

To:

1. The Company Secretary
Eastern Power Networks Plc (Company No. 2366906)
London Power Networks Plc (Company No. 3929195)
South Eastern Power Networks Plc (Company No. 3043097)
UK Power Networks (IDNO) Limited (Company No. 6489447)
Newington House
237 Southwark Bridge Road
London SE1 6NP
2. The Company Secretary
Electricity North West Limited (Company No. 2366949)
304 Bridgewater Place
Birchwood Park
Warrington WA3 6XG
3. The Company Secretary
Northern Electric Distribution Limited (Company No. 2906593)
Yorkshire Electricity Distribution Plc (Company No. 4112320)
Lloyds Court
78 Grey Street
Newcastle-Upon-Tyne NE1 6AF
4. The Company Secretary
Scottish Hydro Electric Power Distribution Plc (Company No. SC213460)
Inveralmond House
200 Dunkeld Road
Perth PH1 3AQ
5. The Company Secretary
Southern Electric Power Distribution Plc (Company No. 4094290)
55 Vastern Road
Reading
Berkshire RG1 8BU
6. The Company Secretary
SP Distribution Limited (Company No. SC189125)
1 Atlantic Quay
Robertson Street
Glasgow G2 8SP
7. The Company Secretary
SP Manweb Plc (Company No. 2366937)
3 Prenton Way
Prenton CH43 3ET
8. The Company Secretary
Western Power Distribution (South Wales) Plc (Company No. 2366985)
Western Power Distribution (South West) Plc (Company No. 2366894)
Western Power Distribution (East Midlands) Plc (Company No. 2366923)
Western Power Distribution (West Midlands) Plc (Company No. 3600574)
Avonbank

Feeder Road
Bristol
Avon BS2 0TB

**DIRECTION ISSUED PURSUANT TO STANDARD CONDITION 46A OF THE
ELECTRICITY DISTRIBUTION LICENCE DIRECTING DISTRIBUTION NETWORK
OPERATORS TO SUBMIT A BUSINESS CARBON FOOTPRINT REPORT.**

WHEREAS:

1. The party to whom this document is addressed (the “Licensee”) holds an electricity distribution licence (the “Licence”) granted or treated as granted by the Gas and Electricity Markets Authority (the “Authority”) under section 6(1)(c) of the Electricity Act 1989 (the “Act”).
2. Where the Authority gives the licensee a direction under Standard Condition 46A.2 of its licence to do so, the licensee must, in each Regulatory Year, prepare and submit to the Authority a Business Carbon Footprint (BCF) Report, on the total Greenhouse Gas (GHG) emissions arising directly or indirectly from the operations and activities of the licensee’s Distribution Business during its confirmed reporting year.
3. The Licensee must make use of the BCF Regulatory Instructions and Guidance (RIGs) when producing their BCF Report. The BCF Report should include:
 - a. the quantification (including estimation) of GHG emissions by reference to different categories or segments of the licensee’s Distribution Business activities and operations;
 - b. the appropriate attribution of GHG emissions as between those activities and operations of the licensee’s Distribution Business that are performed directly by the licensee itself and those that are performed on behalf of the licensee by a different legal entity; and
 - c. the matters that are to be explained by the licensee in a commentary to accompany the report, including, in particular:
 - i. the data sources and processes relied upon by the licensee for the purposes of recording or estimating GHG emissions; and
 - ii. the methods used by the licensee for the purposes of converting GHG emissions into carbon dioxide equivalent emissions.
4. At the same time in each Regulatory Year as it submits its BCF Report to the Authority, the licensee must also:
 - a. publish that report in such manner as the licensee believes will ensure adequate publicity for it (including by making it readily accessible from the licensee’s Website); and
 - b. give or send a copy of that report to any person who requests one and makes such payment to the licensee as it may require (which must not exceed such amount as the Authority may from time to time approve for that purpose in respect of the document in question).

NOW THEREFORE

5. The Authority hereby directs the Licensee to submit a BCF Report to the Authority for the confirmed reporting year as set out in the table appended to this direction in annexe 1 by 23 September 2011.
6. The Authority further hereby directs the Licensee to submit an annual BCF report to the Authority by 31 July in each subsequent year [for the preceding confirmed reporting year] unless otherwise directed.

A handwritten signature in black ink, appearing to read 'Rachel Fletcher', is positioned above the typed name.

Rachel Fletcher
Acting Senior Partner
For and on behalf of the Authority
19 September 2011

Appendix 1

Confirmed reporting year	DNO	Letter of confirmation in accordance with paragraph 46A.3 (b) of Standard Condition 46A of the electricity distribution licence, dated
January to December	CE Electric Plc (Northern Electric Distribution Limited; Yorkshire Electricity Distribution Plc)	30/04/2010
	Scottish Power (SP Distribution Limited; SP Manweb Plc)	30/04/2010
	EDF (now Eastern Power Networks; Plc; London Power Networks Plc; South Eastern Power Networks Plc; UK Power Networks (IDNO) Limited)	30/04/2010
	WPD (Western Power Distribution (South Wales) Plc; Western Power Distribution (South West) Plc; Western Power Distribution (East Midlands) Plc)	30/04/2010
1 April – 31 March	CN (now Western Power Distribution (West Midlands) Plc)	30/04/2010
	SSE (Southern Electric Power Distribution Plc; Scottish Hydro Electric Power Distribution Plc)	30/04/2010
	Electricity North West Limited	07/05/2010