ANNEX 1 to CHP LEC RECONCILIATION 2012 LETTER

**OUTPUT AMENDMENT RECONCILIATION 2012 REQUEST**

N.B. Please complete a separate form for each station and send to: renewable@ofgem.gov.uk

|  |  |
| --- | --- |
| Name of generating station: |  |
|  |  |
| CHPQA scheme reference number: |  |
|  |  |
| Organisation name: |  |
|  |  |
| Contact name: |  |
|  |  |
| Contact email address: |  |
|  |  |
| Contact telephone number: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Original output data submitted (kWh)\*** | **Amended output data submitted (kWh)\*\*** | **Reason for amendment request\*\*\*** |
| January 2011 |  |  |  |
| February 2011 |  |  |  |
| March 2011 |  |  |  |
| April 2011 |  |  |  |
| May 2011 |  |  |  |
| June 2011 |  |  |  |
| July 2011 |  |  |  |
| August 2011 |  |  |  |
| September 2011 |  |  |  |
| October 2011 |  |  |  |
| November 2011 |  |  |  |
| December 2011 |  |  |  |
| January 2012 |  |  |  |
| February 2012 |  |  |  |
| March 2012 |  |  |  |

**\*** This data can be viewed from your Renewables & CHP Register account within the ‘View Output History’ section of the ‘Output Data’ section for each relevant scheme.

**\*\*** As well as completing this form so the changes to output data for your scheme are captured within the annual reconciliation round please also enter the late/amended output data into the Renewables & CHP Register to ensure your account is fully up to date.

**\*\*\*** Please ensure you hold evidence of meter reads to support output data for the period 1 January 2011 to 31 March 2012 in case this information is required to support data used for reconciliation