

Metered Connections Customer Group (MCCG)

Constitution and Terms of Reference

1. Aims and Purpose

The aims of the MCCG are to ensure that:

- 1.1 commercial matters relating to improving competition and performance within the connections industry either directly with the DNO/iDNO or through CinC. Including influencing the regulator Ofgem, through the ECSG to develop regulation and/or processes and procedures to enhance competition in both the demand and generation connections industry.
- 1.2 commercial matters are limited to those items which promote fair and open competition and / or assist in understanding associated issues – such as guaranteed standards of performance / service level agreements. Specifically any issues which might be construed as being in breach of the Competition Act or relevant guidance is forbidden

2. Membership

- 2.1 The membership of the MCCG shall be formed from representatives of any interested bodies including Customer Representatives, trade bodies, consultants and ICP's.
- 2.2 There shall be no more than 1 representative from any one organisation, other than those co-opted for special purposes
- 2.3 The MCCG may co-opt specialists as considered necessary.

3. Management of the MCCG

- 3.1 The Committee shall elect a Chairman who will serve for a term of not more than 5 consecutive years at any one time. The Chairman shall not be eligible to serve for more than 2 consecutive terms unless agreed by the committee.
- 3.2 The Chairman or Secretary of the MCCG shall call meetings. Meetings will normally be held not less than once per year.
- 3.3 A quorum shall consist of not less than 4 members including the Chairman or secretary. In the absence of the Chairman an acting Chairman can be appointed by the quorum.
- 3.4 A Secretary shall take minutes of the meeting and distribute them to members prior to the next meeting. Minutes of the meeting will normally be confidential to the aims and purposes of the MCCG and subject to approval by the MCCG at the next meeting.
- 3.5 Any resolution of the group shall be reached preferably by consensus.
- 3.6 The group may appoint working parties or sub-groups as necessary to further the work of the group.
- 3.7 Members shall meet on a voluntary basis.
- 3.8 The Group will hold funds only insofar as is necessary to carry on its activities.

4. Compliance

4.1 The MCCG and any Working Groups formed there from will at all times comply with the requirements of the 1998 Competition Act and will not deal with any matter which will or is likely to prevent, restrict or distort competition or constitute an abuse of a dominant position as construed within the Act.

5. Output

5.1 The output of the group will consist of advisory statements, decisions in either hard or electronic output as determined by the group.

5.2 Those representing the MCCG on outside bodies will prepare timely reports or supply minutes for dissemination to the MCCG.

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