



Independent Gas Transporters  
Gas Meter Asset Managers

*Bringing choice and value  
to customers*

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Dear Colleague

### **Self Certification for Gas Meter Asset Manager Approval**

Following the issue on 17 June 2004 of the final version of the Meter Asset Managers Code of Practice (MAMCoP) and the Decision Document and Section 23 Notices on 'Competition in the Provision of Gas Metering Services: Licence Amendments', I am writing to you now to outline the interim procedure that is to be adopted by Ofgem for the approval of Meter Asset Managers (MAMs) in conjunction with the anticipated implementation of the Review of Gas Metering Arrangements (RGMA) on 12 July 2004.

Some independent gas transporters (IGTs) are offering services that fall within the proposed definition of those offered by a 'Meter Asset Manager' as part of a bundled service and have queried how these proposals for MAM approval will affect their activities. To clarify, it is Ofgem's intent that all organisations offering Meter Asset Management, including IGTs, will be required to have their processes and procedures approved by Ofgem as compliant with the MAMCoP in accordance with this procedure – that is, they will need to be an approved MAM. However, business separation of the MAM activity will not be a requirement for MAM approval under current proposals.

To facilitate this approval process please find enclosed:

- An explanation of the Self-certification Procedure
- An application pro-forma letter
- A self-certification declaration form

A copy of the latest MAMCoP dated 17 June 2004 can be downloaded from the Ofgem web-site at [www.ofgem.gov.uk/ofgem/work/index.jsp?section=/areasofwork/meteringrgma](http://www.ofgem.gov.uk/ofgem/work/index.jsp?section=/areasofwork/meteringrgma)

As you will see from the timescales outlined below, if you or your service provider need to apply for MAM approval, use should be made of the attached documentation without delay in order to ensure that you(they) have the necessary authority to carry out the work of a MAM on the anticipated RGMA implementation date.

### **Anticipated Accreditation Timescale**

Issue Decision document and Section 23 Notices on the  
Competition in the Provision of Gas Metering Services:  
Licence Amendments -

10 June 2004

Issue final version of the MAMCoP	17 June 2004
Issue Self-certification Procedure & application documents	18 June 2004
Application for MAM approval submitted to Ofgem by -	2 July 2004
Ofgem reviews applications and issues interim approvals by -	9 July 2004
Anticipated RGMA Implementation	12 July 2004

Should you have any queries about the operation of this procedure or concerns about the compliance of your processes and procedures with the MAMCoP please contact Adrian Rudd (adrian.rudd@ofgem.gov.uk; 0207 901 7030)

Yours faithfully



**Adrian Rudd**  
**Technical Policy Adviser - Gas Metering**