1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of "BSC Procedure" in Section X, Annex X-1 thereof.

2. This is BSC Procedure 25, Version 10.0 relating to Registration of Transmission System Boundary Points, Grid Supply Points, GSP Groups and Distribution Systems Connection Points.

3. This BSC Procedure is effective from 29 March 2019.

4. This BSCP has been approved by the Panel.

**CONTENTS**

[1. Introduction 3](#_Toc164945481)

[1.1 Purpose and Scope of the Procedure 3](#_Toc164945482)

[1.2 Main Users of the Procedure and their Responsibilities 3](#_Toc164945483)

[1.3 Key Milestones 4](#_Toc164945484)

[1.4 Balancing and Settlement Code Provision 4](#_Toc164945485)

[1.5 Associated Balancing and Settlement Code Procedures 4](#_Toc164945486)

[1.6 Authorisations 4](#_Toc164945487)

[2. Acronyms and Definitions 4](#_Toc164945488)

[[FSO BSC]2.1 List of Acronyms 4](#_Toc164945489)

[2.2 List of Definitions 5](#_Toc164945490)

[3. Not Used 6](#_Toc164945491)

[4. Interface and Timetable Information 7](#_Toc164945492)

[4.1 Transmission System Boundary Point Registration 7](#_Toc164945493)

[4.2 Distribution Systems Connection Point Registration 9](#_Toc164945494)

[4.3 Grid Supply Point Registration 11](#_Toc164945495)

[4.4 GSP Group Registration 15](#_Toc164945496)

[4.5 Registration of a new circuit associated with an existing DSCP or GSP 18](#_Toc164945497)

[4.6 Transmission Systems Boundary Point De-registration 20](#_Toc164945498)

[4.7 Distribution Systems Connection Point De-registration 21](#_Toc164945499)

[4.8 Grid Supply Point De-registration 23](#_Toc164945500)

[4.9 De-registration of one circuit at a DSCP or GSP 27](#_Toc164945501)

[5. Appendices 29](#_Toc164945502)

[BSCP25/5.1 Registration/De-registration of a Transmission System Boundary Point 29](#_Toc164945503)

[BSCP25/5.2 Registration of a Distribution Systems Connection Point 33](#_Toc164945504)

[BSCP25/5.3 Registration of a Grid Supply Point 36](#_Toc164945505)

[BSCP25/5.4 Registration of a GSP Group 40](#_Toc164945506)

[BSCP25/5.5 De-registration of a Distribution System Connection Point 41](#_Toc164945507)

[BSCP25/5.6 De-registration of a Grid Supply Point 43](#_Toc164945508)

[AMENDMENT RECORD – BSCP25 44](#_Toc164945509)

# Introduction

## 1.1 Purpose and Scope of the Procedure

This BSCP defines the key interfaces, interdependencies and timetable for:

* Transmission System Boundary Point (TSBP) Registration/De-registration
* Grid Supply Point (GSP) Registration / De-registration
* GSP Group Registration
* Distribution Systems Connection Point (DSCP) Registration/De-registration
* Registration/De-registration of a new circuit to an existing GSP or DSCP

## 1.2 Main Users of the Procedure and their Responsibilities

The main users of this procedure are:

(a) Licensed Distribution System Operators (LDSO)

(b) The Central Data Collection Agent (CDCA)

(c) The Central Registration Agent (CRA)

(d) National Electricity Transmission System Operator (NETSO)

(e) BSCCo

Where a Party has access to the Self-Service Gateway and an equivalent online form is provided, the Party may use the online form as an alternative to the paper forms defined in this BSCP.

Where a Party has provided data using the Self-Service Gateway, BSCCo may use the service to validate and confirm the input data or to request additional data. Where this is the case, these online transactions will represent a valid equivalent to the transactions defined in this BSCP.

Please note that there will not always be a one-to-one equivalence between the data collected via the Self-Service Gateway and the paper forms defined in this BSCP. For example, data collected in one paper form, may be collected by more than one online form. Conversely, a single online form may collect data from more than one paper form.

All references to the provision of information using BSCP forms in this Procedure, should be construed as provision either by a paper form or via the Self-Service Gateway. References to the CRA, including checks performed by the CRA, may include the Self-Service Gateway as applicable.

## 1.3 Key Milestones

The key milestones in this procedure are:

* Registration forms for DSCPs must be submitted at least 20 WD prior to the Energisation Date of the first circuit of the DSCP.
* Registration forms for TSBPs and GSPs must be submitted at least 5 WD before the Commissioning Programme Commencement Date (CPCD).
* The Commissioning Programme Commencement Date (CPCD) is the date when the NETSO gives notification of the Energisation Date.

## 1.4 Balancing and Settlement Code Provision

This BSCP should be read in conjunction with the Code and in particular [Section K](https://bscdocs.elexon.co.uk/bsc/bsc-section-k-classification-and-registration-of-metering-systems-and-bm-units#section-k). In the event of an inconsistency between the provisions of this BSCP and the Code, the provisions of the Code shall prevail.

## 1.5 Associated Balancing and Settlement Code Procedures

This procedure interfaces with the following BSCPs:

|  |  |
| --- | --- |
| BSCP02 | Proving Test Requirements for CVA Metering Systems |
| BSCP06 | CVA Meter Operations for Metering Systems Registered in CMRS |
| BSCP15 | BM Unit Registration |
| BSCP20 | Registration of Metering Systems for CVA |
| BSCP38 | Authorisations |
| BSCP75 | Registration of Meter Aggregation Rules for Volume Allocation Units |
| BSCP128 | Production, Submission, Audit and Approval of Line Loss Factors |
| BSCP509 | Changes to Market Domain Data |
| BSCP515 | Licensed Distribution |

## 1.6 Authorisations

Prior to any registration detailed in this procedure being submitted, the Party must ensure that all Authorisations and passwords have been registered in accordance with [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations).

# 2. Acronyms and Definitions

## [FSO BSC]2.1 List of Acronyms

The following is a list of acronyms used in [BSCP25](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points):

|  |  |
| --- | --- |
| AFYC | Average Fraction of Yearly Consumption |
| BSCCo | Balancing and Settlement Code Company |
| BSCP | Balancing and Settlement Code Procedure |
| CDCA | Central Data Collection Agent |
| CPCD | Commissioning Programme Commencement Date |
| CRA | Central Registration Agent |
| DSCP | Distribution System Connection Point |
| EFD | Effective From Date |
| ETD | Effective To Date |
| GSP | Grid Supply Point |
| LDSO | Licensed Distribution System Operator |
| MDD | Market Domain Data |
| MOA | Meter Operating Agent |
| MSID | Metering System ID |
| MTD | Meter Technical Details |
| NETSO | National Electricity Transmission System Operator |
| Panel | Balancing and Settlement Code Panel |
| TSBP | Transmission System Boundary Point |
| WD | Working Day(s) |

## 2.2 List of Definitions

A list of definitions can be found in [Section X](https://bscdocs.elexon.co.uk/bsc/bsc-section-x-definitions-and-interpretation) of the Code. Definitions used in this BSCP are as follows:

|  |  |
| --- | --- |
| Circuit Disconnection Date | date on which a circuit (not including the last circuit) at an existing GSP or DSCP is disconnected. |
| Circuit Energisation Date | date on which a new circuit (not including the first circuit) at an existing GSP or DSCP is energised. |
| Commissioning Programme Commencement Date | defined in relation to a particular User in the Construction Agreement, as in Connection and use of System Code (CUSC). |
| Disconnection | for the purposes of this BSCP, a disconnection refers to the permanent movement of any isolator, breaker or switch, or the permanent removal of any fuse whereby no electricity can ever flow to or from a System. |
| Disconnection Date | date on which the last circuit of the System Connection Point is disconnected. |
| Energisation Date | date on which the first circuit of the System Connection Point is energised. |
| Node | as defined in Annex T-2 of the BSC |
| Nominated LDSO | is the LDSO who has obligations to submit the GSP Group Metered Volume Aggregation Rules. |
| Self-Service Gateway | An online portal, accessible through the BSC Website, that allows authorised users to provide and maintain registration data, including (but not limited to) the data defined in this BSCP. |
| Shared GSP | a System Connection Point at which the Transmission System is connected to two or more Distribution Systems. |
| Zone | as defined in Annex T-2 of the BSC |

# 3. Not Used

# 4. Interface and Timetable Information

## 4.1 Transmission System Boundary Point Registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.1.1 | Within 5 WD of the CPCD | Submit Registration of TSBP Form[[1]](#footnote-1) | NETSO | CRA | [BSCP25/5.1 ‘Registration of TSBP’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2551-registrationde-registration-of-a-transmission-system-boundary-point), signed by an authorised person, registered as such using BSCP38 | Fax/ Post/ Email / Self-Service Gateway |
| 4.1.2 | Within 1 WD of receipt of 4.1.1 | Acknowledge receipt of Registration of TSBP form | CRA | NETSO | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.1.3 | At the same time as 4.1.2 | Check the following:  (a) Party registered with CRA  (b) Form has been completed by an authorised person | CRA |  | As submitted in 4.1.1 | Internal process |
| 4.1.4 | Following 4.1.3 | Forward Registration of TSBP Form | CRA | CDCA | As submitted in 4.1.1 | Electronic or other agreed method |
| 4.1.5 | Following 4.1.4 and at least 10 WD prior to EFD of Metering System | Check the following:  TSBP ID stated on the Registration of TSBP Form matches a circuit name on the Meter Technical Details submitted by the MOA in accordance with [BSCP20](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation) | CDCA |  | As submitted in 4.1.1  Meter Technical Details as submitted in accordance with [BSCP20](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation) | Internal process |
| 4.1.6 | Within 1 WD of 4.1.5, if checks are satisfactory | Notify that checks have been completed successfully and proceed to 4.1.9 | CDCA | CRA | Notification that process can proceed. | Fax/ Email / Self-Service Gateway |
| 4.1.7 | Within 1 WD of 4.1.5, if checks are unsatisfactory | Notify that checks have not been completed successfully | CDCA | CRA | Notification of failure of checks | Fax/ Email / Self-Service Gateway |
| 4.1.8 | On receipt of notification in 4.1.7 | Resolve issues  Notify when resolved. | CRA | NETSO, Registrant and MOA  CRA | Resolution of issues | Post/ Fax/ Email / Self-Service Gateway |
| 4.1.9 | Following 4.1.6 or 4.1.8 | Provide standing data reports. | CRA | NETSO  BSC Agents  BSCCo  Registrant | Standing data reports entered onto the systems (CRA-I007). | Electronic |
| 4.1.10 | Prior to the EFD and on successful completion of 4.1.6 or 4.1.8 | Inform the NETSO of the EFD of the Metering System(s) associated with the TSBP and authorise the NETSO to energise the connection on or after this date | BSCCo | NETSO | Confirmation of EFD and authorisation to energise on or after this date. | Email / Self-Service Gateway |

## 4.2 Distribution Systems Connection Point Registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.2.1 | At least 20 WD prior to Energisation Date[[2]](#footnote-2) of the first circuit of the DSCP | Submit Registration of DSCP Form | LDSO who is the registrant of the Metering System | CRA | [BSCP25/5.2 ‘Registration of DSCP’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2552-registration-of-a-distribution-systems-connection-point), signed by an authorised person, registered as such using BSCP38 | Fax/ Post / Email / Self-Service Gateway |
| 4.2.2 | Within 1 WD of receipt of 4.2.1 | Acknowledge receipt of Registration of DSCP form | CRA | LDSO | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.2.3 | At least 20 WD prior to EFD of the associated MSID(s) | Submit Metering System Registration Forms in accordance with BSCP20 | LDSO | CRA | [BSCP20/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation#4-4.1), signed by an authorised person, registered as such using BSCP38 | Fax/ Post / Email |
| 4.2.4 | At least 20 WD prior to EFD of the associated MSID(s) | Submit Aggregation Rules for the DSCP and for the GSP Group Metered Volumes (for both GSP Groups) in accordance with BSCP75 | Nominated LDSOs | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2), signed by an authorised person, registered as such using BSCP38 | Fax/ Post / Email |
| 4.2.5 | At least 10 WD prior to the EFD of the associated MSID(s) | Update GSP Group Take Aggregation Rules in accordance with BSCP75 | CDCA |  |  | Internal Process |
| 4.2.6 | At the same time as 4.2.2 | Check the following:  (a) Party is registered with CRA  (b) Form has been completed by an authorised person | CRA |  | As submitted in 4.2.1 | Internal process |
| 4.2.7 | Following 4.2.6 | Forward Registration of DSCP Form | CRA | CDCA | As submitted in 4.2.1 | Electronic or other agreed method |
| 4.2.8 | At least 5 WD prior to EFD | Check the following:  (a) Metering System Proving Test associated with DSCP has been completed successfully in accordance with BSCP02  (b) Aggregation Rules for both GSP Groups have been successfully registered for DSCP in accordance with BSCP75  (c) Circuit names on Registration of DSCP Form match circuit names on MTDs submitted by the MOA  (e) Check the EFD is on or before the Energisation Date | CDCA |  | As submitted in 4.2.1  Metering System Proving Test results  Successfully registered Meter Aggregation Rules  Meter Technical Details  (Where confirmation has not been provided the DSCP registration shall remain pending.) | Internal Process |
| 4.2.9 | Following 4.2.8 | Confirm checks made 4.2.8 | CDCA | CRA |  | Email/ Fax / Self-Service Gateway |
| 4.2.10 | At least 4 WD prior to the Energisation Date | If confirmation in 4.2.9 has not been received, inform the LDSO not to energise the circuit and agree a new Energisation Date | CRA | LDSO | Confirmation that circuit shall not be energised and agreement of a new Energisation Date | Fax/ Post/ Email |
| 4.2.11 | Prior to the Energisation Date and on completion of 4.2.9 | Authorise the LDSO to energise the connection on or after EFD of the associated MSID(s) | CRA | LDSO | Confirmation of the EFD and authorisation to energise on or after this date | Fax/ Post/ Email / Self-Service Gateway |
| 4.2.12 | On or before EFD | Provide Party and BSC Agents with standing data reports | CRA | LDSO  BSC Agents  BSCCo | Standing data reports of data entered onto the systems (CRA-I007) | Electronic |

## 4.3 Grid Supply Point Registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.3.1 | At least 5 WD before the CPCD[[3]](#footnote-3) | Agree GSP Id | NETSO | LDSO(s) | GSP Id | Fax/ Email / Self-Service Gateway |
| 4.3.2 | At least 5 WD before the CPCD | Submit Registration of GSP Form Part A | NETSO | CRA  BSCCo | [BSCP25/5.3 Part A ‘Registration of GSP Part A’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2553-registration-of-a-grid-supply-point), signed by an authorised person, registered as such using BSCP38 | Fax/ Post/ Email / Self-Service Gateway |
| 4.3.3 | Within 1 WD of receipt of 4.3.2 | Acknowledge receipt of Registration of GSP Form Part A | CRA | NETSO |  | Fax/ Email |
| 4.3.4 | At the same time as 4.3.3 | Check the form has been completed by an authorised person registered as such using BSCP38 | CRA |  |  | Internal Process |
| 4.3.5 | Within 1 WD of receipt of 4.3.2 | Inform the relevant LDSO(s) of GSP registration  Request initial views regarding the allocation of the GSP to a GSP Group from the relevant LDSO(s)[[4]](#footnote-4) and NETSO. | BSCCo | LDSO(s)  NETSO |  | Fax/ Email / Self-Service Gateway |
| 4.3.6 | Within 2 WD of 4.3.5 | Send initial views on the GSP allocation to a GSP Group | NETSO  LDSO(s) | BSCCo |  | Fax/ Post/ Email / Self-Service Gateway |
| 4.3.7 | Within 2 WD of receipt of | Outline new GSP registration details to Parties concerned and requests opinions on which GSP Group the GSP should be allocated to with reference to:  (a) Effect of geographic factors in establishing Daily Profile Co-efficients  (b) Effect of the size of the GSP Group on GSP Group Correction Factors  (c) Effect of proximity of Boundary Points on the value of Physical Notifications and Bid-Offer Pairs to the NETSO submitted in relation to Supplier Primary BM Units | BSCCo | Relevant LDSOs  NETSO  The Authority  All Suppliers | Consultation paper noting any views already expressed by LDSO(s) and the NETSO | Email/ BSC Website |
| 4.3.8 | Within 10 WD of 4.3.7 | Provide opinions as requested | Relevant LDSOs  NETSO  The Authority  All Suppliers | BSCCo | Suggested revisions to the GSPs comprised in a GSP Group or agreement/ disagreement to an LDSO/ NETSO view with reference to geographic factors, the size of the GSP Group, the proximity of Boundary Points and which GSP Group the GSP should be allocated | Fax/ Post/ Email |
| 4.3.9 | At next convenient Panel meeting | Present a paper summarising registration details for the GSP, opinions of Parties on the GSP Group allocation and any other recommendations | BSCCo | Panel | Panel Paper | Internal Process |
| 4.3.10 | Within 1 WD of the Panel Meeting. | Notify of the Panel’s decision on the allocation of the GSP | BSCCo | Relevant LDSO(s)  NETSO | Notification of Panel’s decision | Fax/ Email / Self-Service Gateway |
| 4.3.11 | At the same time as 4.3.10 | Complete GSP Registration Form with the allocated GSP Group ID and send the form to CRA | BSCCo | CRA | [BSCP25/5.3 ‘Registration of GSP’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2553-registration-of-a-grid-supply-point), signed by an authorised person, registered as such using BSCP38 | Fax/ Email / Self-Service Gateway |
| 4.3.12 | Within 1 WD of 4.3.11 | Acknowledge receipt of GSP Registration Form | CRA | BSCCo | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.3.13 | After 4.3.10 and at least 20 WD prior to the EFD[[5]](#footnote-5) of the associated MSID(s) | Submit Aggregation Rules for the GSP and GSP Group Metered Volume in accordance with BSCP75 | Nominated LDSO | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2) form signed by an authorised person, registered as such using BSCP38 | Fax/ Post / Email |
| 4.3.14 | After 4.3.10 and at least 20 WD prior to the EFD of the associated MSID(s) | Submit Metering System Registration Forms in accordance with BSCP20 | LDSO  NETSO[[6]](#footnote-6) | CRA | [BSCP20/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation#4-4.1) form signed by an authorised person, registered as such using BSCP38 | Fax/ Post/ Email |
| 4.3.15 | At least 10 WD prior to the EFD | Establish new Aggregation Rule for GSP Group Take | CDCA |  |  | Internal Process |
| 4.3.16 | At least 5 WD prior to the EFD | Check the following:  (a) Metering System Proving Test associated with the GSP has been completed successfully in accordance with BSCP02  (b) Aggregation Rules have been successfully registered for the GSP in accordance with BSCP75  (c) New GSP Group Take Aggregation Rule has been established  (d) Circuit names stated on the GSP Registration Forms match circuit names and numbers on the Meter Technical Details | CDCA |  | As submitted in 4.3.2  Metering System Proving Test results  Successfully registered Meter Aggregation Rules  Meter Technical Details  (Where confirmation has not been provided the GSP registration shall remain pending.) | Internal Process |
| 4.3.17 | Within 1 WD of 4.3.16 | Confirm checks made in 4.3.16 | CDCA | CRA |  | Fax/ Email / Self-Service Gateway |
| 4.3.18 | At least 4 WD prior to the Energisation Date | If confirmation in 4.3.17 is not received, inform the NETSO not to energise the circuits and agree a new Energisation Date | CRA | NETSO  LDSO | Confirmation that the circuits should not be energised and agreement of a new Energisation Date | Post/ Fax/ Email / Self-Service Gateway |
| 4.3.19 | Prior to the EFD of the associated MSID(s) and on completion of 4.3.17 | Inform the NETSO of the EFD of the Metering System(s) associated with the GSP and authorise the NETSO to energise the connection on or after this date | CRA | NETSO | Confirmation of EFD and authorisation to energise on or after this date | Fax/ Post/ Email / Self-Service Gateway |
| 4.3.20 | On or before EFD of the associated MSID(s) | Provide Party and BSC Agents with standing data reports | CRA | LDSO  NETSO  BSC Agents  BSCCo | Standing data reports of data entered onto the systems (CRA-I007) | Electronic |

## 4.4 GSP Group Registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.4.1 | Within 1 WD after a Panel determination to create a new GSP Group and at least 25 WD prior to the EFD[[7]](#footnote-7)[[8]](#footnote-8) | Submit GSP Group Registration Form | BSCCo | CRA  CDCA | [BSCP25/5.4 ‘Registration of GSP Group’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2554-registration-of-a-gsp-group), signed by an authorised person, registered as such using BSCP38 | Fax / Email / Self-Service Gateway |
| 4.4.2 | At the same time as 4.4.1 | Raise and progress MDD Change Request in accordance with BSCP509 | BSCCo |  | [BSCP509/01](https://bscdocs.elexon.co.uk/bsc-procedures/bscp509-appendix-01-mdd-entity-change-request-forms) ‘MDD Change Request Form’ | Internal Process |
| 4.4.3 | At the same time as 4.4.1 | Inform Profile Administrator of details of new GSP Group | BSCCo | Profile Administrator | [BSCP25/5.4 ‘Registration of GSP Group’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2554-registration-of-a-gsp-group)  Include details of weather stations for GSP Group agreed by the Panel | Fax / Post / Email |
| 4.4.4 | Within 1 WD of 4.4.1 | Acknowledge receipt of GSP Group Registration Form | CDCA / CRA | BSCCo | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.4.5 | Within 5 WD of 4.4.1 | Generate new GSP Group and Supplier Primary BM Units | CRA |  | Generate new GSP Group and Supplier Primary BM Units | Internal Process |
| 4.4.6 | On completion of 4.4.5 | Notify of creation of new GSP Group and Supplier Primary BM Units | CRA | BSCCo | Generate new GSP Group and Supplier Primary BM Units | Fax/ Email / Self-Service Gateway l |
| 4.4.7 | At the same time as 4.4.1 | Inform details of new GSP Group and any affected GSP Groups and request that new Aggregation Rules and revised Aggregation rules (for existing impacted GSP Groups) for the GSP Group Metered Volumes are submitted to the CDCA | BSCCo | Nominated LDSOs that are impacted by GSP Group registration. | [BSCP25/5.4 ‘Registration of GSP Group’](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2554-registration-of-a-gsp-group)  Request for Aggregation Rules for the GSP Group Metered Volumes are submitted to the CDCA | Fax/ Email / Self-Service Gateway |
| 4.4.8 | Within 5 WD of receipt of 4.4.7 | Submit Aggregation Rules for the GSP Group Metered Volume in accordance with BSCP75 | Nominated LDSOs that are impacted by GSP Group registration | CDCA | BSCP75/4.2 form signed by an authorised person, registered as such using BSCP38 | As detailed in BSCP75. |
| 4.4.9 | Within 5 WD of 4.4.8 | Establish Aggregation Rule for GSP Group Take and change rules for existing impacted GSP Group accordance with BSCP75 | CDCA |  | Aggregation Rules for the GSP Group Take | Internal Process |
| 4.4.10 | Within 1 WD of 4.4.9 | Provide Party and BSC Agents with standing data reports | CDCA / CRA | Parties  NETSO  BSC Agents  BSCCo | Standing data reports entered onto the systems (CRA-I007) | Electronic |
| 4.4.11 | Following Approval of MDD Change Request and after 4.4.6 | MDD will be updated with the new GSP Group in accordance with BSCP509 | BSCCo |  | Items to be created are:  GSP Group Table  GSP Group Distributor  SVA Agent Appointment  SMRA Appointment  GSP Group Average EAC  AFYC Set  Average Fraction of Yearly Consumption (AFYC)  GSP Group Profile Class Average EAC  GSP Group Profile Class Tolerance  BM Unit for Supplier in GSP Group  Relevant ISRA Agent to GSP Group |  |
| 4.4.12 | At least 10 WD prior to the GSP Group EFD | Request that all Suppliers submit a Registration of Primary BM Unit Form in accordance with [BSCP15](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration) in order to submit initial GC and DC and FPN flag information prior to the EFD of the GSP Group  Advise that if Lead Parties do not submit this documentation within 5 WD the GC and DC Values will be set to 0 and the FPN Flag to No | BSCCo | All Suppliers | Request submission of [BSCP15/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration#4-4.1) ‘Registration of Primary BM Unit for a CVA Metering System’ | Post/ Fax/ Email |
| 4.4.13 | At least 5 WD prior to the GSP Group EFD | Submit Registration of Primary BM Unit Form with initial GC and DC and FPN flag information in accordance with [BSCP15](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration) | Supplier | CRA | [BSCP15/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration#4-4.1) ‘Registration of Primary BM Unit for a CVA Metering System’, signed by an authorised person, registered as such using BSCP38 | Fax/ Email/ Electronic / Self-Service Gateway |
| 4.4.14 | At least 3 WD prior to the GSP Group EFD | Enter information received from Suppliers on Registration of Primary BM Unit Forms | CRA |  | Enter information from [BSCP15/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration#4-4.1) | Internal Process / Self-Service Gateway |
| 4.4.15 | At least 5 WD but no more than 3 WD prior to the GSP Group EFD | If no submission, enter zero GC and DC and set the FPN Flag to No.  Assign all new Supplier Primary BM Units to Base Trading Units for the GSP Group unless instructed otherwise by BSCCo in accordance with [BSCP31](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-31-registration-of-trading-units) | CRA |  | If no submission, enter zero GC and DC and set the FPN Flag to No.  Assign Supplier Primary BM Units to Base Trading Unit |  |

## 4.5 Registration of a new circuit associated with an existing DSCP or GSP

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.5.1 | At least 20 WD prior to Circuit Energisation Date | Submit updated Registration of DSCP Form or Registration of GSP Form with new circuit details | LDSO (DSCP)  Or  NETSO (GSP) | CRA | [BSCP25/5.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2552-registration-of-a-distribution-systems-connection-point) ‘Registration of DSCP’, signed by an authorised person, registered as such using BSCP38  Or  [BSCP25/5.3](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2553-registration-of-a-grid-supply-point) ‘Registration of GSP’, signed by an authorised person, registered as such using BSCP38 | Fax/ Post/ Email / Self-Service Gateway |
| 4.5.2 | Within 1 WD of receipt of 4.5.1 | Acknowledge receipt of registration form | CRA | LDSO (DSCP)  Or  NETSO (GSP) | Acknowledge receipt | Fax/ Post/ Email / Self-Service Gateway |
| 4.5.3 | At least 20 WD prior to EFD | Submit Aggregation Rules for the DSCP or the GSP in accordance with BSCP75 | Nominated LDSOs | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2), signed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | Fax/ Post/ Email |
| 4.5.4 | At least 20 WD prior to EFD of the new MTDs | Instruct the MOA to update MTDs in accordance with BSCP20 | LDSO | MOA | [BSCP20/4.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation#4-4.1), signed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | Fax / Post/ Email |
| 4.5.5 | At the same time as 4.5.2 | Check the following:  (a) Party is registered with CRA  (b) Form has been completed by an authorised person  (c) Energisation Date for the new circuit is on or after the EFD of the associated updated MTDs of the registration. | CRA |  | As submitted in 4.5.1 | Internal process |
| 4.5.6 | Following 4.5.5 | Forward Registration Form | CRA | CDCA | As submitted in 4.5.1 | Electronic or other agreed method |
| 4.5.7 | At least 5 WD prior to EFD | Check the following:  (a) Metering System Proving Test associated with the new circuit has been completed successfully in accordance with [BSCP02](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-02-proving-test-requirements-for-central-volume-allocation-metering-systems)  (b) Circuit names on Registration of new circuit Form match circuit names on updated MTDs submitted by the MOA  (c) Check the EFD is on or before the Energisation Date | CDCA |  | As submitted in 4.5.1  Metering System Proving Test results  Meter Technical Details  (Where confirmation has not been provided the DSCP registration shall remain pending.) | Internal Process |
| 4.5.8 | Following 4.5.7 | Confirm checks made in 4.5.7 | CDCA | CRA |  | Email/ Fax / Self-Service Gateway |
| 4.5.9 | At least 4 WD prior to the Circuit Energisation Date | If confirmation in 4.5.8 has not been received, inform the LDSO or NETSO not to energise the circuit and agree a new Energisation Date | CRA | LDSO (DSCP)  Or  NETSO (GSP) | Confirmation that circuit shall not be energised and agreement of a new Energisation Date | Fax/ Post/ Email / Self-Service Gateway |
| 4.5.10 | Prior to the Circuit Energisation Date and on completion of 4.5.8 | Authorise the LDSO or NETSO to energise the connection on or after EFD of the associated MSID(s) | CRA | LDSO (DSCP)  Or  NETSO (GSP) | Confirmation of the EFD and authorisation to energise on or after this date | Fax/ Email / Self-Service Gateway |
| 4.5.11 | On or before EFD | Provide Party and BSC Agents with standing data reports | CRA | LDSO or NETSO  BSC Agents  BSCCo | Standing data reports of data entered onto the systems (CRA-I007) | Electronic |

## 4.6 Transmission Systems Boundary Point De-registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.6.1 | Within 1 WD of the Disconnection Date | Submit de-registration of TSBP Form. [[9]](#footnote-9) | NETSO | CRA | [BSCP25/5.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2551-registrationde-registration-of-a-transmission-system-boundary-point) ‘De-registration of TSBP’, signed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | Fax/ Post/ Email / Self-Service Gateway |
| 4.6.2 | Within 1 WD of receipt of 4.6.1 | Acknowledge receipt of de-registration of TSBP form | CRA | NETSO | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.6.3 | At the same time as 4.6.2 | Check the following:  (a) The form has been completed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations)  (b) There is an associated Primary BM Unit de-registration and that the ETD of the Primary BM Unit de-registration is on or after the disconnection date. | CRA |  |  | Internal Process |
| 4.6.4 | Following 4.6.3 (if applicable) | CRA liaise with NETSO and Lead Party to resolve any issues | CRA | NETSO  Lead Party |  | Post/ Fax/ Email |
| 4.6.5 | Following 4.6.4 | The process of Primary BM Unit de-registration continues as described in [BSCP15](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-15-bm-unit-registration) |  |  |  |  |

## 4.7 Distribution Systems Connection Point De-registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.7.1 | At least 20 WD prior to ETD of the associated Metering System and within 1 WD of the Disconnection Date | Submit de-registration of DSCP Form.9 | LDSO | CRA | [BSCP25/5.5](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2555-de-registration-of-a-distribution-system-connection-point13) ‘De-registration of DSCP’, signed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | Fax/ Post/ Email |
| 4.7.2 | At least 20 WD prior to the ETD of the Metering System and within 1 WD of the Disconnection Date. | Submit de-registration Form for the MSIDs in accordance with BSCP20 | LDSO who is Registrant of the Metering System(s) associated with the DSCP | CRA | [BSCP20/4.7](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation#4-4.7), De-registration Form in accordance with BSCP20 | Email/ Fax/ Post |
| 4.7.3 | At least 20 WD prior to the ETD of the Metering System | Submit revised GSP Metered Volumes Aggregation Rules for both GSP Groups in accordance with [BSCP75](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units) | Nominated LDSO(s) | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2), signed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | Fax/ Post / Email |
| 4.7.4 | At least 10 WD prior to the ETD of the Metering System | Update GSP Group Take Aggregation Rules in accordance with [BSCP75](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units) | CDCA |  |  | Internal Process |
| 4.7.5 | Within 1 WD of receipt of 4.7.1 | Acknowledge receipt of de-registration of DSCP form | CRA | LDSO | Acknowledge receipt | Fax/ Email / Self-Service Gateway |
| 4.7.6 | At the same time as 4.7.5 | Check the following:  The form has been completed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | CRA |  | As submitted in 4.7.1 | Internal process |
| 4.7.7 | Following 4.7.6 | Forward de-registration of DSCP Form | CRA | CDCA | As submitted in 4.7.1 | Electronic or other agreed method / Self-Service Gateway |
| 4.7.8 | On receipt of 4.7.7 | Check the following:  (a) Systems Connection Points names and numbers stated on the DSCP de-registration Forms match the circuits name and numbers of the Meter Technical Details on the system as submitted in accordance with BSCP20  (b) The GSP Group Take Aggregation Rules for both GSP Groups associated with the DSCP are updated in accordance with BSCP75 in the system  (c) Check the disconnection is on or before the ETD | CDCA |  | As submitted in 4.7.1  Meter Technical Details  Updated Meter Aggregation Rules | Internal process |
| 4.7.9 | At the same time as 4.7.8 | Notify of checks made in 4.7.8 | CDCA | CRA |  | Email/ Fax / Self-Service Gateway |
| 4.7.10 | If all checks in 4.7.8 are not satisfied | CRA to resolve issues | CRA | LDSO(s) |  | Post/ Fax/ Email / Self-Service Gateway |
| 4.7.11 | On or before the ETD of the Metering System | Provide Party and BSC Agents with standing data reports | CRA | LDSO  BSC Agents  BSCCo | Standing data reports entered onto the systems (CRA-I007) | Electronic |

## 4.8 Grid Supply Point De-registration

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.8.1 | Within 1 WD of the Disconnection Date | Submit de-registration of GSP Form.9 | NETSO | CRA  BSCCo  Nominated LDSO (Registrant of Metering System) | [BSCP25/5.6](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2556-de-registration-of-a-grid-supply-point13) ‘De-registration of GSP’, signed by an authorised person, registered as such using BSCP38 (to LDSO without password information) | Fax / Post / Email / Self-Service Gateway |
| 4.8.2 | On receipt of 4.8.1 and at least 20 WD prior to the ETD of the Metering Systems | Submit de-registration Form for the MSIDs in accordance with BSCP20 | LDSO who is Registrant of the Metering System(s) associated with the GSP | CRA | [BSCP20/4.7](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation#4-4.7), De-registration Form in accordance with BSCP20 | Email / Fax / Post |
| 4.8.3 | At least 20 WD prior to the ETD of the associated MSID(s) | Submit GSP and GSP Group Metered Volume Aggregation Rules in accordance with [BSCP75](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units) | Relevant LDSO(s) | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2). GSP Group Take Aggregation Rules in accordance with [BSCP75](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units) | Email / Fax / Post |
| 4.8.4 | At least 10 WD prior to the ETD of the associated MSID(s) | Establish a new GSP Group Take Aggregation Rule | CDCA |  | Aggregation Rules for GSP Group Metered Volume | Internal Process |
| 4.8.5 | Within 1 WD of receipt of [4.8.1](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#4-4.8-4.8.1) | Acknowledge receipt of de-registration of GSP form | CRA | NETSO | Acknowledge receipt | Fax / Post / Email / Self-Service Gateway |
| 4.8.6 | At the same time as 4.8.5 | Check form has been completed by an authorised person registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | CRA |  | As submitted in 4.8.1 | Internal process |
| 4.8.7 | Following 4.8.6 | Forward de-registration of GSP Form | CRA | CDCA | As submitted in 4.8.1 | Electronic or other agreed method |
| 4.8.8 | Within 1 WD of 4.8.7 | Check the following:  The Systems Connection Points names and numbers stated on the GSP de-registration Forms match the circuits name and numbers of the Meter Technical Details on the system | CDCA |  | As submitted in 4.8.1  Meter Technical Details | Internal process |
| 4.8.9 | Following 4.8.8 | Notify of checks made | CDCA | CRA |  | Fax / Email / Self-Service Gateway |
| 4.8.10 | If check in 4.8.9 is not satisfied | CRA to resolve issues | CRA | LDSO(s)  NETSO |  | Fax / Email |
| 4.8.11 | Within 1 WD of receipt of 4.8.1 | Inform relevant LDSO(s) of the de-registration of GSP  Request initial views regarding revisions to the GSPs comprised in GSP Groups from LDSO(s) and the NETSO | BSCCo | LDSO(s)  NETSO | Initial views on revisions to the GSPs comprised in GSP Groups | Fax / Email / Self-Service Gateway |
| 4.8.12 | Within 2 WD of 4.8.11 | Send initial views on revisions to the GSPs comprised in GSP Groups as a result of de-registration | NETSO  LDSO(s) | BSCCo | Initial views on revisions to the GSPs comprised in GSP Groups | Post / Fax / Email |
| 4.8.13 | Within 2 WD of receipt of 4.8.12 | Outline the new GSP de-registration details to Parties  Request suggested revisions/opinions to the GSPs which are comprised in GSP Groups with reference to:  (a) Effect of geographic factors in establishing Daily Profile Co-efficients  (b) Effect of the size of the GSP Group on GSP Group Correction Factors  (c) Effect of proximity of Boundary Points on the value of Physical Notifications and Bid-Offer Pairs to the NETSO submitted in relation to Supplier Primary BM Units | BSCCo | Relevant LDSOs  NETSO  The Authority  All Suppliers | As submitted in 4.8.1  Consultation paper noting any views already expressed by LDSO(s) or NETSO.  Request for suggested revisions to the GSPs comprised in a GSP Group or agreement/ disagreement with an LDSO/ NETSO view with reference to geographic factors, size of the GSP Group and the proximity of Boundary Points | Email / BSC Website |
| 4.8.14 | Within 10 WD of 4.8.13 | Requested opinions should be provided | Relevant LDSOs  NETSO  The Authority  All Suppliers | BSCCo | Suggested revisions to the GSPs comprised in a GSP Group or agreement/ disagreement with an LDSO/ NETSO view with reference to geographic factors, size of the GSP Group and the proximity of Boundary Points  Consultation Response | Post/ Fax/ Email |
| 4.8.15 | At next convenient Panel meeting | Present a paper summarising the de- registration details for the GSP, the opinions of the Parties involved on whether any revisions to the GSPs making up GSP Groups are required and any other relevant considerations and recommendations | BSCCo | Panel |  | Internal Process |
| 4.8.16 | Within 1 WD of the Panel Meeting. | Notify all involved of the Panel’s decision | BSCCo | CRA/ CDCA  Relevant LDSO(s)  NETSO | Notification of Panel’s decision | Fax/ Post/ Email |
| 4.8.17 | 5 WD prior to the ETD of the MSID(s). | Check the following:  (a) Disconnection Date for the GSP is on or before the Effective To Date of the Metering System  (b) GSP Group Take Aggregation Rules amended in accordance with BSCP75 | CRA and CDCA |  | Disconnection Date for the GSP and the Effective To Date of the Metering System.  GSP Group Take Aggregation Rules. | Internal Process |
| 4.8.18 | Within 1 WD of 4.8.17 | Provide Party and BSC Agents with standing data reports | CRA | LDSO  NETSO  BSC Agents  BSCCo | Standing data reports of data entered onto the systems (CRA-I007) | Electronic |

## 4.9 De-registration of one circuit at a DSCP or GSP

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **MEDIUM** |
| --- | --- | --- | --- | --- | --- | --- |
| 4.9.1 | At least 20 WD prior to EFD of the updated MTDs of the associated Metering System and within 1 WD of the Circuit Disconnection Date | Submit relevant de-registration Form.9 | LDSO (DSCP)  Or  NETSO (GSP) | CRA | [BSCP25/5.5](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2555-de-registration-of-a-distribution-system-connection-point13) ‘De-registration of DSCP’, signed by an authorised person, registered as such using BSCP38  Or  [BSCP25/5.6](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-25-registration-of-transmission-system-boundary-pointsgrid-supply-points-gsp-groups-and-distribution-systems-connection-points#bscp2556-de-registration-of-a-grid-supply-point13) ‘De-registration of GSP’, signed by an authorised person, registered as such using BSCP38 | Fax Post/ Email / Self-Service Gateway |
| 4.9.2 | At least 20 WD prior to the EFD of the updated MTDs | Instruct MOA to update MTDs in accordance with [BSCP20](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation) | LDSO who is Registrant of the Metering System(s) associated with the DSCP or GSP | MOA |  | Email/ Fax/ Post |
| 4.9.3 | At least 20 WD prior to the EFD of the updated MTDs | Submit revised DSCP or GSP Aggregation Rules in accordance with [BSCP75](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units) | LDSO | CDCA | [BSCP75/4.2](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-75-registration-of-meter-aggregation-rules-for-volume-allocation-units#4-4.2), signed by an authorised person, registered as such using BSCP38 | Fax/ Post/ Email |
| 4.9.4 | Within 1 WD of receipt of 4.9.1 | Acknowledge receipt of relevant de-registration form | CRA | LDSO  Or  NETSO | Acknowledge receipt | Fax/ Post/ Email |
| 4.9.5 | At the same time as 4.9.1. | Check the form has been completed by an authorised person, registered as such using [BSCP38](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-38-authorisations) | CRA |  | As submitted in 4.9.1 | Internal process |
| 4.9.6 | Following 4.9.5 | Forward de-registration Form | CRA | CDCA | As submitted in 4.9.1 | Electronic or other agreed method |
| 4.9.7 | On receipt of 4.9.6 | Check the circuit name stated on the de-registration forms is no longer included in the revised MTDs submitted in accordance with [BSCP20](https://bscdocs.elexon.co.uk/bsc-procedures/bscp-20-registration-of-metering-systems-for-central-volume-allocation) | CDCA |  | As submitted in 4.9.1  Meter Technical Details  Updated Meter Aggregation Rules | Internal process |
| 4.9.8 | Within 1 WD of 4.9.7 | Notify of checks made in 4.9.7 | CDCA | CRA |  | Email/ Fax / Self-Service Gateway |
| 4.9.9 | If check in 4.9.7 are not satisfied | CRA to resolve issues | CRA | LDSO(s)  NETSO |  | Post/ Fax/ Email |
| 4.9.10 | On or before the EFD of the updated MTDs | Provide Party and BSC Agents with standing data reports | CRA | LDSO  NETSO  BSC Agents  BSCCo | Standing data reports entered onto the systems (CRA-I007) | Electronic |

# 5. Appendices

## BSCP25/5.1 Registration/De-registration of a Transmission System Boundary Point

|  |  |  |
| --- | --- | --- |
| **To: CRA** | **Date:** \_\_\_\_\_\_\_\_\_\_ | |
| To be completed by the NETSO | | |
| Party ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Participation Capacity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Participant ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The above Party notifies you that it wishes to (tick as appropriate):

|  |  |
| --- | --- |
|  | Register |
|  | Deregister |

the TSBP below with an Energisation/Disconnection (delete as appropriate) Date of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

|  |  |
| --- | --- |
|  | Tick to confirm if a single line diagram(s) showing the location of the Boundary Points and any Systems Connection Points and all existing and proposed Boundary Points and any Systems Connection Point Metering Systems at the site is attached to the application.  If such diagram(s) are not readily available, please indicate how the proposed Boundary Point or Systems Connection Point connects to the wider Transmission System and / or explain why this is not available and provide contact details for someone who would be able to provide this information. |

**BSCP25/5.1 Continued: Details of TSBP**

|  |
| --- |
| Site Name: |
| OS Grid Reference (for Offshore TSBP only): |
| TSBP Connection Site/Substation Name: |
| TSBP Address: |
| Node:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If this is a new Node, the Zone in which the Node Lies, or is best considered to lie: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Party Connecting to Transmission System: |
| Party Contact Details: |
| Transmission System Owner to which TSBP connected: |
| Associated Metering System Ids (if known): |
| Is this Boundary Point the only Boundary Point or Systems Connection Point at this site? Yes / No\*  If No provide details on the single line diagram(s) |
| If the site is also a GSP is this a Shared GSP? Yes / No\*  If Yes provide details on the single line diagram(s) |
| Contact details (Name, email, phone number) of any other connected Parties: |
| Will the Boundary Point Metering System be located at the Boundary Point? Yes / No /Unknown\* |
| If No, what is the distance between the Metering System and the Boundary Point: |
|  |
| \*delete as applicable |

**BSCP25/ 5.1 Continued: Details of TSBP**

At what voltage will this connection be made?

|  |  |
| --- | --- |
|  | 400kV |
|  | 275kV |
|  | 132kV |
|  | 33Kv |
|  | other (please indicate voltage): |

TSBP type (please tick **one** box):

|  |  |
| --- | --- |
|  | Interconnector |
|  | Station Transformer |
|  | Genset |
|  | Directly Connected Demand Premises |

**BSCP25/5.1 Continued: Details of TSBPs**

|  |
| --- |
| **Point of connection of Plant and Apparatus to the Transmission System** |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

## BSCP25/5.2 Registration of a Distribution Systems Connection Point

|  |  |  |
| --- | --- | --- |
| **To: CRA** | **Date:** \_\_\_\_\_\_\_\_\_\_ | |
| To be completed by the LDSO | | |
| Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Participant ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact Fax. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The Purpose of this registration is to (Please tick **one** box):

|  |  |
| --- | --- |
|  | Register a new DSCP |
|  |  |
|  | Register a new circuit (not including the first circuit) at an existing DSCP |

|  |  |
| --- | --- |
|  | Tick to confirm that a single line diagram(s) showing the location of Boundary Points and Systems Connection Points and all existing and proposed Systems Connection Point and any Boundary Point Metering Systems at the site is attached to the application. |

**BSCP25/5.2 Continued: Details of DSCP**

|  |  |
| --- | --- |
| OS Grid Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| DSCP Id (up to 10 alpha-numeric characters) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| DSCP Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| GSP Group Id 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | GSP Group Id 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Associated MSIDs (if known):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Is this Systems Connection Point the only Systems Connection Point or Boundary Point at this site? Yes / No\*  If No provide details on the site single line diagram(s) | |
| If the site is a GSP is it a Shared GSP? Yes / No\*  If Yes provide details on the site single line diagram(s) | |
| Contact details (Name, email, phone number) of any other connected Parties: | |
| Will the Systems Connection Point Metering System be located at the Systems Connection Point? Yes / No\* | |
| If No, what is the distance between the Metering System and the Systems Connection Point: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Will an application for Metering Dispensation be required? Yes / No\* | |
| If the Systems Connection Point Metering System is not located at the Systems Connection Point and no application for Metering Dispensation is required, please indicate why not:    \*delete as applicable | |

**BSCP25/5.2 Continued: Details of DSCP**

At what voltage will this connection be made?

|  |  |
| --- | --- |
|  | 132kV |
|  | 33kV |
|  | 11kV |
|  | other (please indicate voltage): |

I, the Party, acting in the capacity of a LDSO, confirm that the other LDSO involved with Distribution Systems Connection Point has given its written consent to this registration.

Other LDSO Party ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Circuits – Name[[10]](#footnote-10)**

|  |  |
| --- | --- |
| **Name** | **Planned Energisation Date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## BSCP25/5.3 Registration of a Grid Supply Point

**BSCP25/5.3 Part A**

|  |  |  |
| --- | --- | --- |
| **To: BSCCo / CRA** | **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| To be completed by the NETSO | | |
| Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact Fax. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The purpose of this registration is to (Please tick **one** box):

|  |  |
| --- | --- |
|  | Register a new GSP |
|  | Register a new circuit (not including the first circuit) at an existing GSP |

|  |  |
| --- | --- |
|  | Tick to confirm if a single line diagram(s) showing location of the Systems Connection Points and any Boundary Points and all existing and proposed Systems Connection Point and any Boundary Point Metering Systems is attached to the application.  If such diagram(s) are not readily available, please indicate how the proposed Boundary Point or Systems Connection Point connects to the wider Transmission System and / or explain why this is not available and provide contact details for someone who would be able to provide this information. |

**BSCP25/5.3 Part A Continued: Details of GSP:**

|  |  |
| --- | --- |
| GSP Id (up to 10 alpha-numeric characters) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| GSP Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Node:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If new Node, Zone in which the Node Lies, or is best considered to lie: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Transmission System Owner to which GSP connecting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Is it a Shared GSP? Yes / No\*  If Yes provide details on the single line diagram(s) | |
| Energisation Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| LDSO(s)[[11]](#footnote-11) to which GSP connecting:  LDSO 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LDSO 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| LDSO 1  Contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | LDSO 2  Contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Associated Metering System Id(s) (if known): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

|  |
| --- |
| Is this Systems Connection Point the only Systems Connection Point or Boundary Point at this site?  Yes / No\*  If No provide details on the site single line diagram |
| Contact details (Name, email, phone number) of any other connected Parties: |
| Will the Systems Connection Point Metering System be located at the Systems Connection Point? Yes / No\* |
| If No, what is the distance between the Metering System and the Systems Connection Point:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \*delete as applicable |

**BSCP25/5.3 Part A Continued: Details of GSP:**

At what voltage will this connection be made?

|  |  |
| --- | --- |
|  | 400kV |
|  | 275kV |
|  | 132kV |
|  | 33Kv |
|  | other (please indicate voltage) |

**Circuits – Name[[12]](#footnote-12)**

|  |  |
| --- | --- |
| **Name** | **Planned Energisation Date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**BSCP25/5.3 Part B**

To be completed by BSCCo:

|  |  |
| --- | --- |
| Name of sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Our reference \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact telephone no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact fax number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| GSP Group Id \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Nominated LDSO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

## BSCP25/5.4 Registration of a GSP Group

|  |  |  |
| --- | --- | --- |
| **To: CRA /CDCA** | **Date:** \_\_\_\_\_\_\_\_\_\_ | |
| To be completed by BSCCo | | |
| Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact Fax. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Details of GSP Group**

|  |
| --- |
| GSP Group Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| GSP Group Id \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Nominated LDSO (LDSO responsible for GSP Group Take Aggregation Rules)  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LDSO Party Id \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LDSO Contact Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LDSO Telephone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## BSCP25/5.5 De-registration of a Distribution System Connection Point[[13]](#footnote-13)

|  |  |  |  |
| --- | --- | --- | --- |
| **To: BSCCo / CRA** | **Date:** \_\_\_\_\_\_\_\_\_\_ | | |
| To be completed by the LDSO | | | |
| Party Id: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Name of Sender:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact Fax. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The Purpose of this De-registration is to (Please tick **one** box only):

|  |  |
| --- | --- |
|  | De-register a DSCP |
|  | De-register one circuit (not including the last circuit) at a DSCP |

**Details of DSCP**

|  |
| --- |
| OS Grid Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DSCP Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DSCP Id (up to 10 alpha-numeric characters) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DSCP Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Associated Metering System Id(s) (if known): |

I, the Party, acting in the capacity of a LDSO, confirm that the other LDSO involved with Distribution Systems Connection Point has given its written consent to this de-registration.

Other LDSO ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Circuits – Name** **[[14]](#footnote-14)**

|  |  |
| --- | --- |
| **Name** | **Planned Disconnection Date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## BSCP25/5.6 De-registration of a Grid Supply Point13

|  |  |  |  |
| --- | --- | --- | --- |
| **To: BSCCo/CRA** | **Date:** \_\_\_\_\_\_\_\_\_\_ | | |
| To be completed by the NETSO | | | |
| Party Id: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Name of Sender:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Contact Fax. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | | |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The purpose of this De-registration is to (Please tick **one** box only):

|  |  |
| --- | --- |
|  | De-register a GSP |
|  | De-register one circuit (not including the last circuit) at a GSP |

**GSP Details**

|  |  |
| --- | --- |
| OS Grid Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| GSP Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| GSP Id (up to 10 alpha-numeric characters) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| GSP Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Transmission System Owner from which GSP disconnecting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Shared Busbar: Yes/No (delete as applicable) | |
| LDSO to which GSP disconnecting:  LDSO 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LDSO 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| LDSO 1  Contact name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | LDSO 2  Contact name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Associated Metering System Id(s) (if known):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**Circuits – Name**13

|  |  |
| --- | --- |
| **Name** | **Planned Disconnection Date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

GSP Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_

## AMENDMENT RECORD – BSCP25

| **Version** | **Date** | **Description of Changes** | **Changes Included** | **Mods/ Panel/ Committee Ref** |
| --- | --- | --- | --- | --- |
| 1.0 | 23/02/04 | CVA Programme February 05 Release | CP1049, BETTA 6.3 | ISG42/003 |
| 2.0 | 28/06/06 | June 06 Release | P190 | ISG64/001 |
| 3.0 | 26/06/08 | June 08 Release | CP1176 (part) | ISG68/02  SVG67/02 |
|  |  |  | CP1223 | SVG84/02, ISG84/01, TDC109/01, PAB84/11 |
| 4.0 | 20/04/09 | P216 Release | P216 | ISG97/02 |
| 5.0 | 25/02/10 | February 10 Release | CP1301 | ISG103/01 |
| 6.0 | 04/11/10 | November 10 Release | CP1330 | ISG112/01  SVG112/03 |
| 7.0 | 26/06/14 | June 2014 Release | CP1404 | ISG154/02 |
|  |  |  | CP1403 | ISG154/01  SVG157/05 |
| 8.0 | 29/06/2017 | June 2017 Release | P350 | ISG194/02 |
| 9.0 | 28/02/2019 | February 2019 Release | P344  CP1510 | Panel 284C/01  ISG211/06  SVG214/02 |
| 10.0 | 29/03/19 | March 2019 Standalone Release | P369 | Panel 285/12 |
| 10.2 | TBC | Config Review | FSO | TBC |

|  |
| --- |
| Intellectual Property Rights, Copyright and Disclaimer  The copyright and other intellectual property rights in this document are vested in ELEXON or appear with the consent of the copyright owner. These materials are made available for you for the purposes of your participation in the electricity industry. If you have an interest in the electricity industry, you may view, download, copy, distribute, modify, transmit, publish, sell or create derivative works (in whatever format) from this document or in other cases use for personal academic or other non-commercial purposes. All copyright and other proprietary notices contained in the document must be retained on any copy you make.  All other rights of the copyright owner not expressly dealt with above are reserved.  No representation, warranty or guarantee is made that the information in this document is accurate or complete. While care is taken in the collection and provision of this information, ELEXON Limited shall not be liable for any errors, omissions, misstatements or mistakes in any information or damages resulting from the use of this information or action taken in reliance on it. |

1. Please note that one form can be submitted for each TSBP for a whole Site, unless there are multiple users at a Connection Site, in which case the TSBPs for each user must be provided on separate forms. [↑](#footnote-ref-1)
2. Energisation Date: references to the Energisation Date in this Section 4.2 are to the Energisation Date of the first circuit of the DSCP. The Energisation Date must be on or after the EFD. [↑](#footnote-ref-2)
3. Commissioning Programme Commencement Date: references to the Commissioning Programme Commencement Date in this Section 4.3, are to that of the first circuit associated with the GSP [↑](#footnote-ref-3)
4. Where the LDSO is operating out of area or it is a shared GSP, other impacted LDSO(s) should be approached for views. [↑](#footnote-ref-4)
5. The EFD must be on or before the agreed Energisation Date [↑](#footnote-ref-5)
6. The obligation to register the Metering System lies with the NETSO for Offshore Transmission Connection Points, and the LDSO for other Grid Supply Points [↑](#footnote-ref-6)
7. EFD should be on or after the next MDD Go Live Date [↑](#footnote-ref-7)
8. If required following 4.3 (GSP Registration) or 4.7 (GSP De-Registration) [↑](#footnote-ref-8)
9. This form will be considered as a Disconnection Certificate and will be accepted as such by BSCCo. [↑](#footnote-ref-9)
10. If the Registration is for a new Circuit at an existing DSCP, only the new Circuit name should be provided [↑](#footnote-ref-10)
11. The LDSO holding the Distribution Licence and each Licence holder shall be so identified. [↑](#footnote-ref-11)
12. If the Registration is for a new Circuit at an existing GSP, only the new Circuit name should be provided [↑](#footnote-ref-12)
13. This form serves as a Disconnection Certificate as required by BSCP20 [↑](#footnote-ref-13)
14. If the De-registration is for one Circuit (not including the last Circuit), only that circuit name should be provided [↑](#footnote-ref-14)