

## Agenda and action log for EDAG Meeting 4

Date and time: 18/04/2016, **12:00 to 15:00**

Location: Room C9, BIS Conference Centre, 1 Victoria Street, London SW1H 0ET

1.	Introductions	Angelita Bradney (Ofgem)	For information	
2.	Minutes and actions	Angelita Bradney (Ofgem)	Minutes – for review and agreement Actions – for information	See ammended minutes <a href="#">here</a> Updated actions at end of this document
3.	Overview of key aspects of new switching arrangements - Business Process Design Workstream	Colin Sawyer (Ofgem)	For initial review	See meeting slides <a href="#">here</a>
4.	Advanced Registration - Business Process Design Workstream	Jenny Boothe/ Jon Lines (Ofgem)	For comment and feedback prior to submission to Design Authority	See meeting slides, summary paper and main paper <a href="#">here</a>
5.	Scope of Information Requirements - Business Process Design Workstream	Colin Sawyer (Ofgem)	For initial review	See meeting slides <a href="#">here</a>
6.	DCC transitional price control arrangements - Commercial Workstream	Andrew Wallace (Ofgem)	For information	To be tabled on the day
7.	Any other business	Angelita Bradney (Ofgem)	Review agenda for next meeting	See meeting slides <a href="#">here</a>

### EDAG meeting dates

Meeting	Date
EDAG 5	24 May ( <b>12:00 to 17:00</b> )
EDAG 6	16 Jun ( <b>12:00 to 17:00</b> )
EDAG 7	25 Jul ( <b>12:00 to 17:00</b> )
EDAG 8	18 Aug ( <b>09:30 to 13:30</b> )
EDAG 9	15 Sep ( <b>13:00 to 17:00</b> )

EDAG 10	13 Oct (12:00 to 17:00)
EDAG 11	21 Nov (12:00 to 17:00)
EDAG 12	13 Dec (12:00 to 17:00)

## EDAG action log

No.	EDAG meeting	Action	Responsible party	Update	Status
18	EDAG 3, 15 <sup>th</sup> March 2016	Ofgem to include triggers for key activities in process maps	Ofgem	To be included in process maps of switching scenarios	Open
19	EDAG 3, 15 <sup>th</sup> March 2016	Ofgem to publish Query Management Log and reporting template prior to EDAG 4	Ofgem	Query Reporting Template, Query Log and manual to be published on Ofgem website prior to EDAG 4	Open
20	EDAG 3, 15 <sup>th</sup> March 2016	Ofgem to share a forward look for meetings beyond June	Ofgem	In development, to be published on Ofgem website prior to EDAG 4	Open