

NORTHERN POWERGRID (NORTHEAST) PLC
Lloyds Court, 78 Grey Street
Newcastle upon Tyne
NE1 6A

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Date: 4 April 2023

Dear Northern Powergrid (Northeast) PLC,

SIF Project Direction ref: NPG/Inform/SIFADMED/Rd2 Discovery

Northern Powergrid (Northeast) PLC submitted Inform (the Project) to be considered for SIF Funding in the round 2 Discovery Phase of the Strategic Innovation Fund (SIF). In our¹ SIF funding decision issued on 4 April 2023, we selected the Project² for conditional funding and as a result we are now issuing this SIF Project Direction to implement that decision.

Northern Powergrid (Northeast) PLC must comply with the conditions contained in this SIF Project Direction as a condition of the Project receiving funding through the SIF. These conditions can be found in the Schedule to this document.

Progression through SIF Phases and rounds

The SIF consists of a multi-phase approach for Projects in order to mitigate the risk associated with innovations. The Discovery Phase focuses on feasibility, the Alpha Phase on experimental development, and the Beta Phase on deployment and demonstration. This Project Direction is for the round 2 Discovery Phase of the SIF.

Role of UK Research & Innovation (UKRI)

As per Chapter 1 of the SIF Governance Document³ the role of UKRI is to deliver the SIF in line with the SIF Governance Document - administering the funding programme, monitoring the delivery of Projects, collating data from Projects on benefits, making recommendations to Ofgem on operational matters, supporting third-party innovators and, where possible, successful Projects to become 'business as usual' activities. To

¹ The terms 'we', 'us', 'our' refer to the Gas and Electricity Markets Authority. Ofgem is the office of the Authority.

² Unless otherwise specified, defined terms in this SIF Project Direction have the meaning given to them in Appendix 1 of the SIF Governance Document.

³ <https://www.ofgem.gov.uk/sites/default/files/2023-02/SIF%20Governance%20Document%20v2.1%20final%20clean.pdf>

support the success of the Projects and the SIF programme, we expect that the Funding Party and Project Partners collaborate with Ofgem and UKRI.

SIF Project Direction

Paragraph 5.14 of the SIF Governance Document states that a SIF Project Direction will:

- Set out the Project-specific conditions, to which the Funding Party is committing in accepting SIF Funding.⁴
- Require the Funding Party to undertake the Project in accordance with the commitments made in the Application. Where appropriate, the SIF Project Direction may therefore include extracts from the Application or refer to specific sections of the SIF Application.⁵
- Where applicable, set out conditions (such as Project stage gates) linked to milestones and deliverables, which Projects must meet.⁶
- Set out the SIF Approved Amount for the Project, that will form part of the calculation contained in the SIF Funding Direction issued by the Authority under chapter 7 of the SIF Governance Document.⁷
- Set out the Project budget that the Funding Party must report against and how variations in the Project budget will be reported.⁸
- Where applicable, set out special information sharing requirements applicable to the Project.⁹
- Set out the mechanism for the Funding Party receiving the SIF Approved Amount as set out in the SIF Funding Direction.¹⁰

All SIF Project Direction requirements are detailed in the Schedule to this SIF Project Direction.

Decision

Provided the Funding Party complies with the SIF Governance Document and with the Schedule to this SIF Project Direction, the Project is deemed to be an Eligible SIF Project¹¹.

⁴ 'Project specific conditions' detailed under Point 3 – 'Condition President' of this SIF Project Direction.

⁵ 'Project specific conditions' detailed under Point 3 – 'Condition President' of this SIF Project Direction.

⁶ 'Project specific conditions' detailed under Point 3 – 'Condition President' of this SIF Project Direction.

⁷ 'SIF Funding Amount' detailed under Point 5 – 'Condition President' of this SIF Project Direction.

⁸ 'Annex 1 – Project Budget.

⁹ 'Project specific conditions' detailed under Point 3 – 'Condition President' of this SIF Project Direction.

¹⁰ 'SIF Funding Amount' detailed under Point 5 – 'Condition President' of this SIF Project Direction.

¹¹ The meaning 'Eligible SIF Project' is described in Chapter 2 of the SIF Governance Document.

This SIF Project Direction constitutes notice pursuant to section 49A (Reasons for decisions) of the Electricity Act 1989.

Marzia Zafar

Deputy Director of Strategy & Decarbonisation

For and on behalf of the Authority

Schedule to SIF Project Direction

1. PROJECT DETAILS

SIF Project Direction reference: NPG/Inform/SIFADMED/Rd2_Discovery

Application number: 10061146

Project title: Inform

Innovation Challenge/Project Phase: Accelerating decarbonisation of major energy demands / Discovery Phase round 2

Project start date: 3 April, 2023

Project end date: 30 June, 2023

SIF Approved Amount for SIF Funding: £123,196

Total Compulsory Contribution¹²: £21,310

2. PREAMBLE

This SIF Project Direction is issued by the Gas and Electricity Markets Authority (the "Authority") to Northern Powergrid (Northeast) PLC (the "Funding Party") pursuant to the SIF Governance Document issued pursuant to Special Condition 9.9 of the Electricity Distribution Licence (the "Licence"). It sets out the conditions to be complied with in relation to Inform (the "Project") as a condition of it being funded under the SIF Funding Mechanism.¹³

Unless otherwise specified, defined terms in this SIF Project Direction have the meaning given to them in the Licence or Appendix 1 of the SIF Governance Document.

References to specific sections of the Funding Party's Application in this SIF Project Direction are, for ease of reference, made by referring to the section number in the Funding Party's Application.

3. PROJECT SPECIFIC CONDITIONS

In accepting funding for the Project, the Funding Party is subject to the following Project-specific condition(s):

Condition 1

The Funding Party must not spend any SIF Funding until contracts are signed with the Project Partners named in Table 1 for the purpose of completing the Project.

¹² The Compulsory Contribution is defined in the SIF Governance Document.

¹³ The SIF Funding Return Mechanism is defined in the SIF Governance Document.

Table 1. Project Partners

| |
|--|
| ENERGY SYSTEMS CATAPULT LIMITED |
| EA TECHNOLOGY LIMITED |
| CITY OF YORK COUNCIL |
| THE NEWCASTLE UPON TYNE HOSPITALS NHS FOUNDATION TRUST |

Condition 2

The Funding Party must report on the financial contributions made to the Project as set out in its Application. Any financial contributions made over and above that stated in its Application should also be reported and included within the Project costs template.

Condition 3

The Funding Party must participate in all meetings related to the Project that they are invited to by Ofgem, UKRI and DESNZ (formerly BEIS) during the Project Phase.

4. COMPLIANCE

The Funding Party must comply with Special Condition 9.9 of the Electricity Distribution Licence (the "Licence"), the SIF Governance Document and with this SIF Project Direction.

5. SIF APPROVED AMOUNT

The SIF Approved amount of £123,196 (as detailed under Section 1: Project details of this Project Direction) will be recovered by National Grid Electricity System Operator from GB customers and transferred to the Funding Party. The Funding Party is responsible for notifying National Grid Electricity System Operator of the bank account details to which transfers must be made, in addition to completing Annex 2 of this SIF Project Direction. If a Funding Party is required to return funding to National Grid Electricity System Operator, the reverse applies. The Funding Party must provide bank account details to National Grid Electricity System Operator within two weeks of accepting this SIF Project Direction.

6. PROJECT BUDGET

The Project Budget is set out in Annex 1 of this SIF Project Direction.

The Funding Party must report on expenditure against each line under the category total in the Project Budget and explain any projected variance against each line as part of its

detailed report which will be provided, in accordance with Chapter 7 of the SIF Governance Document. The Funding Party must report variations in the Project budget as outlined in Chapter 6 of the SIF Governance Document.

7. PROJECT IMPLEMENTATION

The Funding Party must undertake the Project in accordance with the commitments it has made in the Application and with the conditions of this SIF Project Direction. These include (but are not limited to) the following:

- (i) undertake the Project in accordance with its Application,
- (ii) complete the Project on or before the Project completion date as detailed under section 1 of the schedule of this SIF Project Direction, and
- (iii) disseminate the learning from the Project at least to the level described in chapter 3 of the SIF Governance Document. Dissemination of learning must be carried out whether the Project was concluded successfully or otherwise.

8. REPORTING

Ofgem and UKRI may issue guidance (and amend it from time to time) about the structure and content of the Project reporting required by Chapter 6 of the SIF Governance Document. The Funding Party must follow this guidance in preparing the reports.

Each Project not intending to submit an Application to the next Project Phase must submit an end of Project Phase report to the monitoring officer. Projects which are not successful at the next Project Phase must either retrospectively complete an end of Phase report and publish it on the Smarter Networks Portal, or publish their unsuccessful Application (redacted where necessary) and close out meeting slides for this Project Phase on the Smarter Networks Portal.

9. MONITORING

The Funding Party must comply with any reasonable request for information by its monitoring officer at UKRI and related deadlines. Ofgem, with the support of UKRI, will together monitor Project delivery, impacts and benefits. Throughout the term of the Project, progress is monitored by UKRI through a monitoring officer. The monitoring officer is the first point of contact for official notifications, queries and correspondence with UKRI and the Authority, unless otherwise required by this SIF Project Direction.

As detailed in Chapter 6 of the SIF Governance Document, meetings with the monitoring officer will take place at regular intervals, as advised by Ofgem or the monitoring officer during the delivery of the Project, and at the end of each Project Phase.

10. EVALUATION

The Funding Party has acknowledged when it submitted its Application for this Project, that reporting information and data gathered during the Project's timescales (as detailed in Section 1 of this SIF Project Direction) will be used to evaluate Project performance. In addition, the Funding Party may be required to provide requested information outside of the Project timescales and, in particular, for the period from the Project end date to the end of the SIF Programme. Further data and reporting information may be requested (frequency and method based on requirement) outside of standard monitoring and reporting requirements as deemed necessary. Further data and information requirements must be complied with by the Funding Party and Project Partners.

11. DATA SHARING

As set out in Chapter 3 of the SIF Governance Document, the Funding Party must follow Data Best Practice Guidance with regards to all data gathered or created in the course of a Project. We expect the Funding Party to document any reasons, such as commercial sensitivities, for desensitising data. As defined by, and in accordance with, Data Best Practice Guidance, Funding Parties must have a data triage process. Where multiple Project Partners are collaborating on a Project, the consortium must adopt a consistent Open Triage Process for the data related to the Project. Ofgem may require that Project information and data is also shared with other specified parties, such as parties working on complementary innovation funding programmes (subject to redaction of sensitive data).

12. CYBER SECURITY

It is the responsibility of the Funding Party and all Project Partners to implement and maintain appropriate security measures to protect personal data in accordance with The GDPR (General Data Protection Regulation)¹⁴ and DPA (Data Protection Act) 2018¹⁵. Protection of computer systems from unauthorised access or being otherwise damaged or made inaccessible must be in place alongside effective working practices. These must be maintained in line with the Funding Party's IT Management Strategies and policies.

¹⁴ https://ec.europa.eu/info/law/law-topic/data-protection/data-protection-eu_en

¹⁵ <https://www.legislation.gov.uk/ukpga/2018/12/contents/enacted>

13. PROJECT MILESTONES

The Funding Party must verify in its end of Project Phase meeting with the monitoring officer whether the Project milestones have been achieved or explain why they have not been.

Project milestones are outlined below in Table 3, based upon details contained within Question 7 and Appendix Question 9 in the Funding Party's.

Table 3. Project milestone¹⁶

| Reference | Project milestone | Deadline | Evidence | SIF Funding Request (100%) ¹⁷ |
|-------------|--|---------------|--|--|
| Milestone 1 | Work package 1: Self-serve requirements | June 30, 2023 | <p>Overall work package objectives: Develop an understanding of the requirements for a self-serve connection tool for existing, large / complex sites looking to decarbonise their facility. This includes through the mapping of datasets and data flows that will be required.</p> <p>Key tasks:</p> <ol style="list-style-type: none"> 1. Set out the differences between the current modelling tool capabilities and requirements for assessing existing LV and HV customer connections. 2. Map out data input / output requirements from a self-serve connection assessment tool 3. Identify the condition and availability of required datasets | £41,000 |

¹⁶ As outlined in the Application or Project Plan appendix.

¹⁷ Where Project Applications were not explicit on milestone(s) as a percentage of total SIF Funding Request, milestone(s) as a percentage of total project costs were applied to the SIF Funding Request. In some circumstances where the information needed to complete this table was not available in an Application, Funding Parties were requested to provide this information separately.

| | | | | |
|-------------|--|---------------|---|------------|
| | | | <p>4. Modelling limitations from types of "building use" data - what is available and what is its condition.</p> <p>5. Input into user journeys mapping from stakeholder sessions</p> <p>Milestones:</p> <ul style="list-style-type: none"> - Gap analysis and requirements specification: Visual mapping of toolset gap analysis. - Input / output data requirements: Data flow mapping of future toolset requirements. - Input into mapping of user journeys: Based on WP2 | |
| Milestone 2 | Work package 2: Stakeholder engagement | June 30, 2023 | <p>Overall work package objective: Developing a DNO and complex sites stakeholder working group to allow for a cross DNO solution. This work package will organise two stakeholder engagement events during discovery phase. The outputs are expected to capture the data sources required for Inform and understand the needed output requirements. The stakeholder engagement events will provide the evidence to confirm the need of the audience and the information they require to support their needs.</p> <p>Key tasks:</p> | £39,379.08 |

| | | | | |
|-------------|-----------------------------------|---------------|---|------------|
| | | | <ol style="list-style-type: none"> 1. Identify stakeholders (DNOs, large energy users, end-to-end providers, building data energy collectors. 2. Desktop research on the needs of the audience and information required to support their needs. 3. Planning, organising and leading the two workshop engagement events including creating presentation material, agendas and contacting participants. 4. Using the learning from the workshop engagement events to create visual examples of current status and creating a vision for the tool. 5. Using the learning from the workshop engagement events to capture data sources and understand output requirements. 6. Research confirming the need of the audience including what information would support their needs based on evidence. <p>Milestone(s):</p> <ul style="list-style-type: none"> - Stakeholder Workshop 1: Successful delivery of workshop. - Stakeholder Workshop 2: : Successful delivery of workshop. | |
| Milestone 3 | Work package 3: Business case and | June 30, 2023 | Overall work package objective: Developing the business case understating the benefits of how | £26,073.85 |

| | | | | |
|--|-------------------------|--|--|--|
| | benefits development | | <p>the tool will accelerate the decarbonisation of major energy demands and reduce DNO costs.</p> <p>Key tasks:</p> <ol style="list-style-type: none"> 1. Review of available information to develop estimates. 2. Determination of accuracy from sites and network operators. 3. Reinforcement cost data collection. 4. Estimation of reinforcement saved by connections tool. 5. Estimation of DNO time and resources saved by using connections tool. 6. CBA to estimate the benefits to network, electricity customers, site developers and operators from developing the tool. <p>Milestone(s):</p> <ul style="list-style-type: none"> - Collection of input CAPEX and OPEX for CBA: All data is collected. - Estimation of reinforcement saved: Agreement of estimation by connections team. - Estimation of DNO time and resources saved: Agreement of estimation by connections team. - Estimate of effort and costs saved for customers: Agreement with customers | |
|--|-------------------------|--|--|--|

| | | | | |
|-------------|---------------------------------------|---------------|---|------------|
| | | | <p>of effort, cost and timeline saving.</p> <ul style="list-style-type: none"> - Value of data created from automated process: <p>Agreement of value to all parties from data visibility.</p> | |
| Milestone 4 | Work package 4: Project management | June 30, 2023 | <p>Overall work package objective: Project manage delivery to ensure deadlines and project milestones are delivered.</p> <p>Key tasks:</p> <ol style="list-style-type: none"> 1. Hold project kick-off meeting with project team and monitoring officer 2. Coordinate weekly progress updates internally 3. Provide monitoring officer with mid-term (Month 1) progress update 4. Monitoring officer final meeting 5. Show and tell presentation 6. Project close down report <p>Milestone(s):</p> <ul style="list-style-type: none"> - Project Kick-off: Kick-off meeting takes place 1st week of project - Weeks 1 -4 Internal Weekly Project Meetings: Internal project meetings coordinated. - Monitoring Officer Progress Update: Mid-term progress update. | £16,743.07 |

| | | | | |
|--|--|--|---|--|
| | | | <ul style="list-style-type: none"> - Weeks 5 - 8 Internal Weekly Project Meetings: Internal project meetings coordinated. - Monitoring Officer Final Meeting: Final project update meeting. - Show and Tell Presentation: Coordinate delivery of show and tell presentation. - Project Closedown Report: Coordinate delivery of final report. | |
|--|--|--|---|--|

14. USE OF LOGO

The Funding Party and the Project Partners, External Funders and Project Supporters or subcontractors¹⁸ must not use the Innovate UK/UKRI and/or Ofgem logo for purposes associated with the Project in any circumstances.

As an alternative for use of both Ofgem and UKRI logos, all external Project communications must include the following standard form of wording:

- (i) "this project is funded by network users and consumers under the Strategic Innovation Fund, an Ofgem programme managed in partnership with UKRI."

For additional guidance, refer to the communications and media guidelines for competition winners, detailed as part of your delivery pack. These guidelines are designed to help with some suggestions and encourage you to take a proactive approach to communicating about your Project.

15. SHARING OF LESSONS LEARNED

The Funding Party is required to ensure that the sharing of lessons learned and the facilitation of knowledge transfer is conducted as effectively as possible, to ensure that all parties, and therefore all consumers including future consumers, can benefit from Projects.

¹⁸ As detailed in the Application.

As contained within Chapter 3 of the SIF Governance Document, we require the Funding Party to work collaboratively to maintain the ENA Smarter Networks Portal so that all reporting and dissemination of learnings on Projects (as required by chapter 6 of the SIF Governance Document) is available via the ENA Smarter Networks Portal.

16. COLLABORATION

The Funding Party must collaborate with third-party innovators as Project Partners, as well as work closely with other parties in the energy supply chain, as set out in Chapter 3 of the SIF Governance Document.

The Funding Party must collaborate with other parties and with UKRI to organise an annual conference in a format appropriate to enabling the building of consortiums and disseminating learning widely. The conference may be a single event for gas and electricity, or more than one event, as appropriate.

17. AMENDMENT OR REVOCATION

As set out in Chapter 7 of the SIF Governance Document, this SIF Project Direction may be amended or revoked under the following circumstances:

- (i) if the Funding Party considers that there has been a material change in circumstance that requires a change to the SIF Project Direction, and the Authority agrees; or
- (ii) to reflect amendments made to the Licence.

18. HALTING OF PROJECTS

This SIF Project Direction is subject to the provisions contained in Chapter 7 of the SIF Governance Document relating to the halting of Projects. By extension, this SIF Project Direction is subject to any decision by the Authority to halt the Project to which this SIF Project Direction relates and to any subsequent relevant SIF Funding Direction issued by the Authority pursuant to Special Condition 9.9 of the Electricity Distribution Licence (the "Licence").

Further to the requirements in Chapter 7 of the SIF Governance Document, in the event the Authority decides to halt the Project, to which this SIF Project Direction relates, to which this SIF Project Direction relates, the Authority may issue a statement to the Funding Party clarifying the effect of that halting decision as regards to the status and legal force of the conditions contained in this SIF Project Direction.

NOW THEREFORE:

In accordance with the SIF Governance Document issued pursuant to Special Condition 9.9 of the Electricity Distribution Licence (the "Licence") of the Licence the Authority hereby issues this SIF Project Direction to the Funding Party in relation to the Project.

This constitutes notice of reasons for the Authority's decision pursuant to section 49A (Reasons for decisions) of the Electricity Act 1989.

Failure to comply with the conditions of this SIF Project Direction means that Ofgem may treat all or part of the SIF Approved Amount received by the Funding Party as SIF Disallowed Expenditure.

ANNEX 1: PROJECT BUDGET

| SIF Project Direction costs | |
|-----------------------------|-------------------------|
| Cost Category | Total Project costs (£) |
| Labour | 138,731 |
| Materials | 0 |
| Subcontracting | 0 |
| Travel and subsistence | 0 |
| Other costs | 0 |
| Total | 138,731 |

| Project finances | | | | |
|--|-------------------------|---|-------------------------------------|---------------------------------|
| Project Partner | Total project costs (£) | Project Compulsory Contribution (%) ¹⁹ | Project Compulsory Contribution (£) | Total SIF Funding requested (£) |
| NORTHERN POWERGRID (NORTHEAST) PLC | 12,000 | 11% | 1,200 | 10,800 |
| ENERGY SYSTEMS CATAPULT LIMITED | 60,603 | 23% | 11,257 | 49,346 |
| EA TECHNOLOGY LIMITED | 70,053 | 11% | 7,005 | 63,048 |
| CITY OF YORK COUNCIL | 600 | 59900% | 599 | 1 |
| THE NEWCASTLE UPON TYNE HOSPITALS NHS FOUNDATION TRUST | 1,250 | 124900% | 1,249 | 1 |
| Total | 144,506 | 17% | 21,310 | 123,196 |
| | | | | |

¹⁹ The Project contribution is calculated as percentage of the SIF Funding requested per Project Partner and for the Project.

**ANNEX 2 TO SCHEDULE: TEMPLATE OF BANK ACCOUNT DETAILS TO BE
PROVIDED TO NG ESO (revenue.invoice@nationalgrideso.com)**

Company name:

Primary Contact Details (only one contact permitted)

First Name:

Last Name:

Email address:

Mobile phone number:

Work phone number:

Address details

Address name:

Street address:

City:

State / region:

Post code:

PO box: (if applicable)

PO box post code: (if applicable)

Banking details

These should be evidenced in non-editable format. The evidence provided must show company name and bank details and it should be dated within the last 6 months.

Any of the below documents will suffice:

- Bank statement (scanned document)
- Void cheque
- Paying in slip
- Screenshot of online banking (showing a logged in account with bank account and sort code, with browser visible)