

Scheme notification schedule

Notification:

New schemes must be submitted to Ofgem by the first working day of each month and are reviewed within that month. This also applies to resubmissions, progress and completion reports. The date the submission or report is received by Ofgem is considered the notification date; energy savings can be claimed for measures delivered from one month prior to this date.

The notifications are sent in electronic format to eec@ofgem.gov.uk and consist of two excel spreadsheets, the notification pro forma and the EEC scheme spreadsheet. Ofgem will periodically update these two spreadsheets and it is necessary that every notification is provided on the most recent version.

Monthly schedule:

For schemes which are submitted by the first working day of the month, Ofgem will respond with queries and comments by the tenth working day of that month. It is requested that the project manager responds to these queries by the fifteenth working day and Ofgem will then aim to approve the scheme by the last day of the month. Please see the Scheme Notification Schedule, for the relevant dates for each month of EEC 2.

Schedule detailing deadline dates for notification in order for Ofgem to guarantee assessment of proposed actions by the date specified.

Month	Notification by supplier under Article 5 (1) or 5 (5) of the Order	Ofgem responds to the supplier	Supplier to respond to any further information requests	Ofgem notifies the supplier
September 2006	Friday 1 st	Thursday 14 th	Thursday 21 st	Friday 29 th
October 2006	Monday 2 nd	Friday 13 th	Friday 20 th	Tuesday 31 st
November 2006	Wednesday 1 st	Tuesday 14 th	Tuesday 21 st	Thursday 30 th
December 2006	Friday 1 st	Thursday 14 th	Thursday 21 st	Friday 29 th
January 2007	Tuesday 2 nd	Monday 15 th	Monday 22 nd	Wednesday 31 st
February 2007	Thursday 1 st	Wednesday 14 th	Wednesday 21 st	Wednesday 28 th
March 2007	Thursday 1 st	Wednesday 14 th	Wednesday 21 st	Friday 30 th
April 2007	Monday 2 nd	Tuesday 17 th	Tuesday 24 th	Monday 30 th
May 2007	Tuesday 1 st	Tuesday 15 th	Tuesday 22 nd	Thursday 31 st

June 2007	Friday 1 st	Thursday 14 th	Thursday 21 st	Friday 29 th
July 2007	Monday 2 nd	Friday 13 th	Friday 20 th	Tuesday 31 st
August 2007	Wednesday 1 st	Tuesday 14 th	Tuesday 21 st	Friday 31 st
September 2007	Monday 3 rd	Friday 14 th	Friday 21 st	Friday 28 th
October 2007	Monday 1 st	Friday 12 th	Friday 19 th	Wednesday 31 st
November 2007	Thursday 1 st	Wednesday 14 th	Wednesday 21 st	Friday 30 th
December 2007	Monday 3 rd	Friday 14 th	Friday 21 st	Monday 31 st

January 2008	Wednesday 2 nd	Tuesday 15 th	Tuesday 22 nd	Thursday 31 st
February 2008	Friday 1 st	Thursday 14 th	Thursday 21 st	Friday 29 th
March 2008	Monday 3 rd	Friday 14 th	Friday 25 th	Monday 31 st
April 2008	Tuesday 1 st	Monday 14 th	Wednesday 23 rd	Wednesday 30 th
April/June 2008	Wednesday 30 th	Tuesday 13 th	Thursday 22 nd	Friday 30 th