

## External Design Advisory Group - Monthly Programme Report

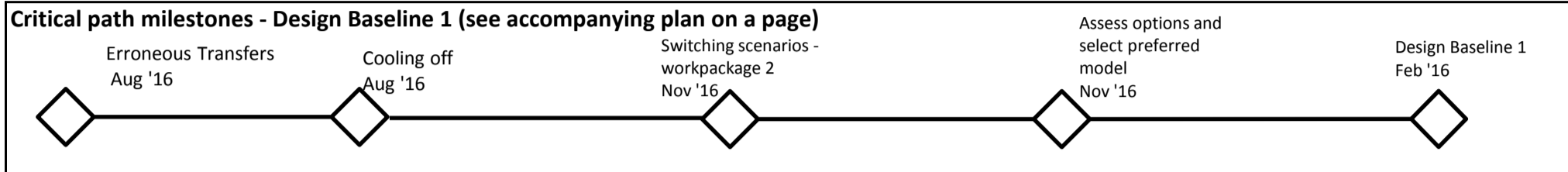
Date report updated

07-Jun-16



<b>Upcoming Key deliverables</b>	1. Solution Architecture Scoping Options for User Group Review <b>Jun '16</b>	2. Cooling Off and Erroneous Transfers Policy Papers for User Group Review <b>Jul '16</b>	3. Lock Out & Objections Design Authority approval <b>Jul 16</b>	4. Remaining policy decisions approved by Design Authority <b>Aug '16</b>
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<b>Deliverables achieved since last reporting period</b>	Advanced Registration - DA approval <b>Apr '16</b>	Decision on DCC licence mods & funding <b>May '16</b>
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### Programme Progress update

#### Overall

- \*Programme is progressing to plan with 4 products now baselined by Design Authority.
- \*First Programme delivery group (SPDG) and second Senior Stakeholder group meetings held in April.
- \*Additional resources have joined the programme supporting Business Process Design and Delivery Strategy workstreams.

#### Design Authority

- \*Design Authority baselined the approach on Advanced Registrations at their meeting on 27 April. The next meeting on 4 July is due to consider Lock Out, Objections and Scenarios 3-7.

#### Business process design workstream

- \* Scenarios now being modelled in Casewise to facilitate wider review and policy integration.
- \* PwC consultants fully embedded in design team delivering on out of industry challenge, Solution Architecture, Operational Requirements and Information Risk products.
- \* A technical sub-group (from User Group membership) has been formed and meets via webex to support the technical review of Solution Architecture products.
- \* The next User Group meetings on 20 June will review Solution Architecture and data related products as well as policy papers on Agent Appointments and linking related metering.

#### Regulatory Design workstream

- \* Product 1 (existing regulatory requirements) and Product 2 (Roles & Responsibilities) are both complete.
- \* Work on Product 3 (Governance arrangements) has commenced and was well received when emerging thinking was presented to User Group on 16 May.
- \* RDT now working with the BPDT to get an early understanding of solution architecture that will inform planning and product development.
- \* Timelines for completion of Products 3 and 4 (Business Rules) have been extended (no overall time impact) to allow for their dependency on the solution architecture options being developed by BPDT.

#### Delivery Strategy workstream

- \*Work with both the design team and user group is ongoing and progressing well. All products are progressing to plan.
- \*PwC resource (via DCC) to deliver data cleanse activity is now mobilised.
- \*The next User Group meeting is scheduled for 5th July.

#### Commercial workstream

- \*The decision on licence modification and funding arrangements for DCC's role in the programme was published on 17 May.
- \*The first User Group meeting was held on 27 May where product descriptions for the Procurement Framework, Procurement Plan, DCC Business Case and DCC Price Control Margin and Incentives were reviewed.

#### External Dependencies to programme

- \*Objections review - dependency being actively managed.
- \*Priority Services Register Review - dependency being actively managed.
- \*CMA remedies - dependency being actively managed.

**Top strategic risks and issues**

Risk/issue	Current RAG	Previous RAG	Mitigating actions	For information, action or advice sought from EDAG
<p>I03. There is a concern that the programme does not have the required capabilities to successfully deliver. For example limited 'out of industry' expertise or challenge; limited experience in Ofgem of delivering large-scale IT-enabled change.</p>	Yellow	Red	<p>1) EUK to discuss with switching sub-group the possibility of providing 'out of industry' design assurance <b>Update required from EUK</b></p> <p>2) PwC resource (via DCC) now in place and providing 'out of industry' challenge on products.</p>	<p>1) Update required from EUK</p>
<p>R01. Industry are concerned about the timing of RFI due to the number of other information requests at end of year. There is a risk that Industry will not respond to the programme's RFI as required and that the information the programme receives to inform the cost benefit analysis is of poor quality or incomplete.</p>	Yellow	Yellow	<p>1) RFI to be issued Apr 17 as detailed in plan shared with industry</p> <p>2) Programme team to work with other stakeholders, where possible, to coordinate timing of RFIs - <b>ongoing</b></p> <p>3) RFI approach to be shared with recipients in advance to enable resource planning - <b>Late 2016</b></p>	<p>Information on expected RFIs in 2016 and 2017, including timing and originators</p>
<p>R02. Risk that products require multiple reviews/approval cycles which will impact on timely delivery</p>	Yellow	Yellow	<p>1) Stakeholder management through review cycles - <b>Ongoing</b></p> <p>2) Engagement from Design and Impact Assessment Team - <b>Ongoing</b></p> <p>3) 2 months contingency planned in programme plan for DB1</p>	<p>For information</p>
<p>R03. There is a risk that the external dependencies are delayed which could delay the ability of the Programme to define switching processes in Baseline 1. This would have an impact on timely delivery.</p>	Yellow	Yellow	<p>1) Engage with policy teams on Objections and PSR</p> <p>2) Undertake work based on policy assumption and accept risk of wasted work</p>	<p>For information</p>
<p>R04. There is a risk that the CMA remedies could impact on the timely delivery of our programme, particularly the regulatory design products</p>	Green	Green	<p>1) The regulatory design team are engaged with Ofgem Remedies team and are working together to understand impact of remedies on switching programme of work. <b>Ongoing</b></p>	<p>For information</p>