

ECO3¹ Declaration of Conformity and Completed Installation

Customer Declaration (To be completed at time of handover)

Please confirm all applicable statements are true by signing below:

- The installation date recorded next to the measure(s) described on the following page or on the attached spreadsheet is/are correct.
- The installer has demonstrated and explained the use and maintenance of (or relating to) any measure and provided operating instructions and system documentation for the installed measure(s) described on the following page. The Installer has also made me aware of the need to continue to maintain the fabric (Walls, floors and roof)
- To the best of my knowledge, I am satisfied that the works are complete with no outstanding issues and that the installation(s) was/were completed to an acceptable standard.
- I confirm I have received and read a [privacy notice](#) [and consent statement²] to explain how my data will be used and this has been shared with all members in the household who may be included or named in documents or information provided in the installation of this energy efficiency measure.
- **(Applicable only for those premises built from 1 October 2018 and to be signed by the landlord or non-resident owner)** (excluding the repair of broken heating measures) I confirm that the premises were occupied before the date of completed installation.
- For renewable heating measures (except GSHP installations), I confirm the measure is not accredited under the domestic RHI scheme or non-domestic RHI scheme and I agree not to make a claim for RHI funding in the future. For GSHP or DHS installations, I confirm that RHI payment rights are not assigned to an ECO obligated supplier or connected person³.
- For Internal Wall Insulation measures where any rooms have been left uninsulated, I confirm that the installer has made me aware of the importance of continuous ventilation, and heating those rooms to at least 18°C.
- Any fraudulent activity including falsifying statements and falsifying signatures may be reported to the Police/Action Fraud or a similar organisation. This may affect the validity of any measure installed.

Customer Details:	<input type="checkbox"/> Private Tenant	<input type="checkbox"/> Owner occupier (i.e. no tenancy agreement is in place)	<input type="checkbox"/> Social housing tenant	<input type="checkbox"/> Landlord ⁴ / Managing Agent ⁵ Name of landlord or managing agent: _____
Customer Print Name ⁶ :				
Contact Phone No:				
Customer Signature:				Date: __ / __ / ____
Signing on behalf of customer ⁷ :	Relationship to customer:			Date: __ / __ / ____
	Print name:			
	Signature:			

Customer Declaration (To be completed at time of handover)

Name of operative/installer Company and Address:		PAS Certificate No(s):
Address(es) of Measure Installation (Inc. UPRN where available)	If multiple premises: The number of premises must be stated here along with the file name of the multiple premises spreadsheet. Each premises covered by this form must have the same measures installed and the same landlord/managing agent. Multiple premises spreadsheet must be attached and include the address and the information listed in the Measure Section below for those additional premises.	
Pre-Main Heating Source ⁷ : (i.e. as per deemed scores in matrix)		
Post-Main Heating Source ⁸		

Measure Section: Select measure type and tick/enter variant installed (if applicable)	PAS ⁹ annex	Product Detail: Manufacture, Product Name, Serial number (e.g. <i>Insulation Inc, ECO therm, 12/3456</i>)	Has 100% of a measure been installed? Yes/No¹⁰	Percentage of Property Treated (Is POPT ≥67%?) Yes/No	Date installed (dd/mm/yyyy)	Date of Handover (dd/mm/yy yy)
Cavity Wall Insulation <input type="checkbox"/> 0.027 <input type="checkbox"/> 0.033 <input type="checkbox"/> 0.04	B1					
Cavity with partial fill insulation	B1					
Party Cavity Wall Insulation	B1					
Draught Proofing	B2					
External Wall Insulation <i>Thickness installed: _____ mm¹¹</i>	B4					
Flat Roof Insulation	B5					
Under Floor Insulation <input type="checkbox"/> Solid <input type="checkbox"/> Suspended	B6					

Measure Section: Select measure type and tick/enter variant installed (if applicable)	PAS ⁹ annex	Product Detail: Manufacture, Product Name, Serial number <i>(e.g. Insulation Inc, ECO therm, 12/3456)</i>	Has 100% of a measure been installed? Yes/No¹⁰	Percentage of Property Treated (Is POPT ≥67%?) Yes/No)	Date installed <i>(dd/mm/yyyy)</i>	Date of Handover <i>(dd/mm/yy)</i>
EWI / IWI Hybrid Wall Insulation <i>Thickness installed: ___mm¹¹</i>	B7					
Internal Wall Insulation <i>Thickness installed: _____mm¹¹</i>	B8					
Loft Insulation	B9					
Start Depth (mm): _____		Finish Depth (mm): <250 <input type="checkbox"/> record _____mm or, ≥250 <input type="checkbox"/>				
Pitched roof insulation	B10					
Room in Roof Insulation <input type="checkbox"/> <i>Yes – Residual loft insulated by installer</i> <input type="checkbox"/> <i>No – Residual loft not insulated by installer</i> <input type="checkbox"/> <i>N/A – No residual loft area present</i>	B12					
Park Home insulation <input type="checkbox"/> Floor <input type="checkbox"/> Wall <input type="checkbox"/> Roof	B13					
Boiler measures <input type="checkbox"/> Broken <input type="checkbox"/> Repair <input type="checkbox"/> Upgrade <input type="checkbox"/> <i>Full set of functioning pre-existing heating controls</i> Please record fuel type: _____ <input type="checkbox"/> First time central heating	(Please insert relevant PAS annex)					

Measure Section: Select measure type and tick/enter variant installed (if applicable)	PAS ⁹ annex	Product Detail: Manufacture, Product Name, Serial number <i>(e.g. Insulation Inc, ECO therm, 12/3456)</i>		Has 100% of a measure been installed? Yes/No¹⁰	Percentage of Property Treated (Is POPT ≥67%?) Yes/No)	Date installed <i>(dd/mm/yyyy)</i>	Date of Handover <i>(dd/mm/yy)</i>
Heating controls <input type="checkbox"/> Standard Controls <input type="checkbox"/> Smart thermostats ¹² <input type="checkbox"/> Weather Compensation <input type="checkbox"/> Load Compensation <input type="checkbox"/> TTZC (Please list make and model)	C5			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Please record total number of heating controls present post-install:	Programmers: <input type="checkbox"/> 1 <input type="checkbox"/> Other_____	Room thermostats: <input type="checkbox"/> 1 <input type="checkbox"/> Other_____	Smart thermostats: <input type="checkbox"/> 1 <input type="checkbox"/> Other_____	TRVs (state number): <input type="checkbox"/> _____ Radiators (state number): <input type="checkbox"/> _____	Compensation Weather: <input type="checkbox"/> 1 <input type="checkbox"/> Other_____ Load: <input type="checkbox"/> 1 <input type="checkbox"/> Other_____	TTZC Zones (state number): <input type="checkbox"/> _____ Smart TRVs (state number): <input type="checkbox"/> _____	
Electric Storage Heaters <input type="checkbox"/> Fan <input type="checkbox"/> HHR <input type="checkbox"/> Broken <input type="checkbox"/> Repair <input type="checkbox"/> Upgrade	D1						
Please select (✓) the number of ESH at property: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> Other: _____ Please select (✓) the number of ESH replaced/repaired: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> Other: _____							
Other: (including district heating measures):							

The declarations included within this document are required to confirm conformance to the relevant version of a Publicly Available Specification (PAS) as referenced in the The Electricity and Gas (Energy Company Obligation) (Amendment Order 2019, (ECO3 Order), and should be signed by both the installer and the customer (owner occupier/ tenant) or landlord (where multiple premises) on completion and handover of the energy efficiency measure.

For measures in compliance with PAS 2030:2019, please complete the declaration below:

The installation of [energy efficiency measure(s)] _____ at [location of installation] _____ and handed over on [date of handover] _____ has been undertaken by [name of Retrofit Installer] _____ on the basis of a retrofit design claimed to comply with **PAS 2035:2019**, using a process complying with **PAS 2030:2019**, including Annex(es) [inset references to relevant measure-specific Annex(es)] _____. [Insert unambiguous identification of the certification body] _____ certified.

For measures not referred to in PAS 2030:2019, please complete the declaration below:

The installation of [energy efficiency measure] _____ at [location of installation] _____ and handed over on [date (dd/mm/yyyy)] _____ has been undertaken by [name of installer] _____ using an installation process complying with [~~as appropriate~~], or *MIS 3002:2020* (for Solar PV) or *MIS 3004:2015* (for Biomass) or *MIS 3005:2017* (for Heat Pumps) or *MIS 3007:2018* (for MicroCHP) [insert references to relevant measure-specific Annex(es)] _____ **or** for other measures using an installation process complying with building regulations and any other regulations that relate to the installation of the measure.

For District Heating Systems (DHS) measures, please complete the declaration below:

The installation of DHS measure(s) have been registered with an appropriate consumer protection organisation. Please enter details of the registration (e.g. state the organisation or equivalent) _____

Installer Declaration (must be completed by the installing operative onsite)

Where applicable, please confirm the following statements are true by signing below:

- The installation details recorded for the measure(s) described on the previous pages or on the attached spreadsheet are true and correct. Any fraudulent activity including falsifying statements and falsifying signatures may be reported to the Police/Action Fraud or a similar organisation. This may affect the validity of any measure installed.
- The handover included copies of all relevant warranties and manuals, and verbal instructions were given on how to use and maintain the measure.
- **For loft insulation measures with ≤ 100mm pre-existing insulation only:** 
I confirm that a loft declaration is secured in the loft, near the hatch.
- **For premises unoccupied after 1 October 2018 only:**
To the best of my knowledge, the property was built before 1 October, 2018.

- **For any measures where less than 100% was installed:** 

The measure was unable to be installed to 100% for technical or safety reasons, which have been described in detail below (including % installed and photos retained to verify). Please retain all relevant evidence supporting this explanation.

Operative signature

Full Name of Operative ¹³ :		
Operative Signature:		Date: __ / __ / ____

Subcontracted operative signature (only to be completed when work is subcontracted)

Full name of subcontracted operative:		
Subcontracted operative signature:		Date: __ / __ / ____

- ¹ Subsidies are provided by ECO3 obligated energy suppliers. Their contact details are available at www.ofgem.gov.uk/eco.
- ² "Consent statement" can be deleted from this template where applicable to each working group member.
- ³ In the case of ground source heat pumps or District heating systems where an ECO3 obligated supplier or connected person is receiving payments from RHI through assignment of rights, it is not possible for this measure to also be eligible under ECO. A 'connected person' means, in relation to a participant, a person connected with the participant within the meaning of section 1122 of the Corporation Tax Act 2010(a).
- ⁴ Including social housing providers.
- ⁵ Landlord's authorised property management agent.
- ⁶ Customer is the applicant/individual receiving the ECO3 measure. If you are signing on behalf of the customer, the customer name should still be printed here.
- ⁷ If you are signing on behalf of the customer you must not be the installer, energy supplier or any other party in the supply chain responsible for this measure. By signing this, you do not sacrifice any rights to remedy. Record the pre-main heating source for all heating measures and for primary insulation measures alongside a secondary heating system measure. For heating measures, the pre-main heating system should be the system that is being replaced.
- ⁸ Where applicable, e.g. for heating measures. Where a heating controls measure is installed alongside a heating measure, it is the pre and post main heat sources for the heating measure which should be recorded in these boxes. The post main heat source of the heating measure will also be the pre main heat source of the heating controls measure.
- ⁹ The Publicly Available Specification sets out requirements for the installation of energy efficiency measures (EEM) in existing buildings and is intended for use by any entity undertaking the installation of any products and/or systems designed to improve the energy efficiency of existing buildings. The PAS includes requirements in respect of installation processes, process management and service provision and includes criteria relating to installation methods, equipment, tools, product or system and material suitability, the commissioning of installed measures and the training, skills and competence of the people undertaking such installation.
- ¹⁰ 100% of the area relevant to that measure type has been installed. If you have entered no for any of the measure types please ensure that you have filled in the relevant part of the installer declaration.
- ¹¹ The thickness of the insulation layer only.
- ¹² To be considered a smart thermostat under ECO3, the thermostat must meet the criteria set out in the Boiler Plus standard, and also provide some form of wider connectivity. Please refer to the ECO3 Guidance: Delivery for further information.
- ¹³ To be completed by the qualified operative who completed the installation in accordance with PAS, or other relevant standard where PAS is not applicable. May be completed offsite when work has been subcontracted and signature of subcontracted operative has been completed onsite.