

SWITCHING PROGRAMME PRODUCT DESCRIPTION

DESIGN BASELINE 1

PRODUCT

Product Title:	Design Baseline 1
Format / Presentation:	A document that provides a summary of the products that form Baseline 1, the products themselves and the design packages that will describe the options to be assessed in an RFI.
High level Summary/ Product Purpose:	<p>The driver for Design Baseline 1 is the RFI that will be used to gather information to update the Economic Case element of the overall programme Business Case.</p> <p>The RFI will be used to inform policy decisions, so Baseline 1 will require sufficient detail for industry to provide costs and assumptions. The RFI will set out a number of design packages against which industry will be asked to provide cost and benefit data. It is essential that Design Baseline 1 clearly shows the packages of design products that are to be assessed.</p> <p>Baseline 1 will include:</p> <ul style="list-style-type: none"> • Definition of Business Processes • Definition of solution architecture options • Design packages describing specific business processes that would be used for each of the identified solution architecture options • All policy positions and operational requirements approved by the Design Authority • Delivery Strategy Workstream implementation options approved by the Design Authority • Any Regulatory Design and Commercial Workstream products approved by the Design Authority <p>We expect each design package to provide a consolidated view of the business processes that would be used for a specific solution architecture option. There may be more than one business process for each solution architecture option, for example to test different switching speeds.</p> <p>Design Baseline 1 will include approved policy positions, including objections, cooling-off policy and lock-out requirements. There may be variations in these policies that will need to be reflected in design packages to test through the RFI (e.g. how to manage objections for different switching speeds if objections are retained).</p> <p>We assume that we do not need Regulatory Design Workstream outputs or price control/charging mechanism outputs from the Commercial Workstream for the RFI. But any approved products will be captured in Design Baseline 1 to give certainty on the output to date and to be shared as part of Design Baseline 1 to set context.</p> <p>We do not need the Blueprint Workstreams to complete all of their work at this stage, although we will have approved products that reflect where we are in the development process and these will be captured in Design Baseline 1. Further development may take place in the lead up to Baseline 2 which will be used for the Blueprint Consultation or Baseline 3 which we be used for the Blueprint Decision. Further development will also take place in the Detailed</p>

	Level Specification Phase.		
Composition:	<p>Design Baseline 1 will include a set of products from the Blueprint workstreams that have been approved by the Design Authority for that purpose.</p> <p>We expect products to include:</p> <ul style="list-style-type: none"> • Proposals (including options relating to any policy options such as lock-out, objections and cooling off) for: <ul style="list-style-type: none"> • Switching requirements & business process design • Solution architecture • Operational requirements • Design packages that will be assessed through the RFI and demonstrate how a business process would operate on a specified solution architecture • Delivery strategy implementation options • Any information that can be made available to inform: <ul style="list-style-type: none"> • Regulatory design • CRS procurement strategy • Price control • Charging methodology <p>We expect that the TOM will not be updated until Design Baseline 3 to align with the decision document. We will review this at Design Baseline 1 and 2.</p> <p>The products will be as defined in the programme workstreams and agreed by the Design Authority – this design baseline doesn't alter those products.</p> <p>There will be a wrapper document that sets the context of the individual products and how these have been brought together into coherent packages for the purpose of conducting a request to the industry for information on the costs and benefits of delivery and operation.</p>		
Inbound dependencies (What feeds into product):	Approval by Design Authority of constituent products from workstreams		
Outbound dependencies (What product will feed into):	RFI to industry Design Baseline 2 Detailed Level Specification Phase		

RESOURCES

Product Approver (Accountable):	Design Authority		
Product owner (Responsible):	Andrew Wallace		
Supported by:	DIAT team and Workstream leads		
Delivery from:	Aug 2016	Due date:	Feb 2017

REVIEWS

Reviewers (Consult/Inform):	Programme Board EDAG	Review date:	Dec 2016 Jan 2017
Acceptance Criteria:	Compliance with the programme Design Principles Consistency with TOM unless agreed by Design Authority Consistency across products Fit for purpose for RFI and allowing industry to respond Consistent with this Product Description		
Date of final version:	Feb 2017		

SWITCHING PROGRAMME PRODUCT DESCRIPTION

BLUEPRINT RFI

PRODUCT

Product Title:	Switching Programme Blueprint Request For Information (RFI)
Format / Presentation:	A word document describing what information is being requested with an excel template for returning information so that it can be analysed in a consistent way.
High level Summary/ Product Purpose:	<p>The objective of the RFI is to obtain cost and benefit information from industry and other interested parties to update the Economic Case Assessment element of the Business Case for the Switching Programme.</p> <p>The RFI will be based on Design Baseline 1 and will clearly set out the options that we are requesting information for.</p> <p>The RFI is expected to request cost data, with assumptions, on the business process and solution packages as well as the delivery strategy options. It will also ask for data on specific policy questions where cost data will help to determine the right approach.</p> <p>The information returned will be used to derive and provide the rationale for a preferred model for reliable, next day switching in Design Baseline 2 which will be used for the Blueprint Consultation.</p> <p>An updated Economic Case will form part of the Business Case that Ofgem will published alongside the Blueprint Consultation. The Blueprint Consultation will set out preferred policy positions for the switching programme.</p> <p>To develop the RFI, Ofgem will review its approach with relevant User Groups, EDAG, the Design Authority and the SRO during spring 2016. It will test a draft of the RFI with stakeholders after publication of Baseline 1 and hold a workshop to help refine the document before it is published.</p>
Composition:	<p>A clear description of what information is being requested and for what purpose and how it will support the Business Case.</p> <p>A template for returning information so that it can be analysed in a consistent way.</p> <p>A link to Design Baseline 1 to set the context of what the design packages are, against which costs and benefits are being requested.</p>
Inbound dependencies (What feeds into product):	<p>Approval of Design Baseline 1</p> <p>Review of RFI approach and draft RFI with stakeholders</p> <p>Product Description for the Business Case</p>
Outbound dependencies (What product will feed into):	<p>Industry responses to the RFI</p> <p>Design Baseline 2</p> <p>Business Case to be published alongside Blueprint Consultation</p> <p>Blueprint Consultation</p>

RESOURCES

Product Approver	SRO
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(Accountable):			
Product owner (Responsible):	Andrew Wallace		
Supported by:	DIAT team (in particular Pooja Darbar and Fatima Zaidi)		
Delivery from:	Aug 2016	Due date:	Apr 2017

REVIEWS

Reviewers (Consult/Inform):	EDAG DA Industry review and seminar	Review date:	Jan 2017 Feb 2017 Mar 2017
Acceptance Criteria:	<p>Consistency with Ofgem RFI policy and legal requirements</p> <p>Consistency with TOM unless agreed by Design Authority</p> <p>Consistency with Design Baseline 1</p> <p>Compliance with the programme Design Principles</p> <p>Consistency across products</p> <p>Fit for purpose for industry to respond</p> <p>Fit for purpose for Ofgem to efficiently collate and analyse responses</p> <p>Consistent with this Product Description</p>		
Date of final version:	Apr 2017		

