



Insulation Exemption Evidence

What is it?

A requirement of the Domestic RHI scheme is that you must install loft and/or cavity wall insulation, if it's listed as a recommendation on your Green Deal Advice Report. If it's not possible, you may still be able to apply for the scheme, if you can provide evidence from a relevant body that one of the permitted insulation exemptions applies to you.

This document includes

- 🏠 A table showing the permitted reasons for exemption and the evidence requirements. No other reasons will be accepted.
- 🏠 Letter templates for each of the permitted reasons for exemption that can be given to the appropriate professional from one of the relevant bodies stipulated in the table. They must complete the letter, expressing their opinion that it isn't feasible to install the insulation and explaining why.

Without this evidence you won't be able to join the scheme, unless you install the insulation. See the website for more information.

Send to

Send the completed letter to:

by email: domesticrhi@ofgem.gov.uk

by post: Domestic RHI Team, Ofgem, 9 Millbank, London SW1P 3GE



If you need help

Telephone: **0300 003 0744** Email: domesticrhi@ofgem.gov.uk

Enquiry line is open Monday to Friday 9am-5pm

🏠 Insulation Exemptions		
Why is the property exempt?	Which body must confirm this?	What evidence is required?
Due to your property being a listed building	The planning department of your local authority, English Heritage, Historic Scotland or Cadw.	A letter stating that it is not possible to install cavity/loft insulation due to the building being a listed property.
Due to your property being located in a Conservation Area	The planning department of your local authority, English Heritage, Historic Scotland or Cadw.	A letter stating that it is not possible to install cavity/loft insulation due to the building being located in a Conservation Area.
Due to your property housing a protected species that would be materially affected by insulation (most likely - though not necessarily - bats)	Natural England (Bat Conservation Trust), Scottish Natural Heritage, Natural Resources Wales or a chartered ecologist (please find a member of Chartered Institute of Ecology and Environmental Managers - CIEEM website).	You can contact the national bodies for advice, but may need to arrange a site visit and report by a private ecologist. The letter needs to state which protected species is housed at your property and that installing cavity/loft insulation would materially affect the species.
Due to local environmental conditions (e.g. regular exposure to driving rain)	A member of the Royal Institute of Chartered Surveyors (RICS). Please visit the RICS website to find a local chartered surveyor.	You will need to arrange for a chartered surveyor to visit your property and prepare a report. The letter will need to state their RICS membership number.
Due to the structure of your building (e.g. it's a timber framed building)	A member of the Royal Institute of Chartered Surveyors (RICS). Please visit the RICS website to find a local chartered surveyor.	You will need to arrange for a chartered surveyor to visit your property and prepare a report. The letter will need to state their RICS membership number.
Because it would be otherwise unlawful	The planning department of your local authority, English Heritage, Historic Scotland, CADW, or a member of the Royal Institute of Chartered Surveyors (RICS).	The letter will need to state which law prevents the installation of cavity/loft insulation at the property.



For listed properties

Date:

Dear Domestic RHI team,

I am writing to confirm that the following property is a listed property.

Grade:

Full address:

I declare that, due to its listed status, it is not possible to install

- loft**
- cavity wall insulation**

in the property, as recommended in the property's domestic Energy Performance Certificate. *Please provide any extra detail here:*

Yours sincerely,

..... *please sign*

Full Name:

Organisation:

Job Title:

If chartered surveyor, RICS member number:

N.B. In order for this letter to be acceptable evidence, you must be a representative from the planning department of the property owner's local authority, or from English Heritage, Historic Scotland, CADW or be a member of the Royal Institute of Chartered Surveyors (RICS) and have provided your RICS member number.

For properties located in a Conservation Area Date:

Dear Domestic RHI team,

I am writing to confirm that the following property is located in:

.....
which is a Conservation area.

I declare that, due to the fact that it is located in a conservation area, it is not possible to install

- loft insulation**
- cavity wall insulation**

in the property, as recommended in the property's domestic Energy Performance Certificate. *Please provide any extra detail here:*

.....

Yours sincerely,

..... *please sign*

Full Name:

Organisation:

Job Title:

If chartered surveyor, RICS member number:

N.B. In order for this letter to be acceptable evidence, you must be a representative from the planning department of the property owner's local authority, or from English Heritage, Historic Scotland, CADW or be a member of the Royal Institute of Chartered Surveyors (RICS) and have provided your RICS member number.

For protected species

Date:

Dear Domestic RHI team,

I am writing to confirm that:

(insert name of protected species)

is present at the following property.

Full address:

.....

I declare that in my opinion the installation in the property (as recommended in the property's domestic Energy Performance Certificate) of

loft insulation

cavity wall insulation

would have a material impact on the above species.

Please provide extra detail here, or attach a report:

.....

Yours sincerely,

.....

please sign

Full Name:

Organisation:

Job Title:

N.B. In order for this letter to be acceptable evidence, you must be a representative from the planning department of the property owner's local authority, or from English Heritage, Historic Scotland, CADW or be a member of the Royal Institute of Chartered Surveyors (RICS) and have provided your RICS member number.

For environmental/structural reasons

Date:

Dear Domestic RHI team,

I am writing to confirm that in my opinion

- the presence of atypical environmental conditions at the following property mean
- the structure of the following property means

that the installation at the property (as recommended in the property's domestic Energy Performance Certificate) of

- loft insulation is not feasible**
- cavity wall insulation is not feasible**

Full address:

Please provide extra detail here

Yours sincerely,

.....
please sign

Full Name:

Organisation name, or self-employed:

RICS member number:

N.B. In order for this letter to be acceptable evidence, you must be a representative from the planning department of the property owner's local authority, or from English Heritage, Historic Scotland, CADW or be a member of the Royal Institute of Chartered Surveyors (RICS) and have provided your RICS member number.

If it's unlawful

Date:

Dear Domestic RHI team,

I am writing to confirm that in my opinion the installation in the following property, as recommended in the property's domestic Energy Performance Certificate, of

loft insulation

cavity wall insulation

would be unlawful for the reasons set out below.

Full address:

.....

Please provide details as to the law that would be contravened and the way in which it would be contravened:

.....

Yours sincerely,

..... *please sign*

Full Name:

Organisation name, or self-employed:

RICS member number:

N.B. In order for this letter to be acceptable evidence, you must be a representative from the planning department of the property owner's local authority, or from English Heritage, Historic Scotland, CADW or be a member of the Royal Institute of Chartered Surveyors (RICS) and have provided your RICS member number.