SECAS	Jill Ashby	Code administrator
5.	SECAS	Dan Simons	Code administrator
6.	SECAS	Kevin Mettam	Code administrator
7.	SECAS	Tambien Cummings	Code administrator
8.	Xoserve	Andy Miller	Networks
9.	DCC	Neil Williams	Smart metering communications provider
10.	DCC	Phil Bryan	Smart metering communications provider
11.	Ofgem	Colin Sawyer	Regulator
12.	Ofgem	Jenny Boothe*	Regulator
13.	Ofgem	Jon Lines	Regulator
14.	Ofgem	Ali Siddiqui	Regulator
15.	Ofgem	Jo Thrower	Regulator

(*) represents Ofgem workstream leads

Table 5.1 Business Process Design Team

	Members	Attendees	Category
	Business Process Design Workstream		
	Members	**Attendees**	**Category**
1.	Scottish Power	Elaine Allan	Supplier
2.	EDF Energy	Dave Morton	Supplier
3.	Npower	Andy Baugh	Supplier
4.	SSE	Martyn Edwards	Supplier
5.	British Gas	Adam Iles	Supplier
6.	E.ON	Helen Fosberry	Supplier
7.	Ovo Energy	Tom Griffin	Supplier
8.	First Utility	Jeremy Guard	Supplier
9.	Good Energy	Derek Weaving	Supplier
10.	Flow Energy	Richard Mukerji	Supplier
11.	Haven Power	June Mallett	Supplier
12.	Gazprom Energy	Lisa Saycell	Supplier
13.	Association of Meter Operators	Tom Chevalier	Metering agent
14.	Siemens	Colin Frier	Metering agent
15.	Calvin Capital	Stuart Haughton	Metering agent
16.	Utiligroup	Andrew Humby	Metering agent
17.	UK Power networks	Martin Hewitt	Networks
18.	Western Power Distribution	Tracey Pitcher	Networks
19.	Northern Power Grid	Leanne Cavagan	Networks
20.	Xoserve	David Addison	Networks
21.	ESP	Katy Binch	Networks
22.	Wales and West Utilities	Rob Wigginton	Networks
23.	Contract Natural Gas	Colin Hollins	Shipper
24.	Utilita (PPM)	Jim Garrett, Chris downs(alternate)	Supplier
25.	Vocalink	Vince Burr	Representing Tech UK
26.	Citzens Advice	Morgan Wild	Other (subject matter expert)
27.	Electralink	Gavin Jones	Other (subject matter expert)

Regulatory Design

The objective of the Regulatory Design Workstream is to design, assess and document governance arrangements, including licence and industry code provisions that underpin:

• The functional and non-functional requirements of the Central Registration Service (CRS); and

• Fast and reliable next-day switching arrangements that would operate on the CRS.

More detail on this is given in Regulatory Design Workstream-Terms of Reference.

Table 6.1 Regulatory Design Team

Regulatory Design Workstream			
	Members	**Attendees**	**Category**
1.	MRA	Glenn Sheern	Code administrator
2.	SPAA	Sarah Jones	Code administrator
3.	SECAS	Jill Ashby	Code administrator
4.	DCC	Jonathan Bennett	Smart metering communications provider
5.	Xoserve	David Addison	Networks
6.	DECC	Richard Haigh	Government
7.	ENA	Alan Raper	Networks
8.	Ofgem	Jon Dixon*	Regulator
9.	Ofgem	Suchitra Hammond	Regulator

(*) represents Ofgem workstream leads

Table 6.2 Regulatory Design User Group

Regulatory Design Workstream			
	Members	**Attendees**	**Category**
1.	Scottish Power	Colin Blair	Supplier
2.	EDF Energy	Dave Morton	Supplier
3.	Npower	David Smith	Supplier
4.	SSE	Martyn Edwards, Victoria Burkett	Supplier
5.	British Gas	Graham Wood	Supplier
6.	E.ON	Tim Newton	Supplier
7.	Good Energy	Chris Welby	Supplier
8.	Haven Power	Jonathan Windeatt	Supplier
9.	Gazprom	Steve Mulinganie	Supplier
10.	UK Power Networks	Hazel Cotman	Networks
11.	Electricity North West	Catherine Duggan	Networks
12.	Xoserve	Andy Miller	Networks
13.	Brookfield Utilities	Thomas Cadge	Networks
14.	Elexon	Matt McKeon	Code administrator
15.	Utiligroup	Martin Evans (TBC)	Software provider
16.	NGGD	Chris Warner	Networks

Delivery Strategy

In meeting its objective the Delivery Strategy Workstream will develop, assess and document a recommendation/ options for implementing the CRS and switching arrangements during the programme's Design, Build and Test (DBT) Phase and progressing to steady state after go-live. More detail on this is given in Delivery Strategy Workstream-Terms of Reference.

7.1 Delivery Strategy Design Team

	Delivery Strategy Workstream		
	Members	**Attendees**	**Category**
1.	SPAA	Marie Clark	Code administrator
2.	Elexon	TBC	Code administrator
3.	MRA	Tony Thornton	Code administrator
4.	SECAS	Jill Ashby	Code administrator
5.	Xoserve	Andy Miller	Networks
6.	DCC	Aimi Hayman	Smart metering communications provider
7.	Ofgem	Colin Sawyer	Regulator
8.	Ofgem	Barry Coughlan*	Regulator
9.	Ofgem	Jeremy Adams-Strump	Regulator
10.	Ofgem	Graeme Barton	Regulator

(*) represents Ofgem workstream leads

7.2 Delivery Strategy User Group

	Delivery Strategy Workstream		
	Members	**Attendees**	**Category**
1.	Scottish Power	Elaine Allan	Supplier
2.	EDF Energy	Pierre Anson-Tsang	Supplier
3.	Npower	Linden Partridge	Supplier
4.	SSE	Daniel O'Hara	Supplier
5.	British Gas	Adam Iles	Supplier
6.	Ovo Energy	Tom Griffin	Supplier
7.	First Utility	Carl Whitehouse	Supplier
8.	Northern Power Grid	Gary Marshall	Networks
9.	Harlaxton Energy Networks	Lucy Mair	Networks
10.	ENA	Clare Cantle-Jones	Networks
11.	Elexon	Isobel Squire	Code administrator
12.	Citizens Advice	Chris Alexander	Consumer group
13.	Utiligroup	Martin Evans	Software provider

Commercial

The objective of the Commercial Workstream (CWS) in the Blueprint Phase is to develop proposals for how the new Central Registration Service (CRS)[1] run by the DCC will be charged for, funded and procured.

Table 8.1 Commercial Workstream Design team

Commercial workstream	
Prices and charges - Design team	
Charging Consultant	TBC
OFGEM SMEs (peer review group)	Andrew Stone, Chris Parish, Mark Hogan, David O'Neil/Sujitra Krishnanandan, Thomas Mackenzie, Robyn Daniell, Colin Down
Price control consultant	TBC
Ofgem	Band D lead
Ofgem	Pooja Darbar
Procurement - Design team	
DCC (Leads)	Kelly Forrester and Aimi Hayman
CONSULTANTS	David Williams and Andrew Wilson, Hudson and Yorke
OFGEM SMEs (Procurement Peer Review Group)	Sam Davey, Carola Geist-Divver, Colin Sawyer, Andrew Amato, John Cole, Dorothy Oti-Amankwah, Rachel Clarke
Ofgem	Band D lead
Ofgem	Graeme Barton
Ofgem	Pooja Darbar

Table 8.1 Commercial Workstream User group

	User Group	
1		David Williams
2	DCC	Ekta Sareen
3	DCC	Kelly Forrester
4	Scottish Power	James Nixon
5	EDF Energy	Paul Saker
6	Npower	Daniel Hickman
7	SSE	Paul Clark
8	British Gas	Rochelle Harrison
9	E.ON	Tim Newton
10	Ovo Energy	John Flaherty
11	First Utility	Natasha Hobday
12	Gazprom Energy	Steve Mulinganie
13	Xoserve	Andy Miller
14	CITIZENS ADVICE	Morgan Wild
15	GTC	Gethyn Howard
16	ESP	Michael Walls
17	DCC	TBC
18	Scotia Gas Networks	Hilary Chapman
19	Scottish Power Energy Networks	Wendy Mantle
20	Utiligroup	Martin Evans

---

[1] CRS is used in this document to cover a range of services that will be procured by DCC to support the new registration and switching arrangements.