ECO3: Application for an Amendment to an Approved Demonstration Action

**In cases where an applicant is unable to deliver the demonstration action as set out in the agreed application, suppliers can submit an amendment to the agreed application. It is imperative that an application is made at an early stage, as we are unable to guarantee an amendment will be approved. We expect the monitoring methodology to account for typical events that could impact on the monitoring results, such as drop outs or the measure or monitoring equipment breaking down.** **Amendments once a DA has been approved can only be used for unforeseen circumstances, and will be assessed against the same legislated criteria on a case by case basis.**

**Projects must still represent value for money, and provide meaningful data to demonstrate the effectiveness of the product at achieving cost savings.**

**Amendments to costs can not be made once installations have begun.**

Amendment

| **Name of sponsoring supplier** |
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| **Name of application** |
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| **Describe the proposed amendment.** |
| Please describe in detail what aspect of the agreed application you wish to amend, along with a justification as to why the suggested amendment is appropriate. Include attachments if required.  **Please note that project costs cannot be amended once installations have begun.** |
| **Supplier response:** |
| **Why is the amendment required?** |
| Explain the situation that has led to an amendment being required. Please include an explanation as to why this was not considered in the agreed application, and how it can be considered an unforeseen circumstance.  **Evidence required** |
| **Supplier response:** |
| **Will there be any additional impacts from this amendment?** |
| Explain if the amendment will impact any other parts of the DA or agreed application. For example, costs and timeframes. Include attachments if required. |
| **Supplier response:** |
| **Will the proposed amendments have a material effect on results?** |
| Explain if the amendment will affect the results of the DA, or any data collected. If it will have no impact, please explain how. Include attachments if required. |
| **Supplier response:** |
| **Have you previously applied for any amendments to the same demonstration action?** |
| If there have been previous applications or amendments for this demonstration action, please briefly summarise what they were and why the amendment was required. Please also detail why this amendment was not applied for at the same time. Include attachments if required. |
| **Supplier response:** |

**The DA must follow the monitoring methodology agreed with Ofgem. Any deviation from this may result in measures not being approved.**