

*LCN Fund Full Submission*  
**Supplementary Answer Form**

Tick if this answer is Confidential:

Tick if this answer has been provided verbally:

Project code:	WPDT2002	Question Number	14
Question date	13th September 2011	Answer date	20 <sup>th</sup> September 2011
Submission section question relates to	Appendix D		
Topic	Risks		
Question	Does the full Risk Register include contingency? Please can you provide examples?		
Notes on question			
Answer	<p>The risk register contains mitigating actions per risk. Owners have been assigned to manage those risks. Aspects of the mitigation action plan shown in the risk register have already been implemented during the bid phase to minimise the probability of the risk materialising into an issue during project delivery.</p> <p>In the governance arrangements for FALCON, if the risk is considered a 'known' risk i.e. it is certain to happen, it will be escalated to the appropriate level in the governance structure and managed as an issue.</p> <p>If, in project delivery, a risk materialises into an issue, the issue will be escalated to the appropriate level in the governance structure and actions to resolve the issue will be implemented. These actions may invoke the implementation of contingency plans.</p> <p>For example, if a supplier withdraws from the project, (FAL0015) before the design phase we would obtain another supplier. We have already identified alternative suppliers for each project area and discussed potential options with them during the bid phase. They have been kept informed of the</p>		

	<p>progress of the bid.</p> <p>Before the execution of the design phase, we will have the detailed scope and budget set for each supplier's area of expertise, therefore the step to appointing an alternative supplier will be small.</p> <p>As a further example - if Aston University and Birmingham University cannot deliver against their scope (FAL008), we will instigate discussions with one of our other academic partners or leverage our academic contacts from across the Future Networks Programme to provide resource and take on their scope of work. There is also a process in place between academic institutions, the Knowledge Transfer Network, which enables the transfer of knowledge and skills between academic institutions. This will ensure that the scope of Aston/Birmingham will be delivered.</p> <p>The risk register is a live document. During the bid phase and project delivery the risk register is, and will be, updated regularly to ensure it reflects an accurate risk profile of the project at that point in time.</p>
Attachments	
Verbal Clarifications (Consultants )	