

DN Sales Development & Implementation Steering Group Agenda

Meeting 1

20 January 2004

9:00 am – 2:00 pm

City Inn, 30 John Islip Street, Westminster

(Tel - 020 7630 1000)

9.00 am Coffee

9.30 am Start

1. Welcome
2. Role of group
 - ◆ agree on terms of reference (included in Next Steps document)
3. Composition of group
4. Issues log (to be tabled at DISG)
 - ◆ does the issues log include all relevant issues?
 - ◆ is the ownership of issues allocated correctly between groups?
 - ◆ is the content of the issues log accurate?
5. Other issues?
6. Date of next and subsequent meetings

Working lunch, aim to end at 2 pm.